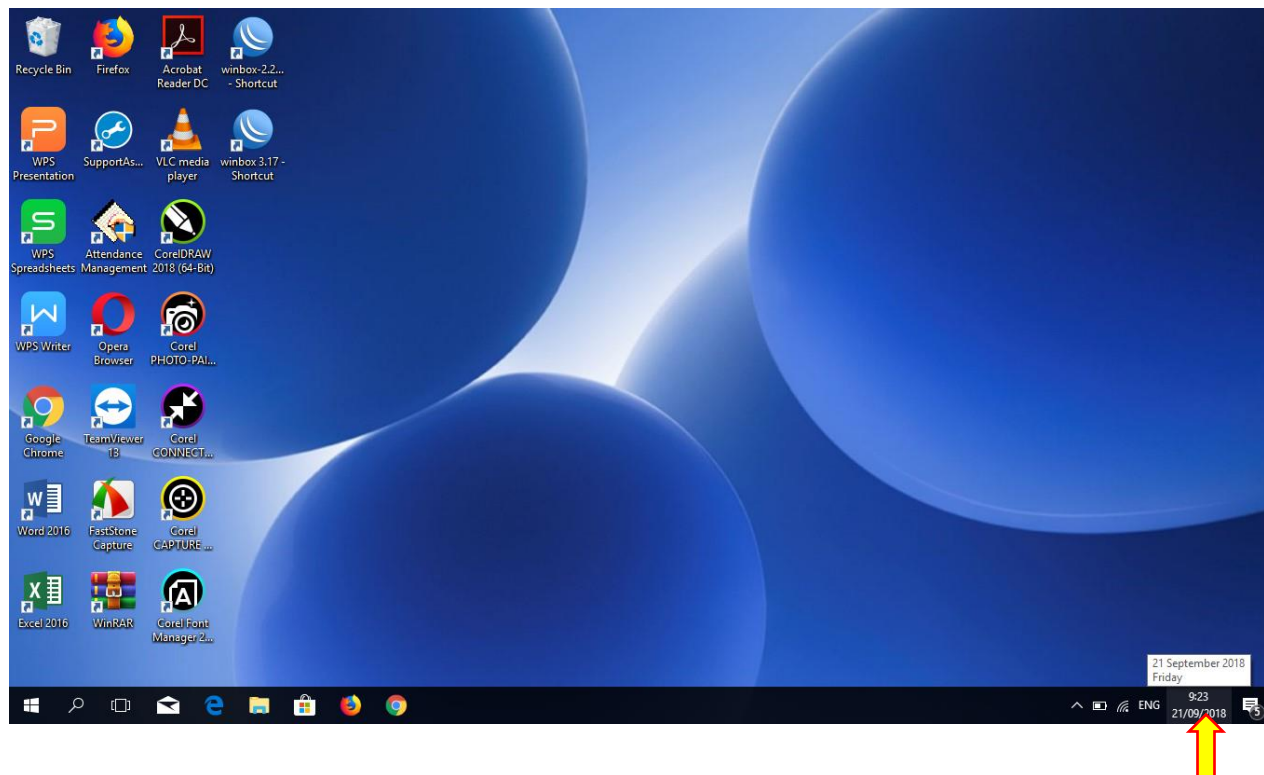


MANUAL BOOK ABSENSI ELEKTRONIK

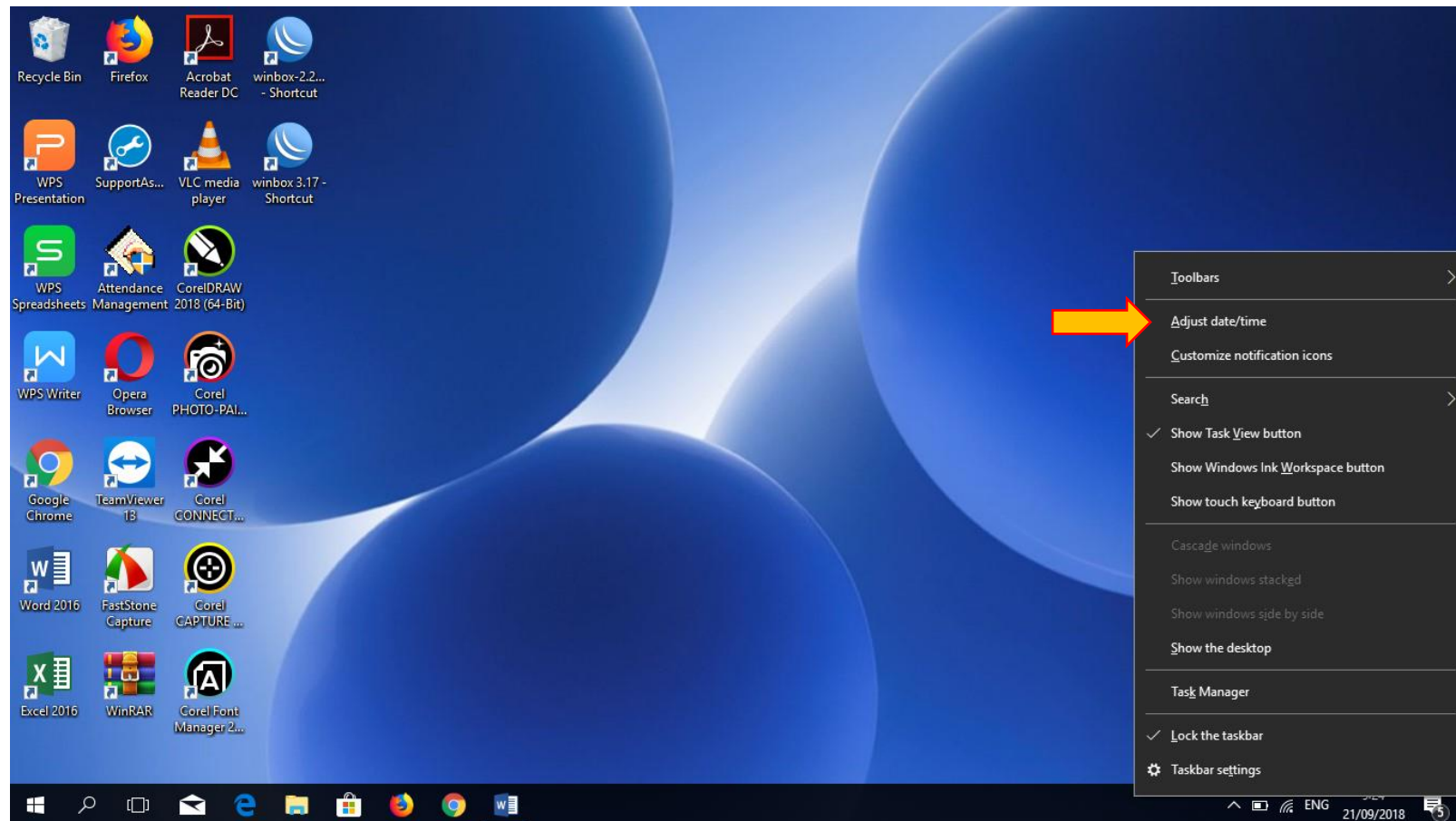
1. MENSETTING FORMAT WAKTU DAN IP ADDRESS DI LAPTOP

Setting waktu yang digunakan adalah dengan format “ tanggal/bulan/tahun/” contoh : 21/09/2018. Jika Laptop/Komputer Bapak/Ibu belum sesuai settingan waktunya, dapat disesuaikan dengan cara sebagai berikut:

Perhatikan pojok kanan bawah, dekatkan kursor pada tanggal



KLIK KANAN KEMUDIAN PIKIH ADJUST DATE/TIME



PILIH ADDITIONAL DATE, TIME & REGIONAL SETTING

Settings

Home

Find a setting

Time & language

Date & time

Region & language

Speech

Date & time

Date and time

9:25, 21 September 2018

Set time automatically

☒ On

Set time zone automatically

☐ Off

Change date and time

Change

Time zone

(UTC+07:00) Bangkok, Hanoi, Jakarta

Adjust for daylight saving time automatically


☐ Off

Show additional calendars in the taskbar

Don't show additional calendars

Formats

Related settings

 [Additional date, time, & regional settings](#)

[Add clocks for different time zones](#)

Have a question?

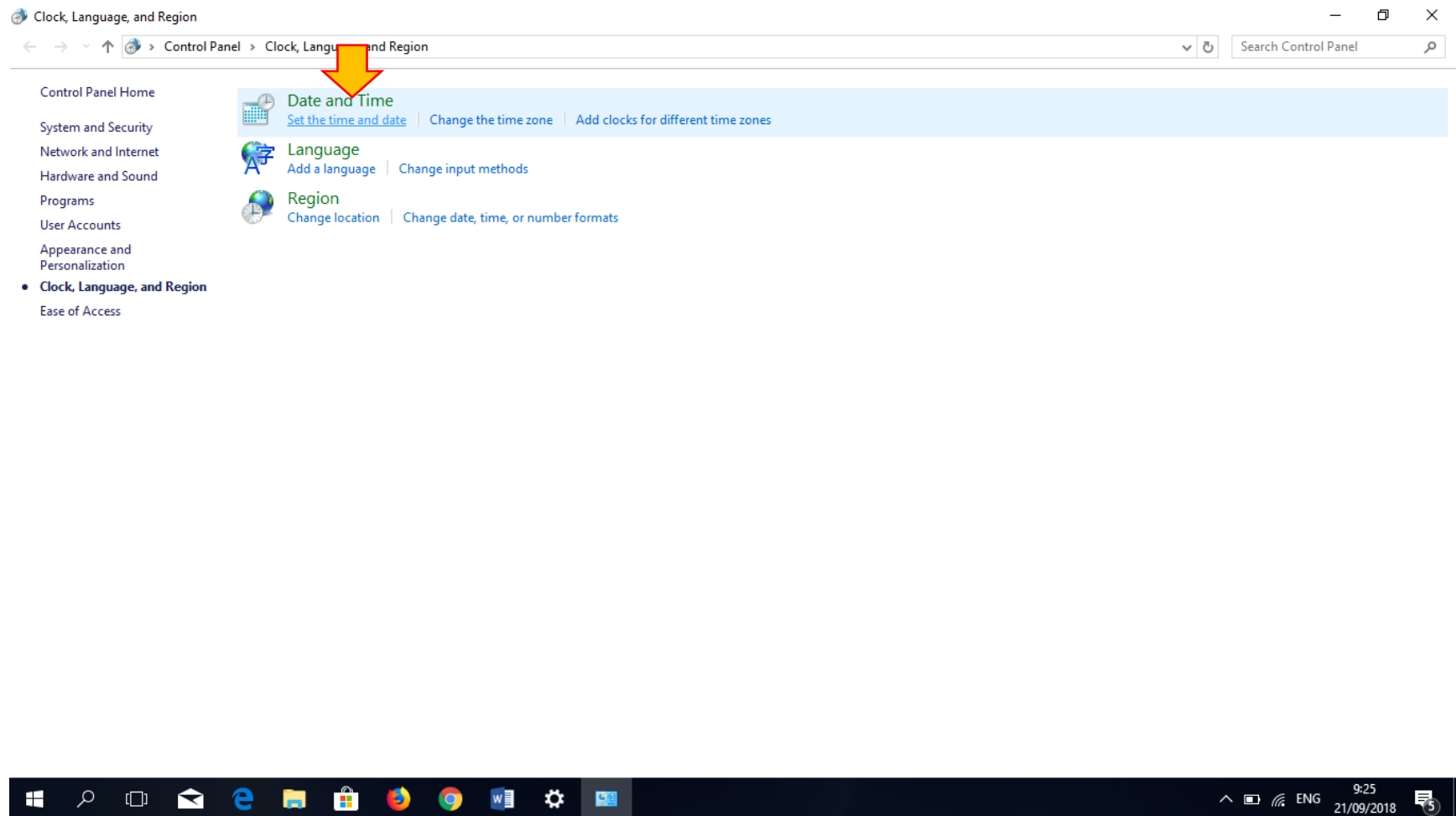
[Get help](#)

Make Windows better.

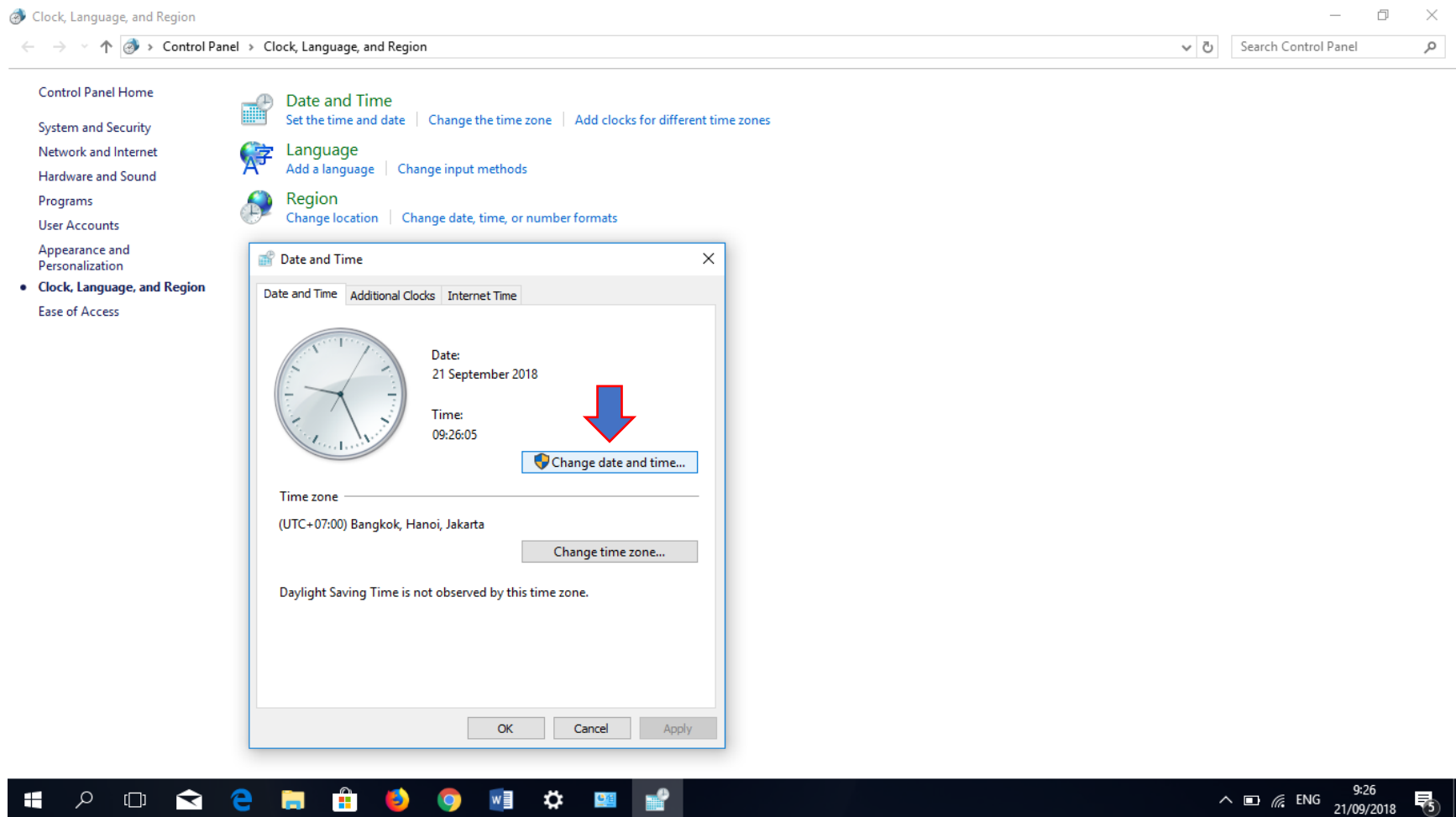
[Give us feedback](#)

Windows taskbar showing icons for Start, Search, Task View, Mail, Edge, File Explorer, Store, Chrome, Word, and Settings. System tray shows network, volume, and battery status, along with the date and time: 9:25, 21/09/2018.

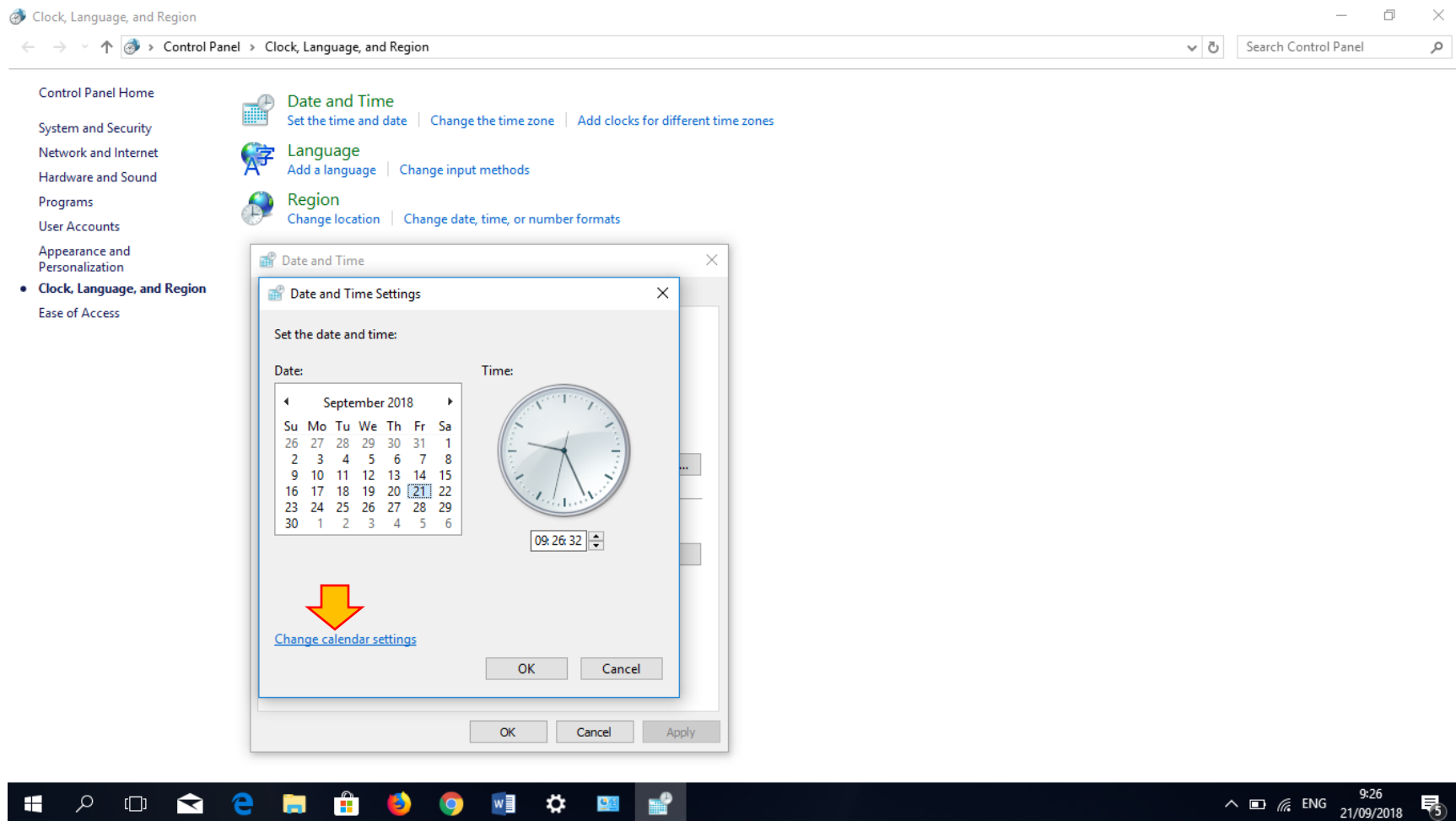
PILIH DAN KLIK SET THE TIME AND DATE



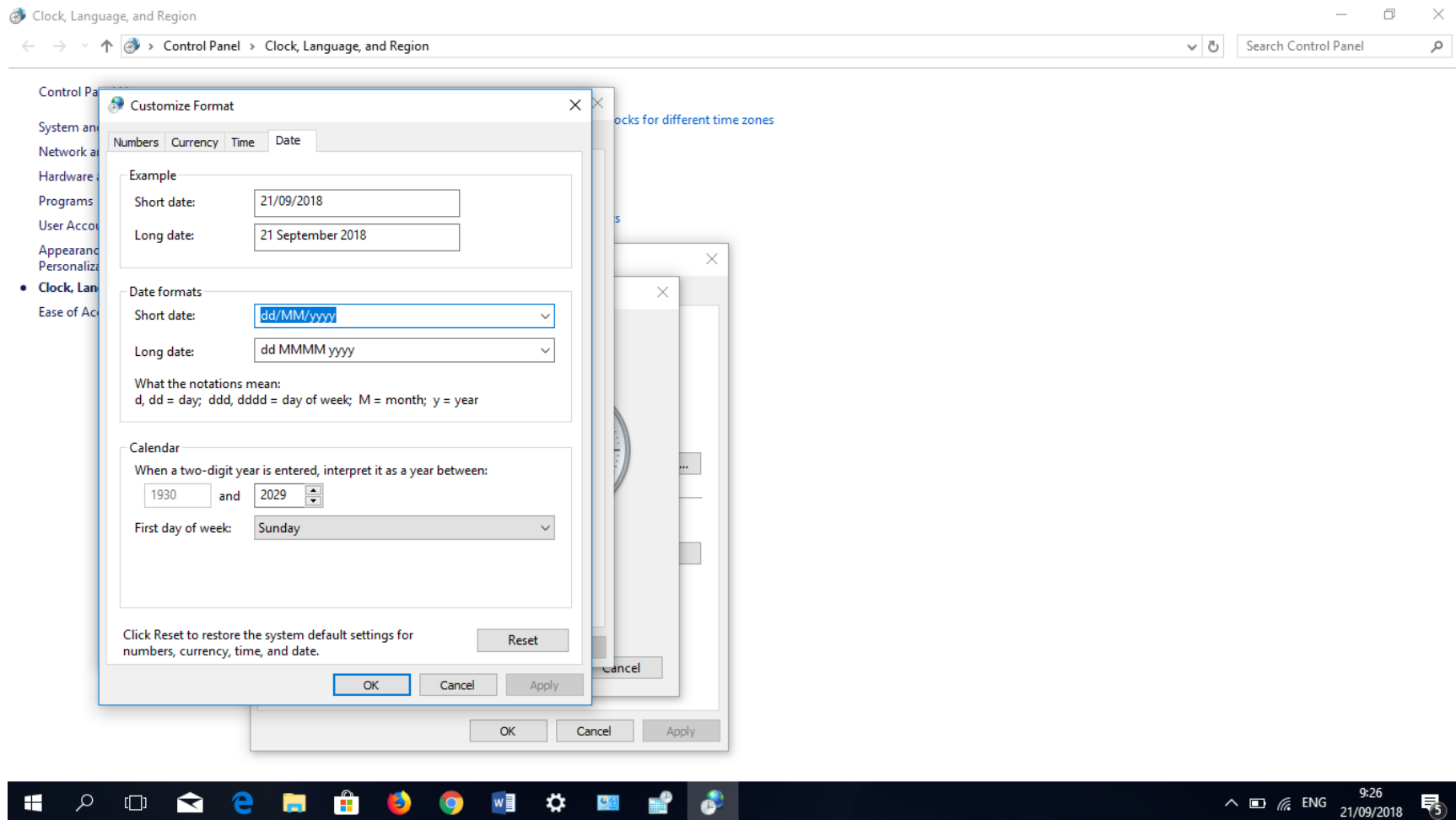
KLIK CHANGE DATE AND TIME



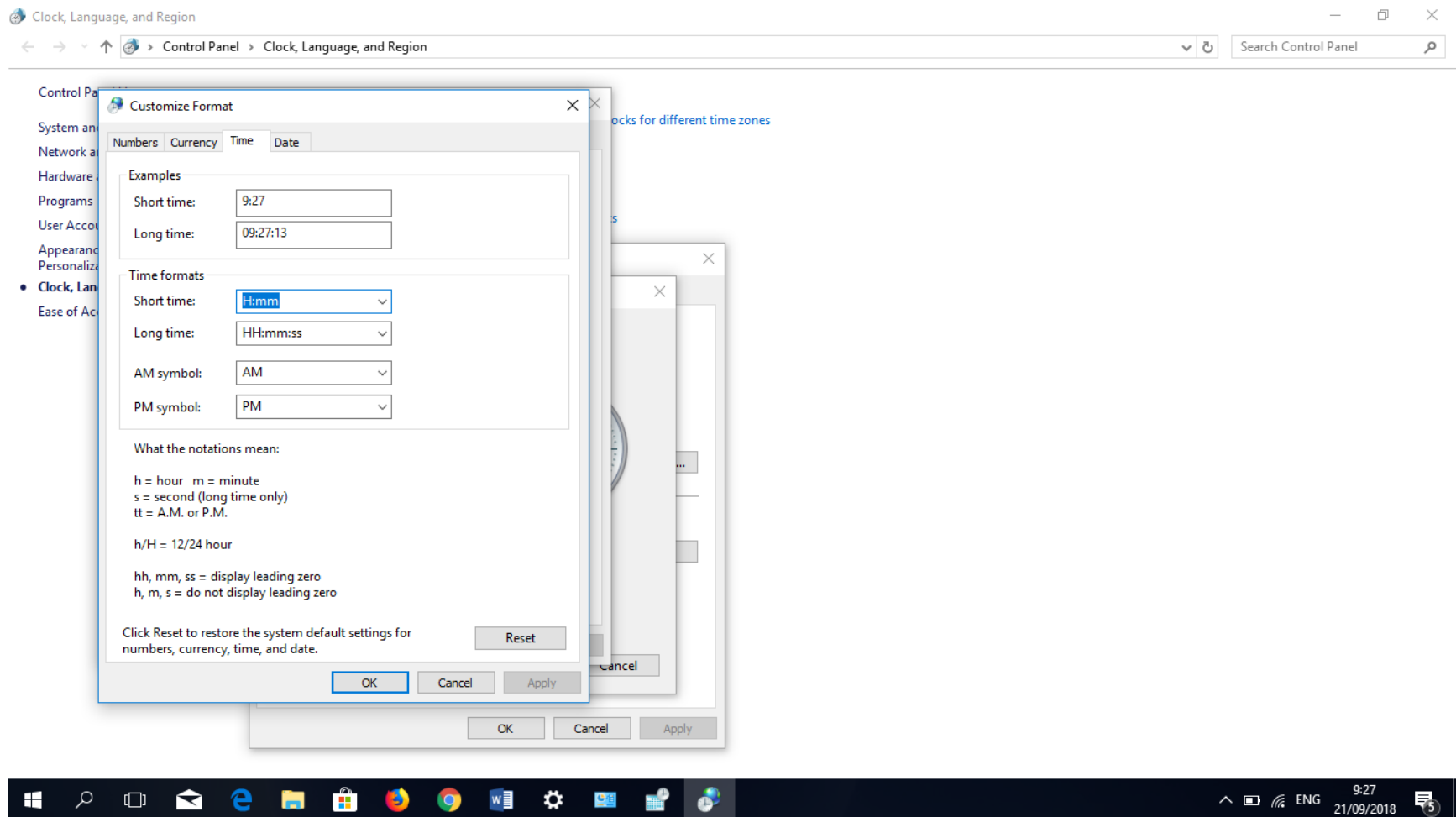
KLIK CHANGE CALENDAR SETTINGS



SESUAIKAN FORMAT TANGGAL SEPERTI DI BAWAH BERIKUT

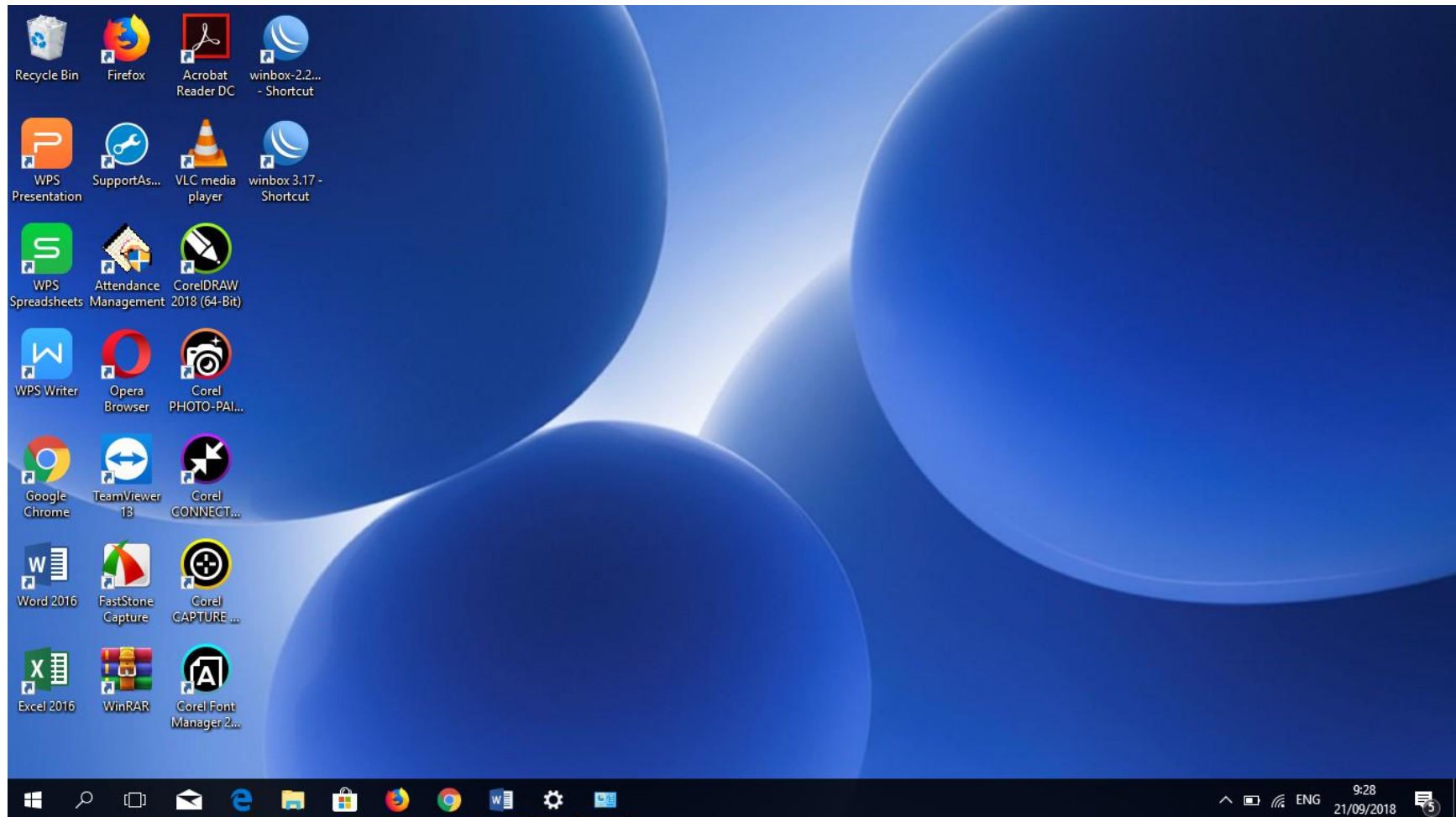


SESUAIKAN FORMAT WAKTU SESUAI DI BAWAH INI

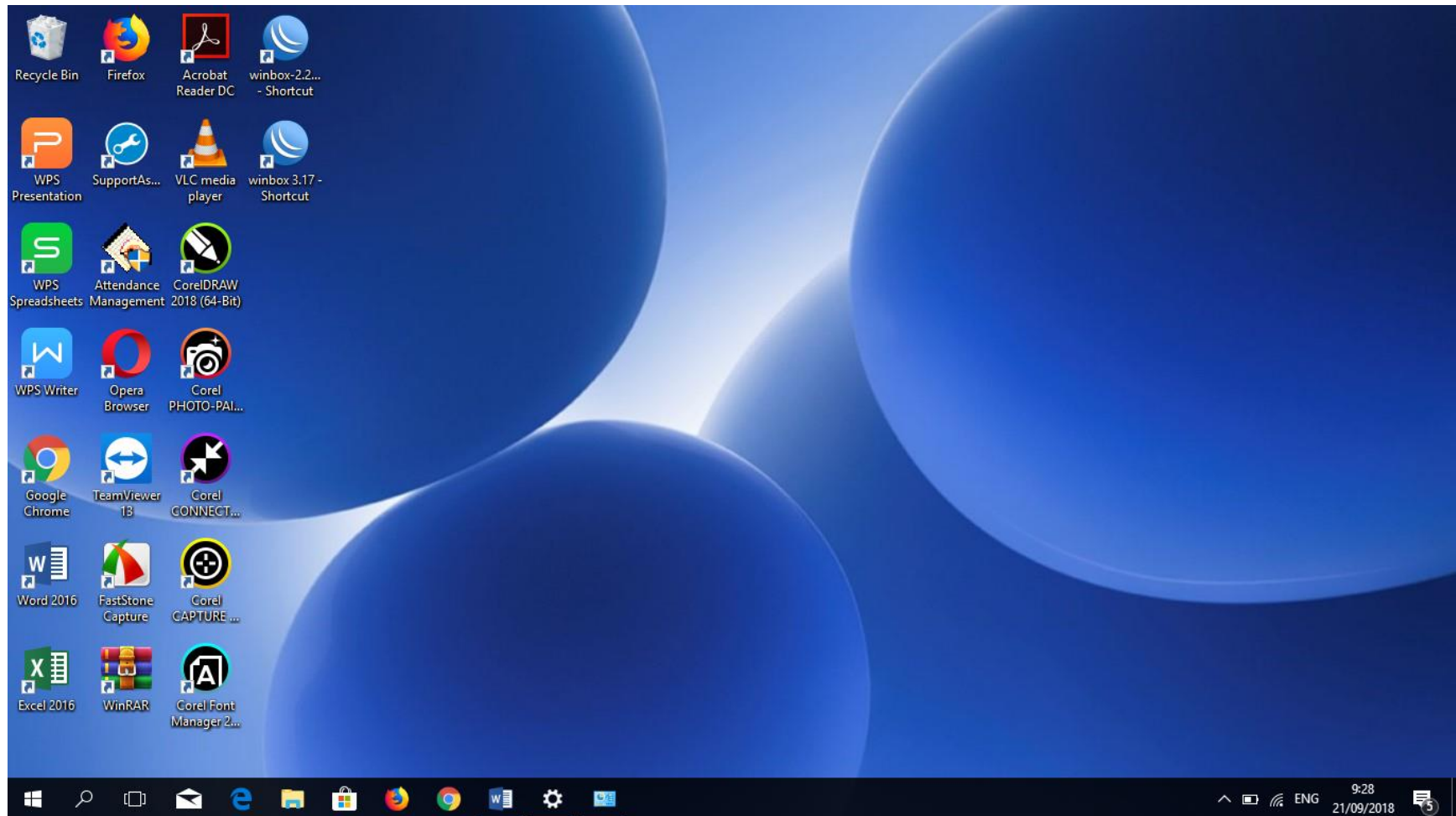


SETELAH FORMAT SESUAI, KLIK OK OK OK DAN OK

SETTING IP ADDRESS

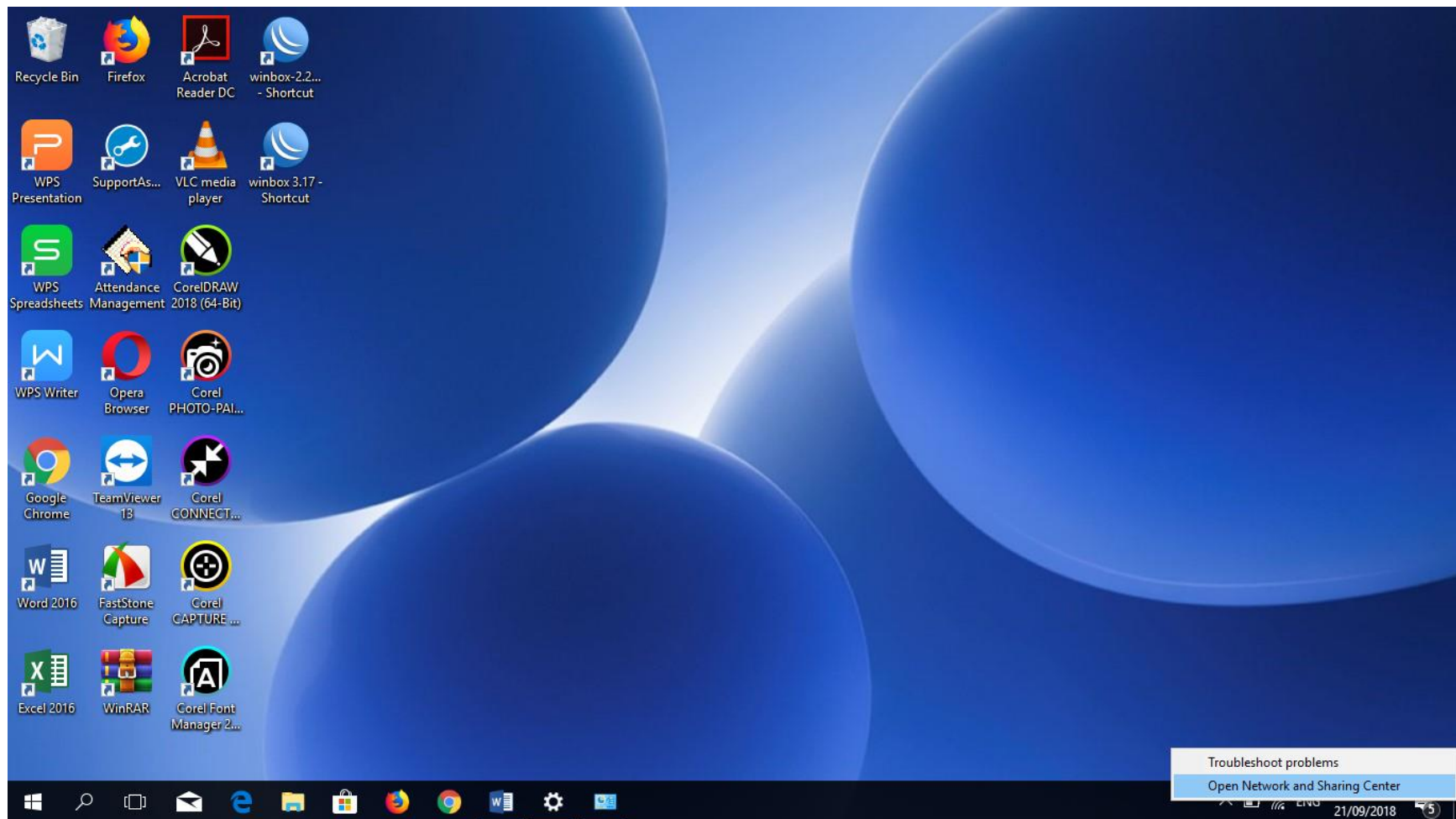


CARI GAMBAR SINYAL WIRELESS ATAU GAMBAR KOMPUTER SEPERTI DI TUNJUKKAN ANAK PANAH DI BAWAH



KEMUDIAN KLIK KANAN

PILIH OPEN NETWORK AND SHARING CENTER




KLIK CHANGE ADAPTER SETTING

Network and Sharing Center

Control Panel > Network and Internet > Network and Sharing Center


Control Panel Home

 [Change adapter settings](#)


Change advanced sharing settings


View your basic network information and set up connections

View your active networks

PDE OFFICE Private network	Access type: Internet HomeGroup: Ready to create Connections:  Wi-Fi (PDE OFFICE)
--------------------------------------	--

Change your networking settings

 [Set up a new connection or network](#)
Set up a broadband, dial-up, or VPN connection; or set up a router or access point.

 [Troubleshoot problems](#)
Diagnose and repair network problems, or get troubleshooting information.

See also

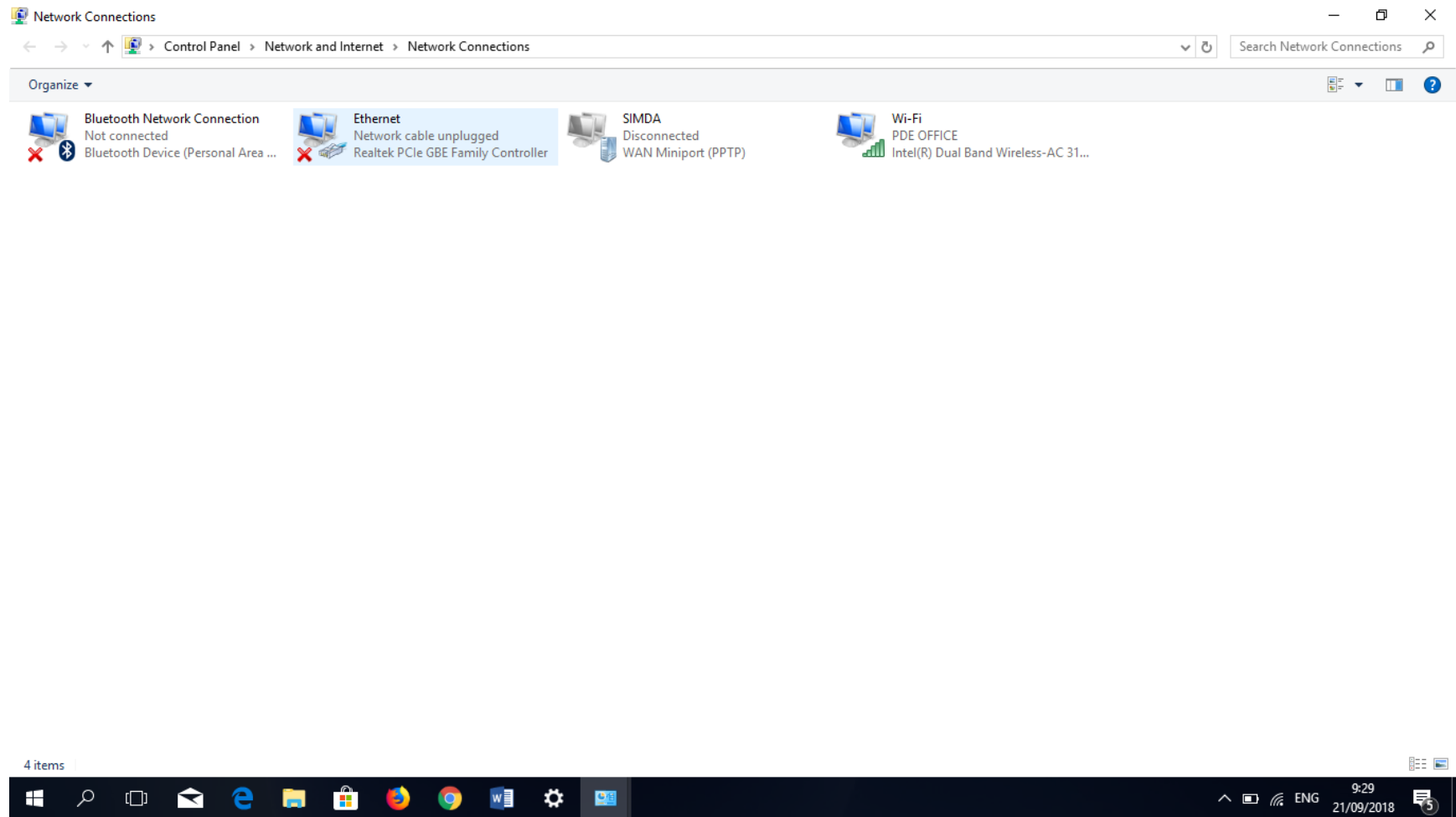
- [HomeGroup](#)
- [Infrared](#)
- [Intel® PROSet/Wireless Tools](#)
- [Internet Options](#)
- [Windows Firewall](#)

Windows taskbar: Start button, Search, Task View, Mail, Edge, File Explorer, Store, Chrome, Word, Settings, Network icon.

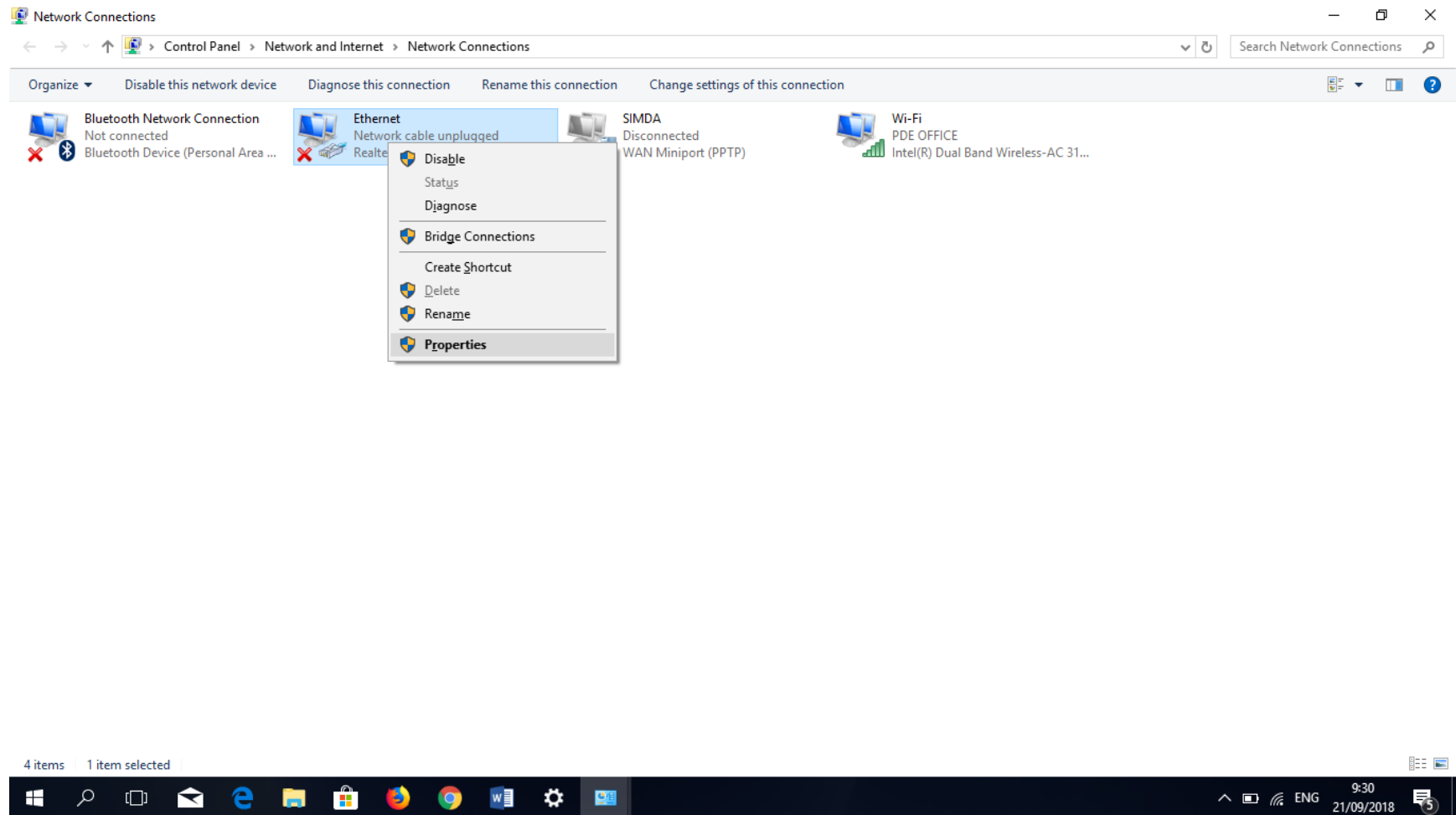
System tray: Network icon, ENG, 9:29, 21/09/2018, 3 notifications.

CARI ETHERNET ATAU LOCAL AREA CONNECTIONS

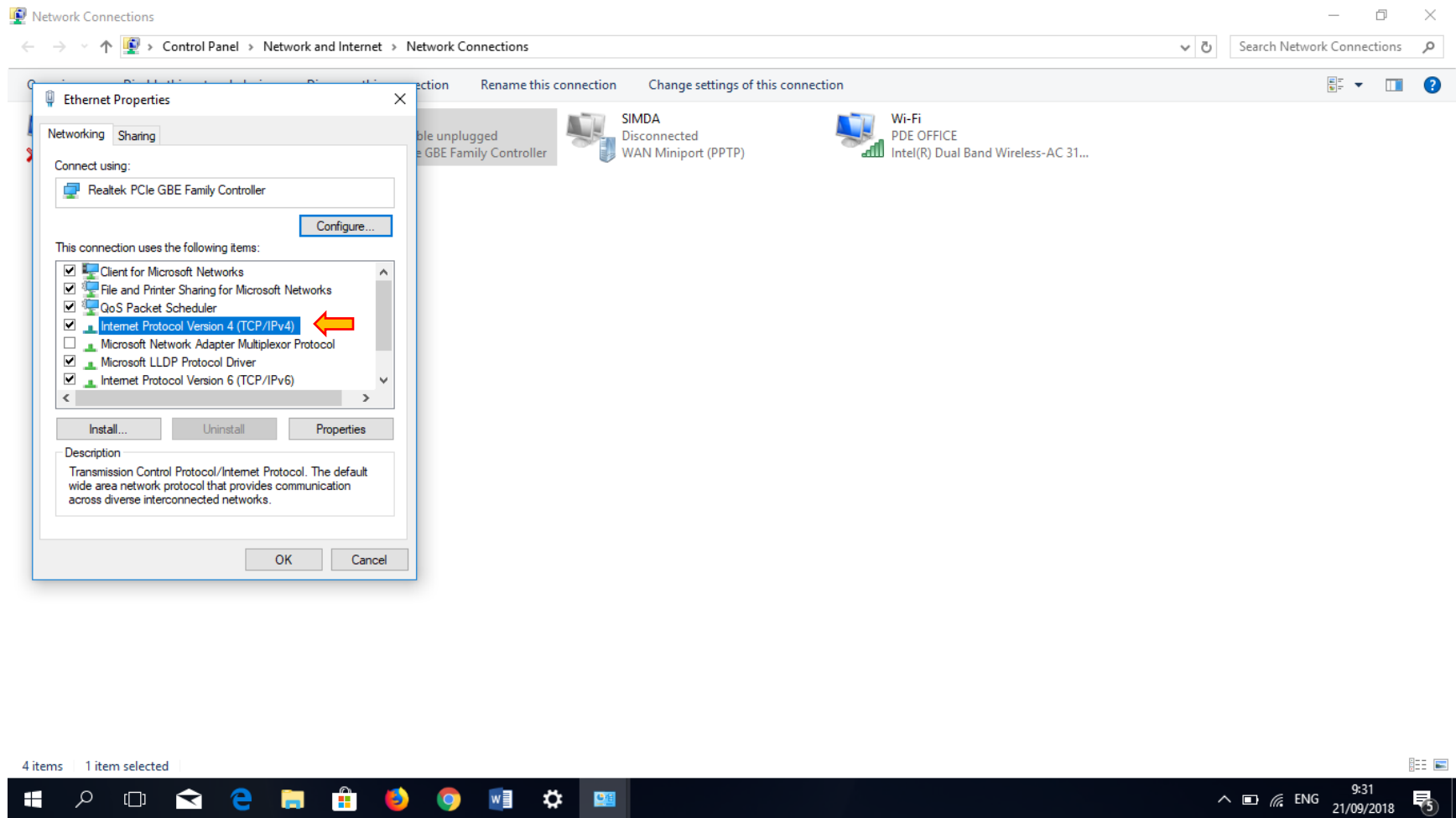
KEMUDIAN KLIK KANAN



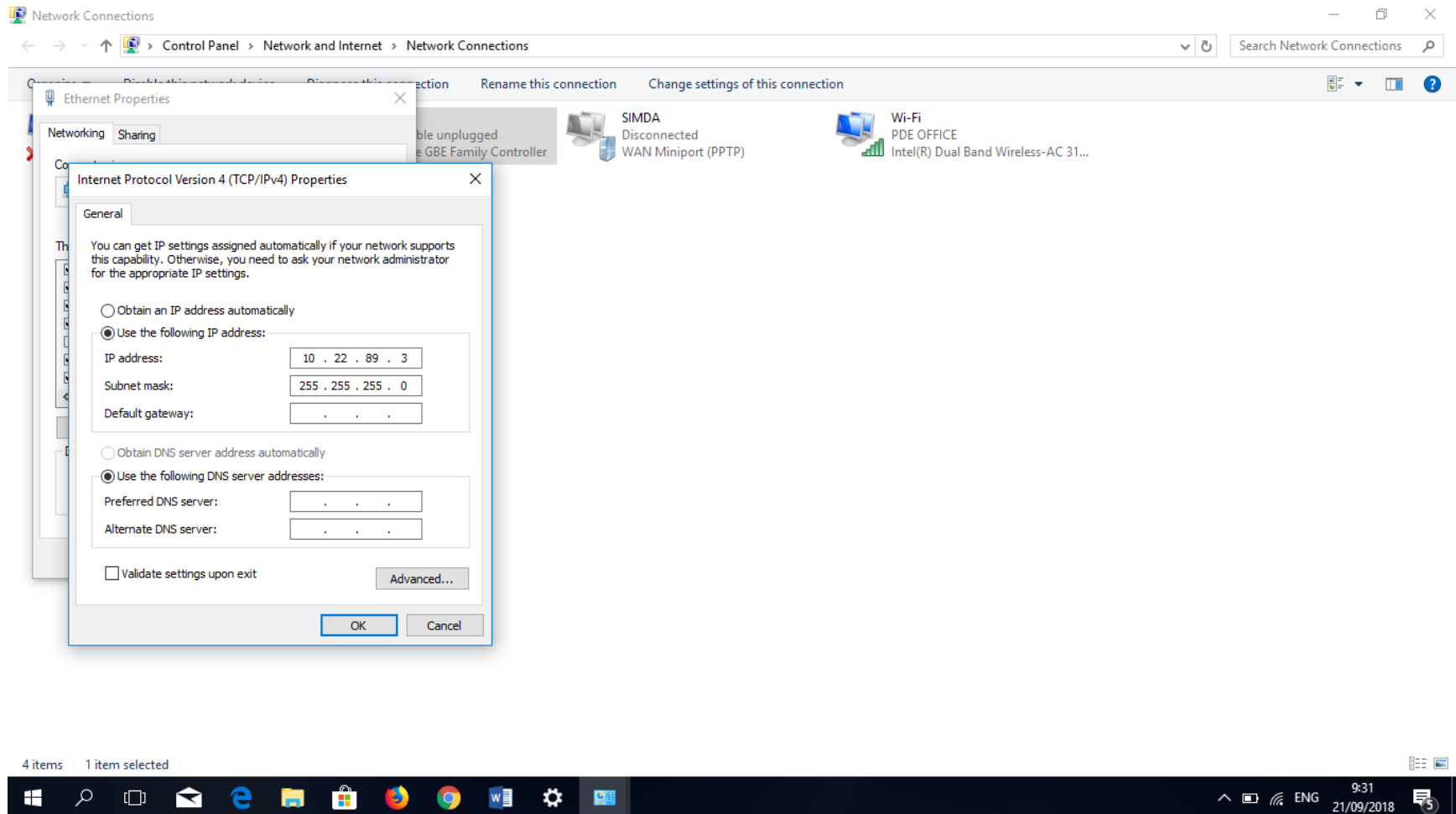
PILIH PROPERTIES



PADA ETHERNET PROPERTIES, CARA INTERNET PROTOCOL VERSION 4 (TCP/IPv4)



KLIK USE THE FOLLOWING IP ADDRESS, KEMUDIAN ISI IP ADDRESS DENGAN IP ADDRESS LAPTOP MASING-MASING
UNTUK SUBNET MASK ISIKAN 255.255.255.0
YANG LAINNYA DIKOSONGKAN



TERAKHIR KLIK OK DAN OK

SETTING ALAT FACEPRINT

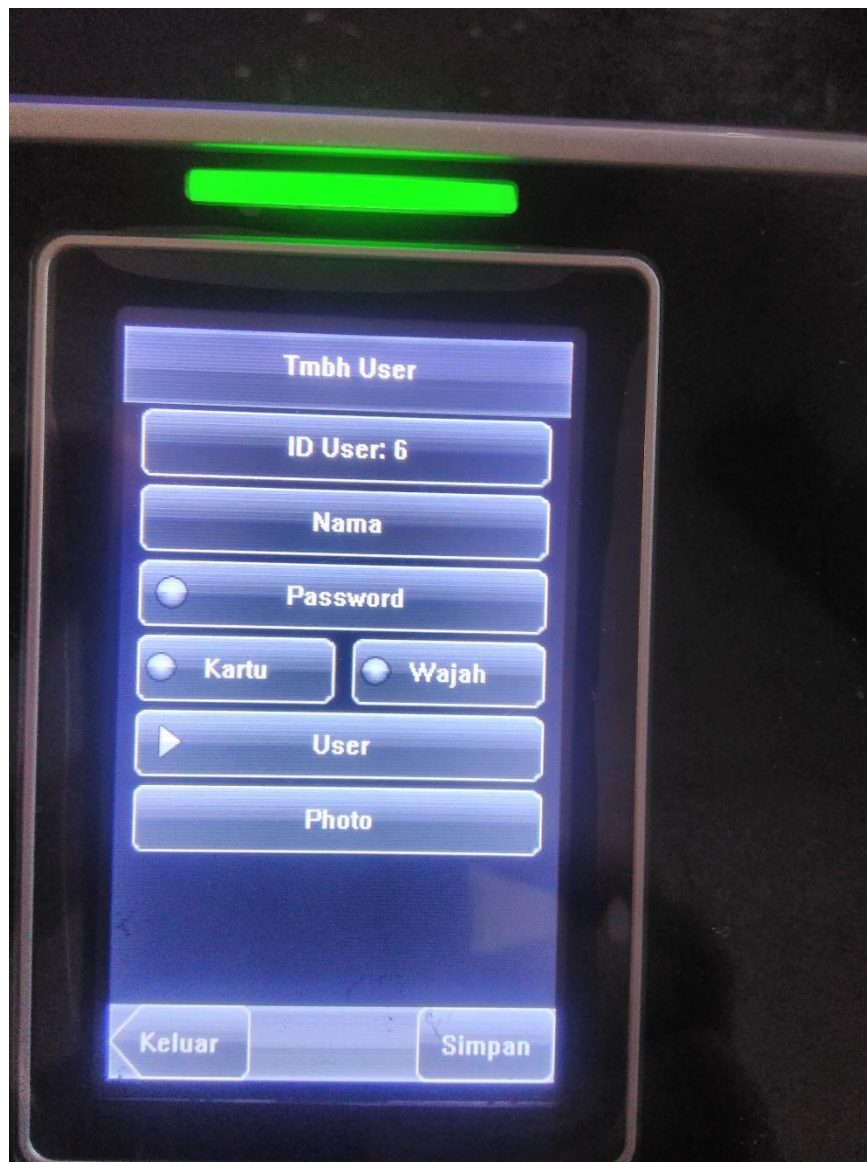
- MEMASUKKAN/MEREKAM DATA PEGAWAI



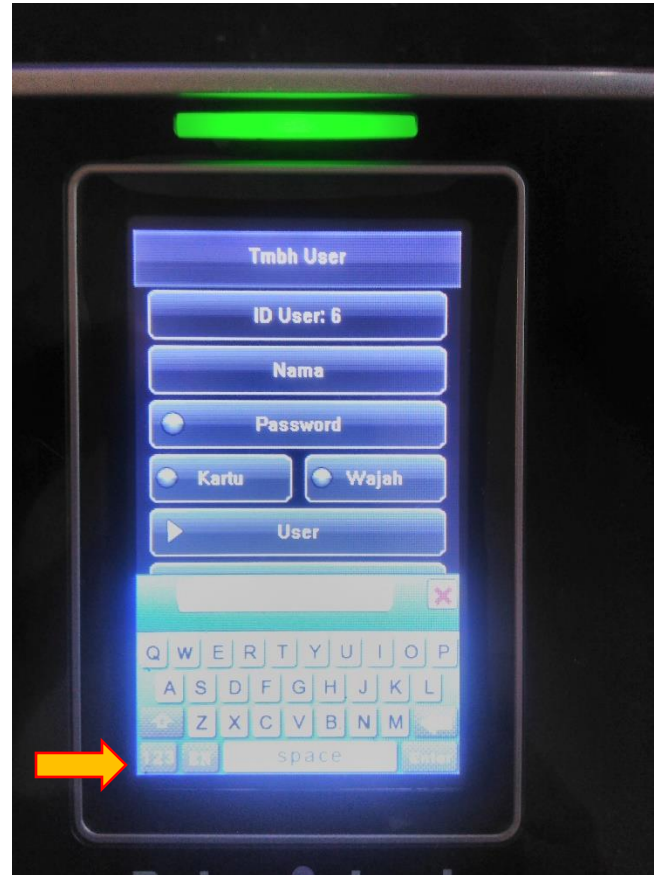
KLIK MENU, KEMUDIAN TAMBAH USER



KLIK NAMA

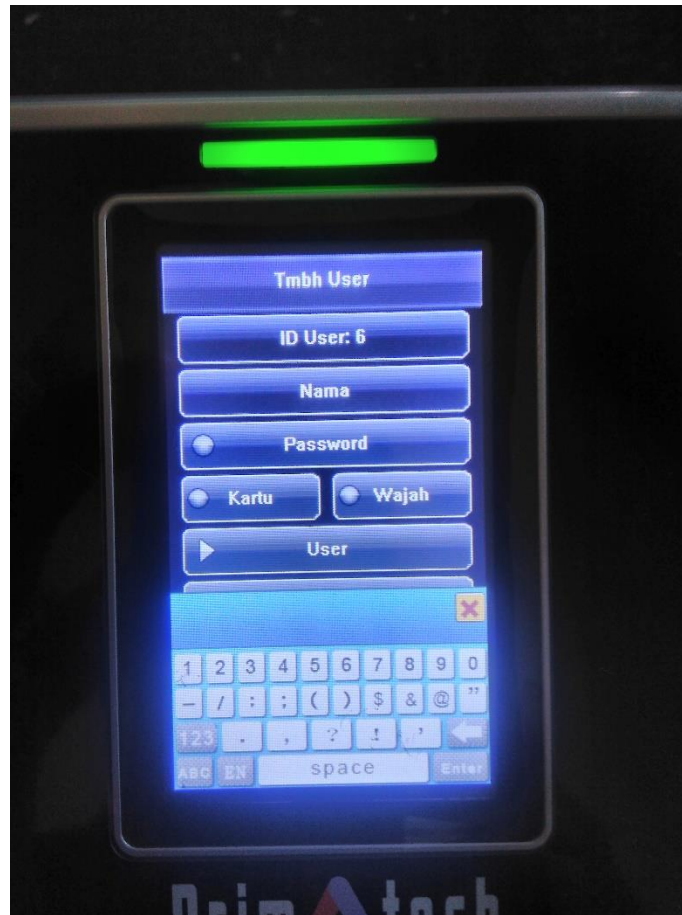


AKAN MUNCUL TAMPILAN SEPERTI DI BAWAH

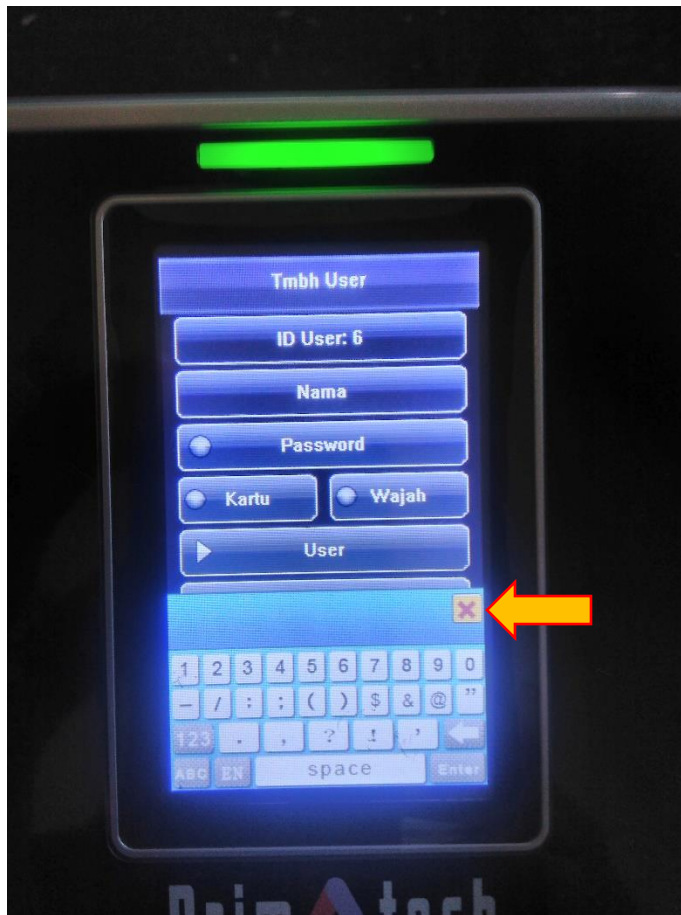


PADA KEYPAD, KLIK TOMBOL ANGKA PADA POJOK KIRI BAWAH

ISIKN NAMA DENGAN NIP PEGAWAI/ASN

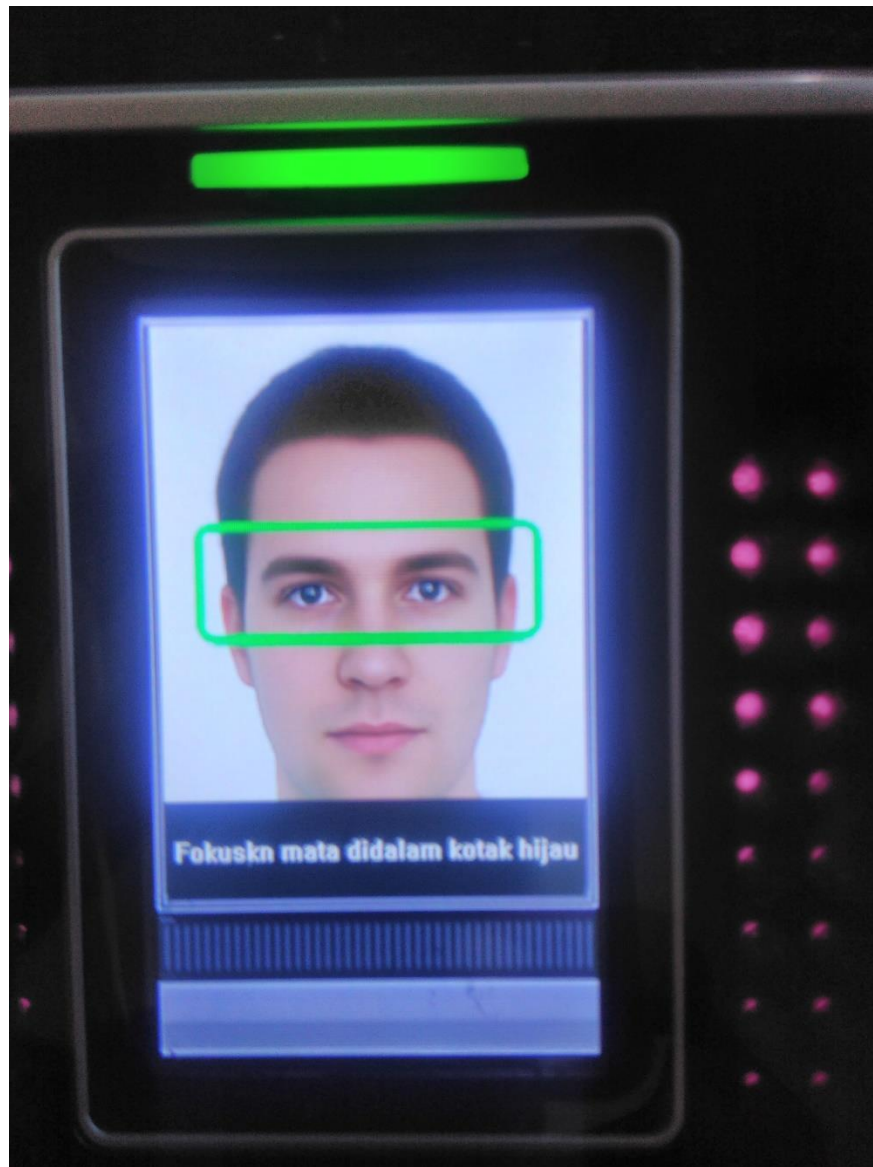


SETELAH NIP DIMASUKKAN TUTUP KEYPAD DENGAN MENEKAN TOMBOL SILANG KUNING

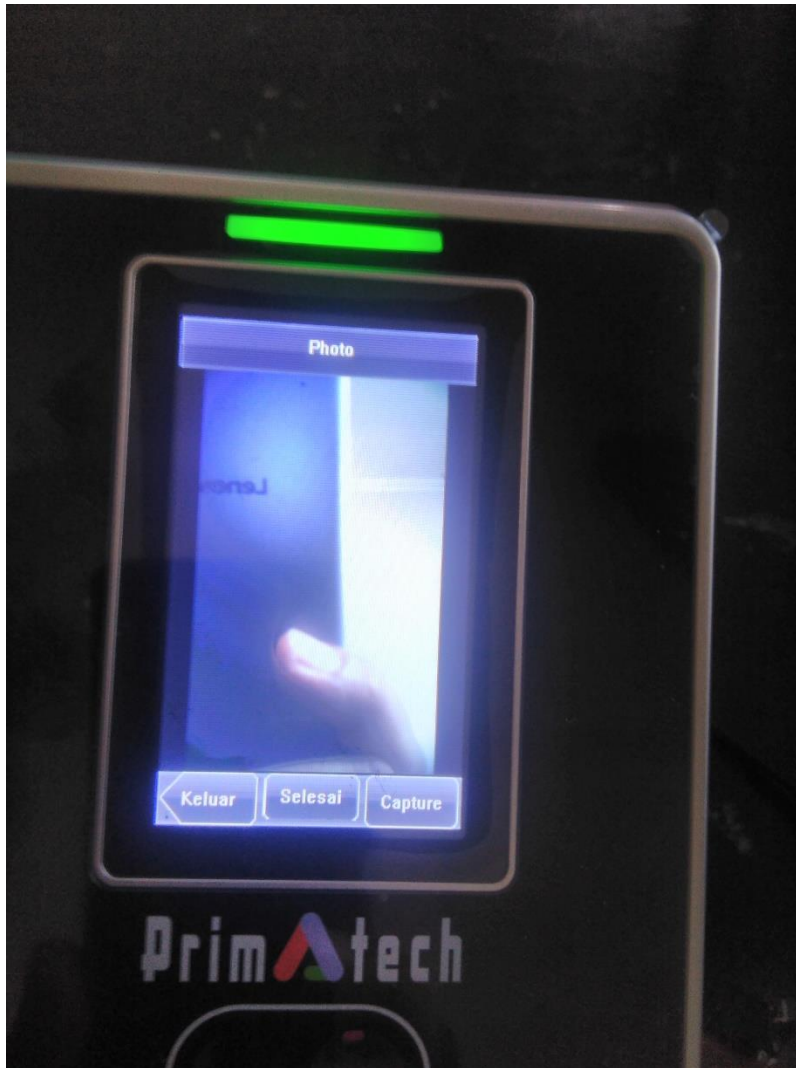


SETELAH ITU KLIK TOMBOL WAJAH

REKAM SEBANYAK 3X



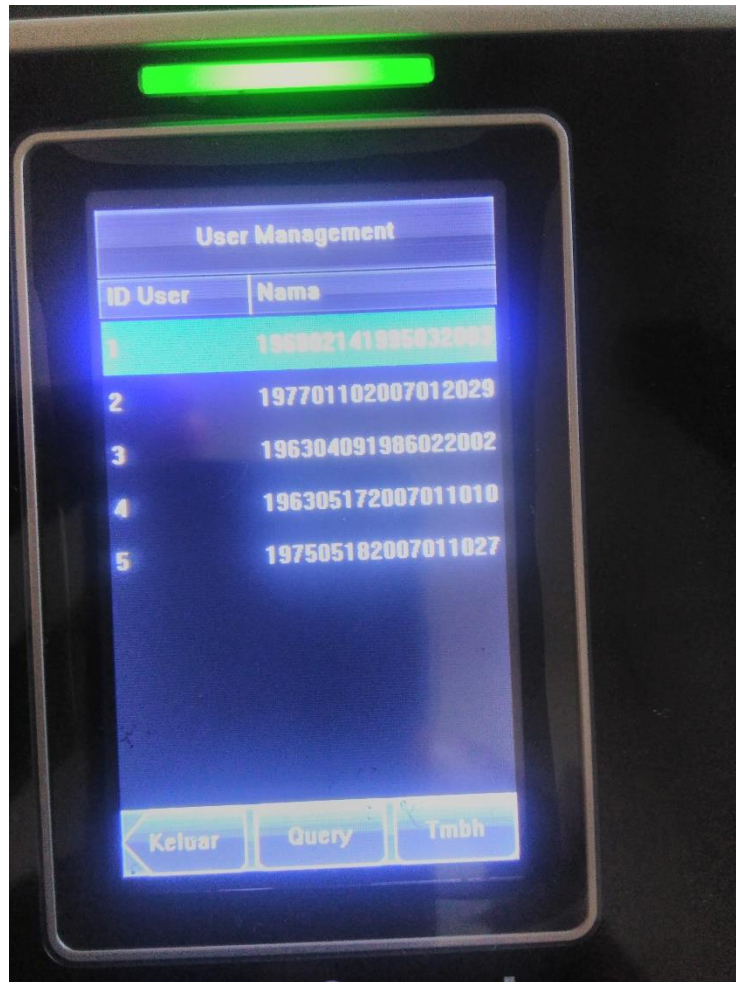
KLIK PHOTO



KEMUDIAN CAPTURE, SELESAI, DAN JANGAN LUPA DISIMPAN. SETELAH ITU BARU KELUAR

MENGEDIT DATA FACE PRINT

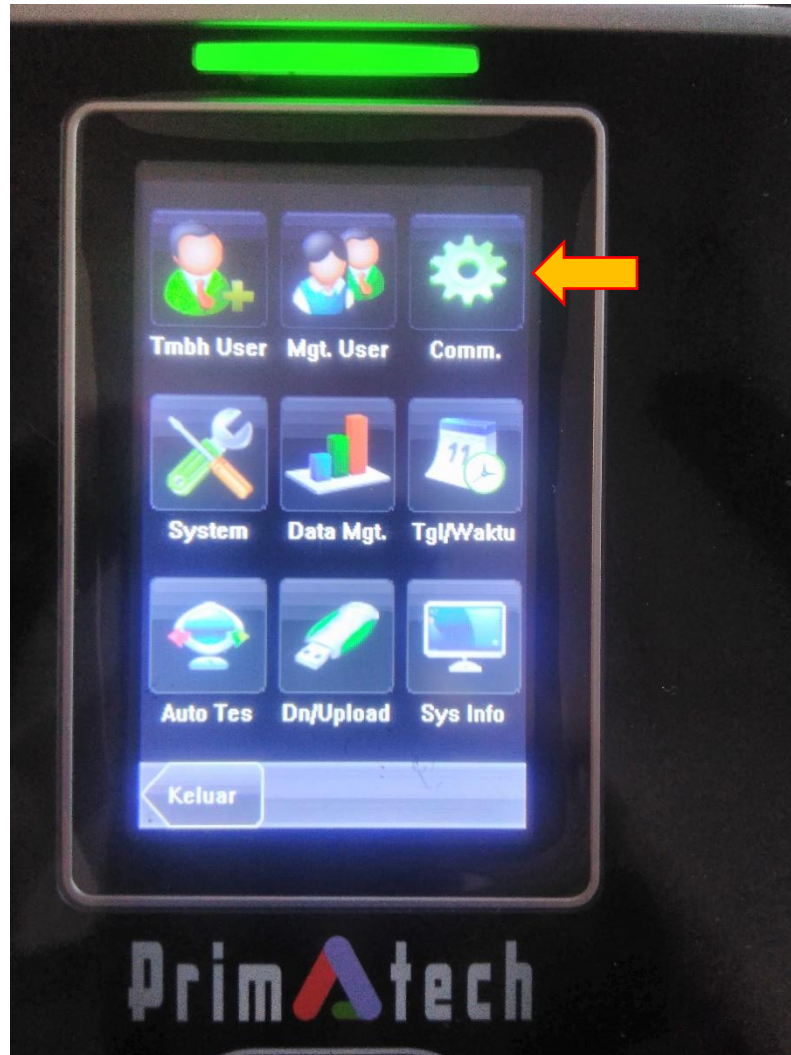
- PILIH MENU
- KLIK MGT. USER



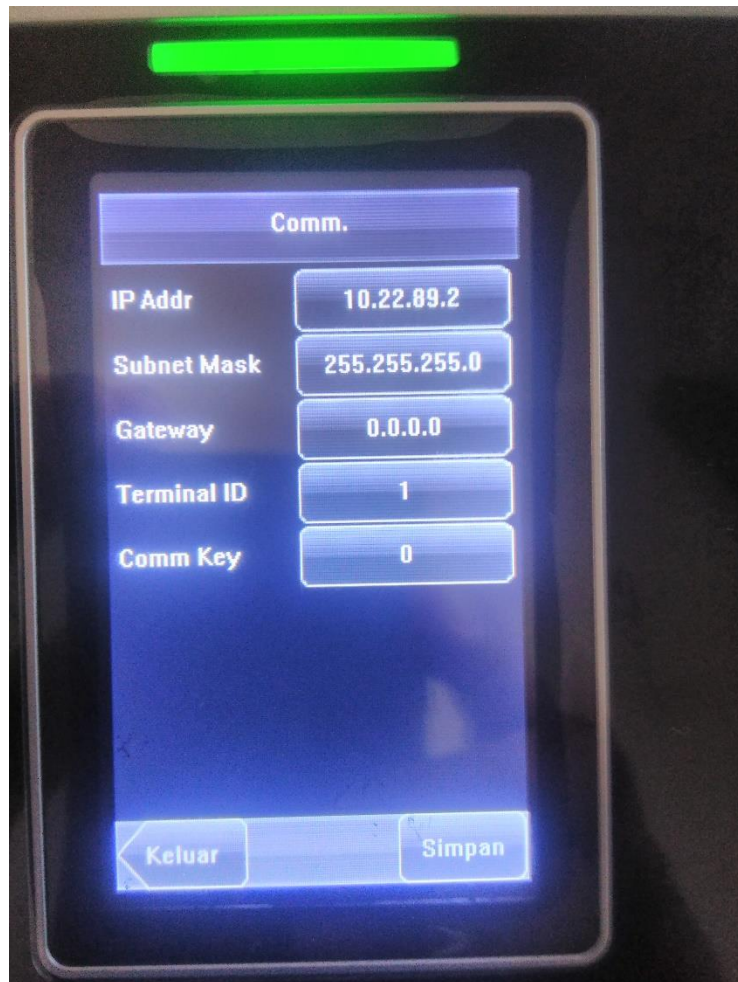
CARI NIP PEGAWAI YANG KAN DIUBAH, KLIK....
LAKUKAN PERUBAHAN DAN JANGAN LUPA DISIMPAN

MEMASUKKAN IP ADDRESS DI MESIN FACE PERINT

KLIK MENU, KEMUDIAN PILIH COMM



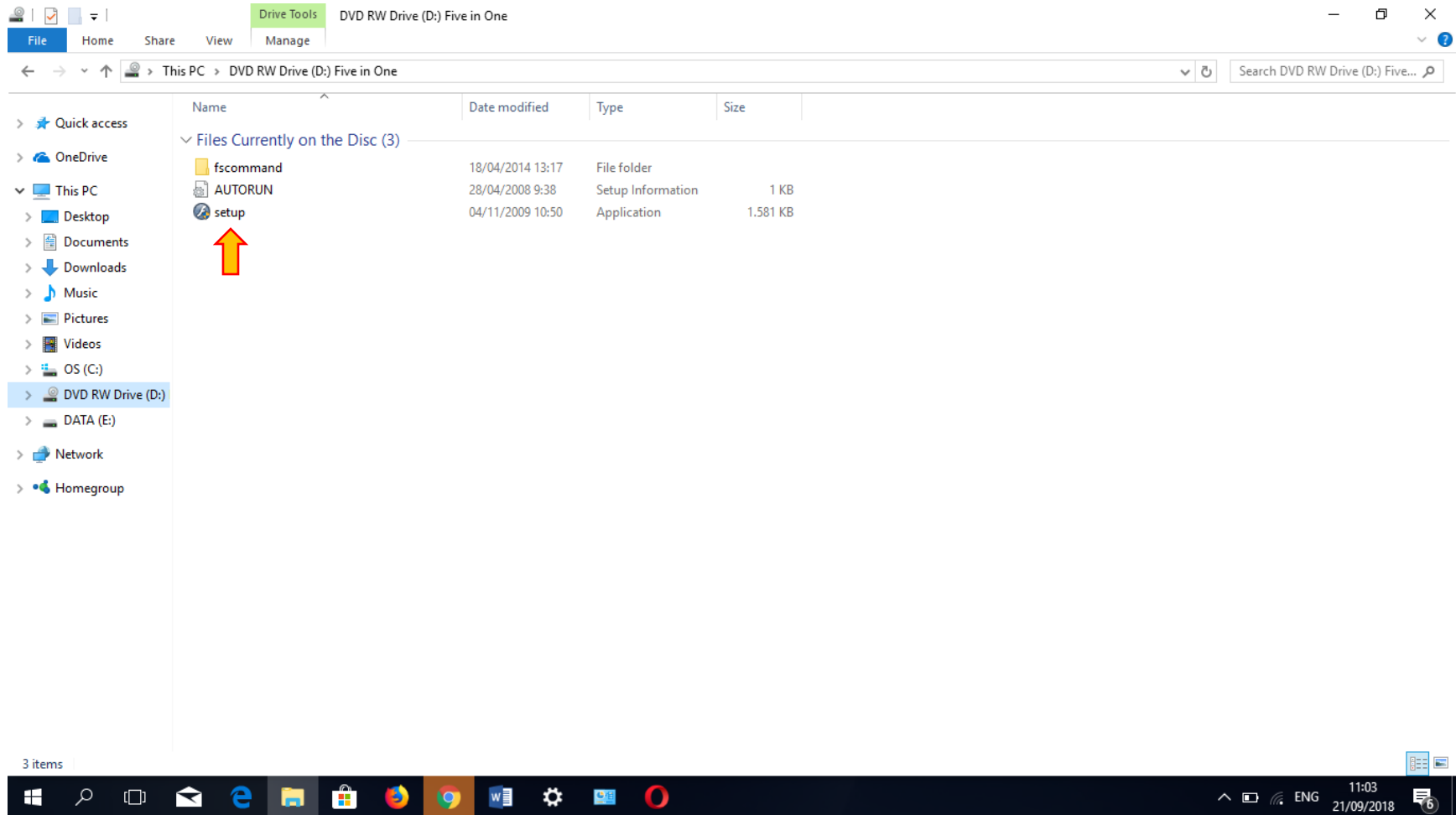
MASUKKAN IP ADDR DENGAN KLIK IP ADDR DAN MASUKKAN SESUAI DENGAN IP ADDRESS MASING-MASING OPD
SUBNET MASK 255.255.255.0, YANG LAINNYA DIABAIKAN (DIBIARKAN, JANGAN DIUBAH)



SETELAH ITU SIMPAN

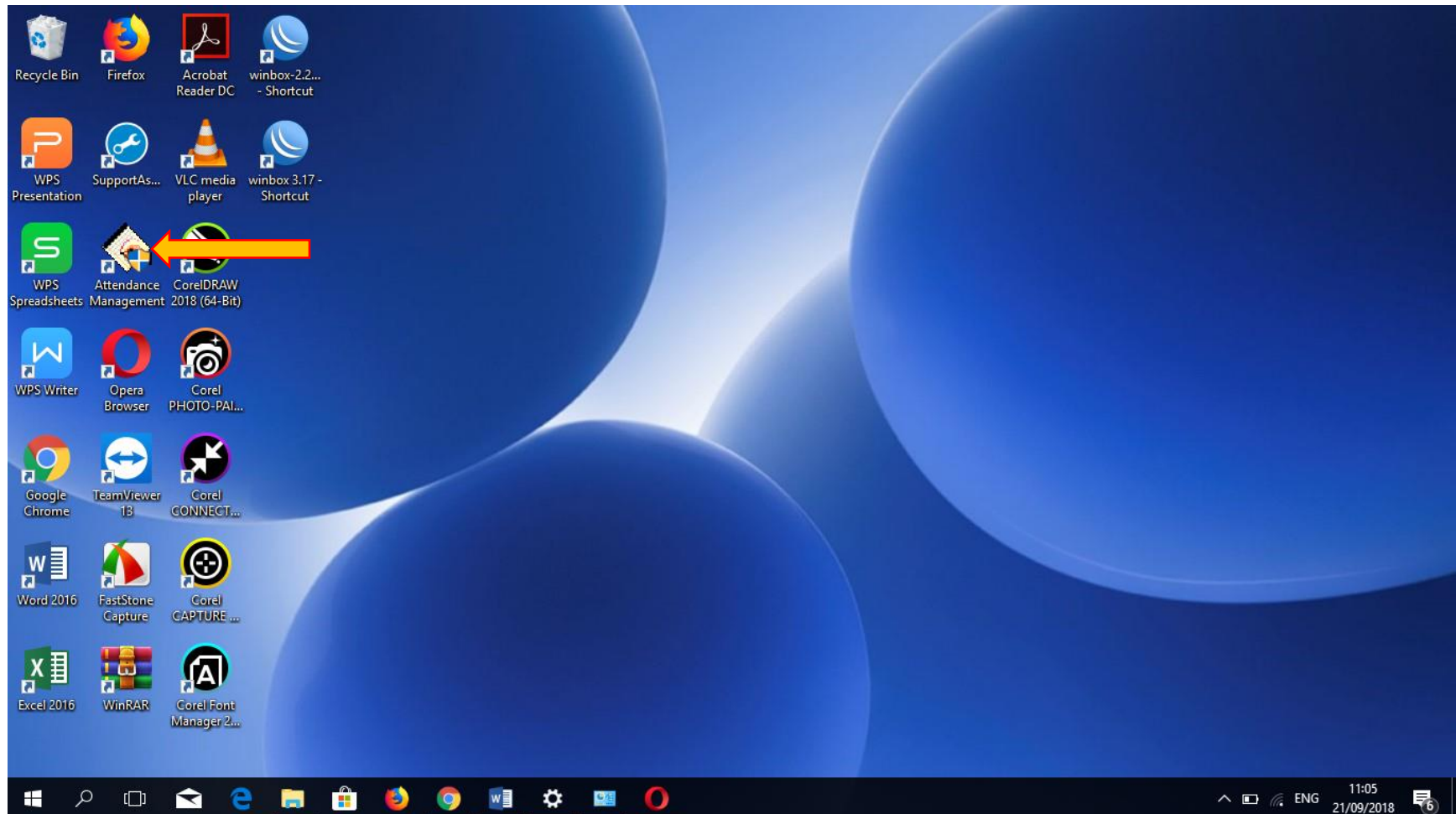
INSTALASI SOFTWARE ATTENDANT MANAGEMENT

BUKA FILE SOFTWARE, KLIK SETUP

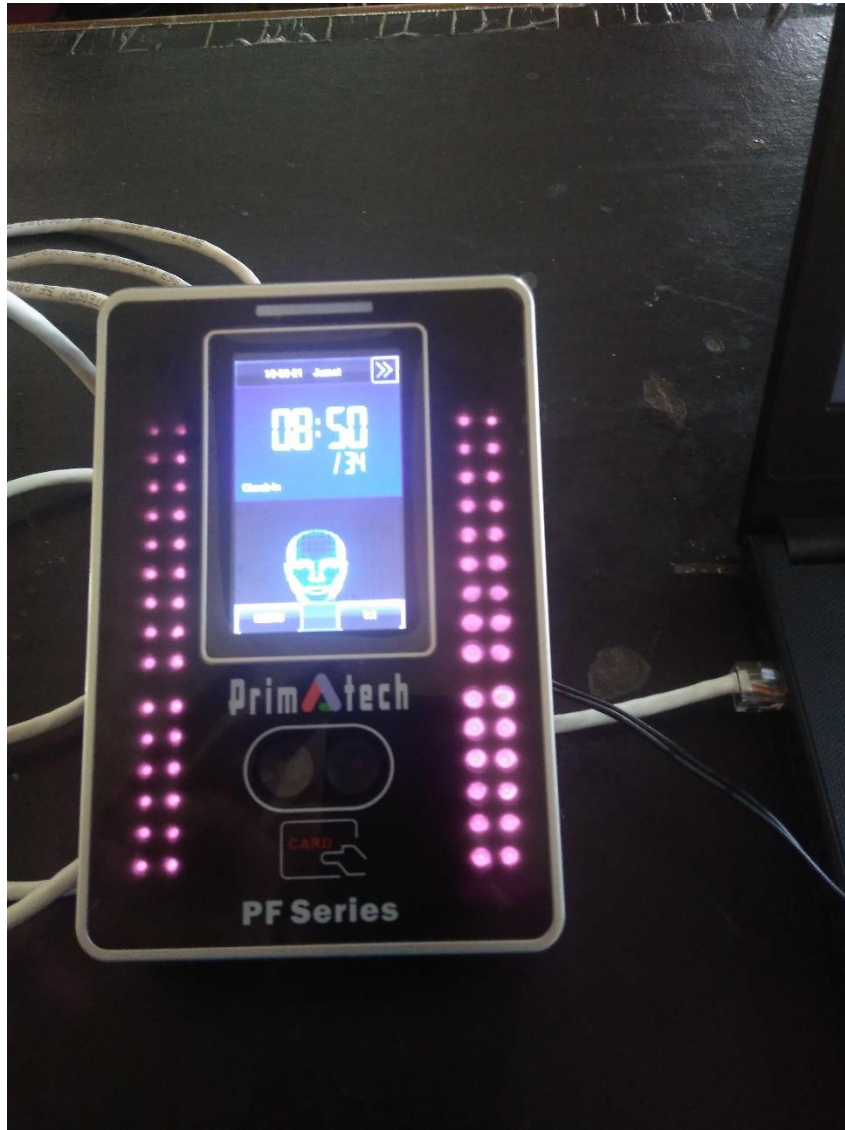


Klik next, I accept the agreement, next trus sampai instalasi berhasil

JIKA INSTALASI BERHASIL MAKA AKAN MUNCUL IKON ATTENDANCE MANAGEMET DI DESKTOP



SETELAH INSTALASI BERHASIL HUBUNGKAN LATOP/KOMPUTER DENGAN MESIN FACE PRINT MENGGUNAKAN KABEL LAN



BUKA APLIKASI ATTENDANCE MANAGEMENT

Attendance Management Program - [Temp-Supervisor 21/09/2018]

Data Attendance Search/Print Maintenance/Options Device management Help

Employees AC Log Report Device Del Device Connect Disconnect Exit system

Data Maintenance

- Import Attendance Checking Data
- Export Attendance Checking Data
- Backup Database
- Usb Disk Manage

Machine

- Download attendance logs
- Download user info and Fp
- Upload user info and FP
- Attendance Photo Management
- AC Manage

Maintenance/Options

- Department List
- Administrator
- Employees
- Database Option...

Employee Schedule

- Maintenance Timetables
- Shifts Management
- Employee Schedule
- Attendance Rule

Machine List

Device Name	Status	MachineNo.	Comm type	Baud Rate	IP Address	Port	ProductName	UserCount	Admin Count	Fp Count	Fc Count	Passwo...	Log Count	Serial Number
1	Disconnected	1	Serial Port/...	115200		COM1								
2	Disconnected	1	Ethernet		10.22.89.2	4370								6622172300299
3	Disconnected	1	USB											

Id Ac-No Name sTime Machine Verify Mode ID Status Time

11:09:07

11:09 21/09/2018

KLIK DEVICE NAME DENGAN COOM TYPE ETHERNET

SESUAIKAN IP ADDRESS DENGAN CARA MENGEKLIK DROPDOWN DISEBELAH KANAN DEVICE, LALU PILIH EDIT CURRENT DEVICE

Attendance Management Program - [Temp-Supervisor 21/09/2018]

Data Attendance Search/Print Maintenance/Options Device management Help

Employees AC Log Report Device Del Device Connect Disconnect Exit system

Data Maintenance

- Import Attendance Checking Data
- Export Attendance Checking Data
- Backup Database
- Usb Disk Manage

Machine

- Download attendance logs
- Download user info and Fp
- Upload user info and FP
- Attendance Photo Management
- AC Manage

Maintenance/Options

- Department List
- Administrator
- Employees
- Database Option...

Employee Schedule

- Maintenance Timetables
- Shifts Management
- Employee Schedule
- Attendance Rule

Add new device
Edit current device
Edit All device

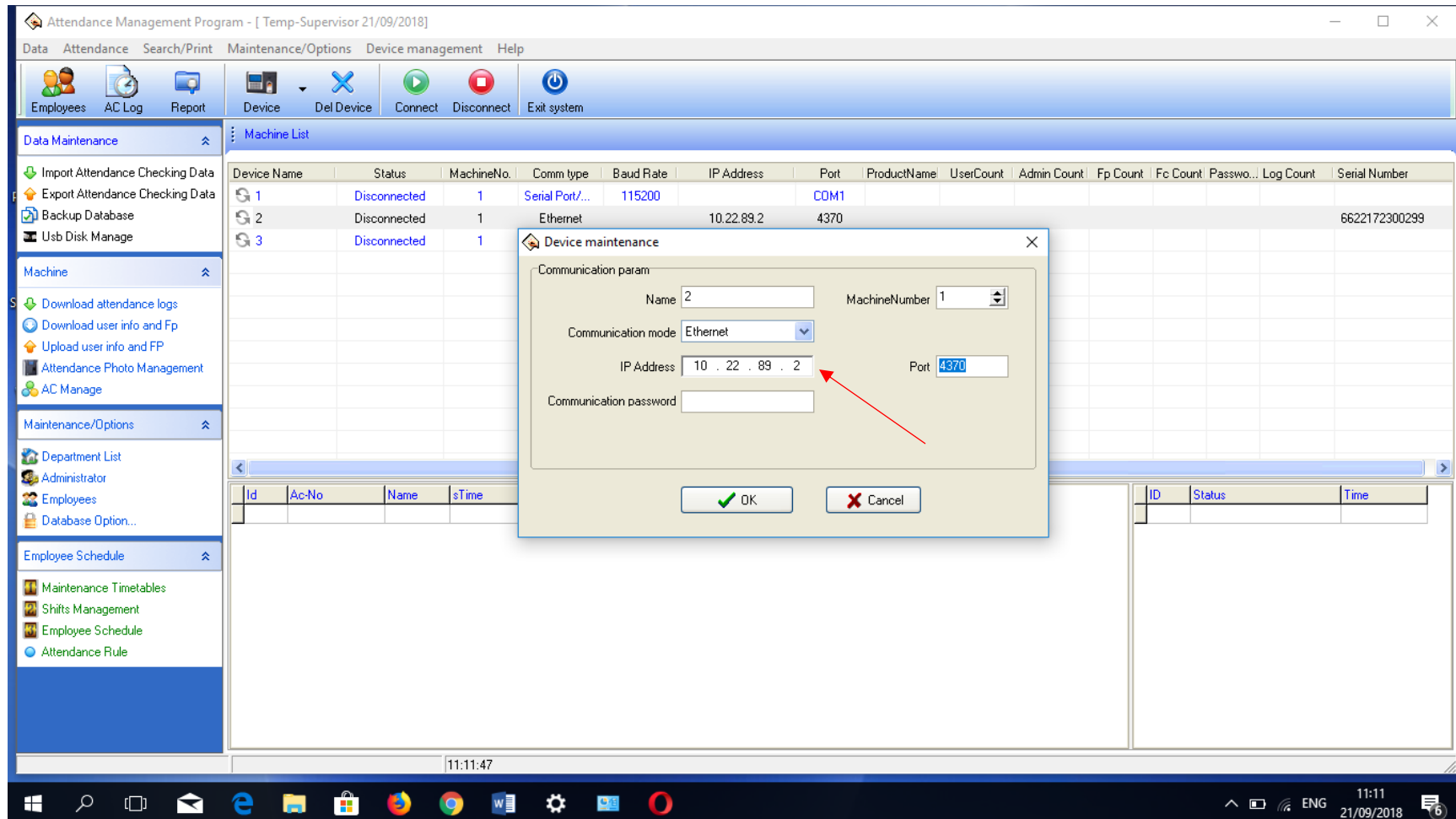
		MachineNo.	Comm type	Baud Rate	IP Address	Port	ProductName	UserCount	Admin Count	Fp Count	Fc Count	Passwo...	Log Count	Serial Number
1	Disconnected	1	Serial Port/...	115200		COM1								
2	Disconnected	1	Ethernet		10.22.89.2	4370								6622172300299
3	Disconnected	1	USB											

Id	Ac-No	Name	sTime	Machine	Verify Mode	ID	Status	Time

11:10:56

11:10 21/09/2018

GANTI IP ADDRESS NYA DENGAN IP ADDRESS MESIN FACEPRINT



YANG LAINNYA DIBIARKAN, SETELAH ITU TEKAN TOMBOL OK

MENGHUBUNGKAN MESIN FACEPRINT DENGAN LAPTOP

The screenshot shows the 'Attendance Management Program' interface. The 'Machine List' table is displayed with the following data:

Device Name	Status	MachineNo.	Comm type	Baud Rate	IP Address	Port	ProductName	UserCount	Admin Count	Fp Count	Fc Count	Passwo...	Log Count	Serial Number
1	Disconnected	1	Serial Port/...	115200		COM1								
2	Disconnected	1	Ethernet		10.22.89.2	4370								6622172300299
3	Disconnected	1	USB											

Below the table, there is a log window showing the following entry:

ID	Status	Time
1	[2] Connecting with device,pl	11:13:10 09-21

Red arrows indicate the 'Connect' button in the top toolbar and the 'Device 2' in the 'Machine List' table.

KLIK DEVICE DENGAN COMM TYPE ETHERNET, LALU TEKAN TOMBOL CONNECT

TUNGGU BEBERAPA SAAT SAMAPAI STATUS NYA CONNECTED

The screenshot shows the 'Attendance Management Program' window. The 'Machine List' table is displayed with the following data:

Device Name	Status	MachineNo.	Comm type	Baud Rate	IP Address	Port	ProductName	UserCount	Admin Count	Fp Count	Fc Count	Passwo...	Log Count	Serial Number
1	Disconnected	1	Serial Port/...	115200		COM1								
2	Connected	1	Ethernet		10.22.89.2	4370	PF-Series	5	0	0	4	0	20	6622172300299
3	Disconnected	1	USB											

The 'Connected' status for Device 2 is highlighted with a red oval. Below the table, there is a log window showing the following entries:

ID	Status	Time
1	[2] Connecting with device, pl	11:13:10 09-21
2	[2] Succeed in connecting wi	11:13:16 09-21

JIKA GAGAL CONNECT ADA BEBERAPA KEMUNGKINAN: IP ADDRESS LAPTOP KELIRU MEMASUKKAN, IP ADDRESS MESIN FACEPRINT KELIRU MEMASUKKAN, IP ADDRESS PADA ATTENDENCE MANAGEMENT BELUM SAMA DENGAN IP ADDRESS MESIN FACEPRINT, KABELNYA RUSAK, LANCARD LAPTOP RUSAK. CEK SATU PERSATU!!

SETELAH DIPASTIKAN CONNECT SELANJUTNYA ADALAH SINKRONISASI WAKTU DI MESIN ATTENDENCE MANAGEMENT DENGAN WAKTU LAPTOP

CARANYA: KLIK DEVICE MANAGEMENT LALU TEKAN SYNC TIME

The screenshot displays the 'Attendance Management Program' window. The 'Device management' menu is open, showing options like 'Connect', 'Disconnect', 'Download attendance logs', 'Upload user info and FP', 'Download userinfo and FP', 'Attendance Photo Management', 'Delete AC Log', 'AC Manage', 'Upload AD Picture', and 'Sync Time'. The 'Sync Time' option is highlighted. The main window shows a table of devices with columns: Device Name, IP Address, Port, ProductName, UserCount, Admin Count, Fp Count, Fc Count, Passwo..., Log Count, and Serial Number. The table contains one row with data: Device Name 1, IP Address 10.22.89.2, Port COM1, ProductName PF-Series, UserCount 5, Admin Count 0, Fp Count 0, Fc Count 4, Passwo... 0, Log Count 20, and Serial Number 6622172300299. The bottom status bar shows the time 11:20:38.

Device Name	IP Address	Port	ProductName	UserCount	Admin Count	Fp Count	Fc Count	Passwo...	Log Count	Serial Number
1	10.22.89.2	COM1	PF-Series	5	0	0	4	0	20	6622172300299

MENARIK DATA DARI MESIN FACE PRINT

KLICK DOWNLOAD USER INFO AND FP

Attendance Management Program - [Temp-Supervisor 21/09/2018]

Data Attendance Search/Print Maintenance/Options Device management Help

Employees AC Log Report Device Del Device Connect Disconnect Exit system

Data Maintenance

- Import Attendance Checking Data
- Export Attendance Checking Data
- Backup Database
- Usb Disk Manage

Machine

- Download attendance logs
- Download user info and Fp**
- Upload user info and FP
- Attendance Photo Management
- AC Manage

Maintenance/Options

- Department List
- Administrator
- Employees
- Database Option...

Employee Schedule

- Maintenance Timetables
- Shifts Management
- Employee Schedule
- Attendance Rule

Machine List

Device Name	Status	MachineNo.	Comm type	Baud Rate	IP Address	Port	ProductName	UserCount	Admin Count	Fp Count	Fc Count	Passwo...	Log Count	Serial Number
1	Disconnected	1	Serial Port/...	115200		COM1								
2	Connected	1	Ethernet		10.22.89.2	4370	PF-Series	5	0	0	4	0	20	6622172300299
3	Disconnected	1	USB											

Id Ac-No Name sTime Machine Verify Mode

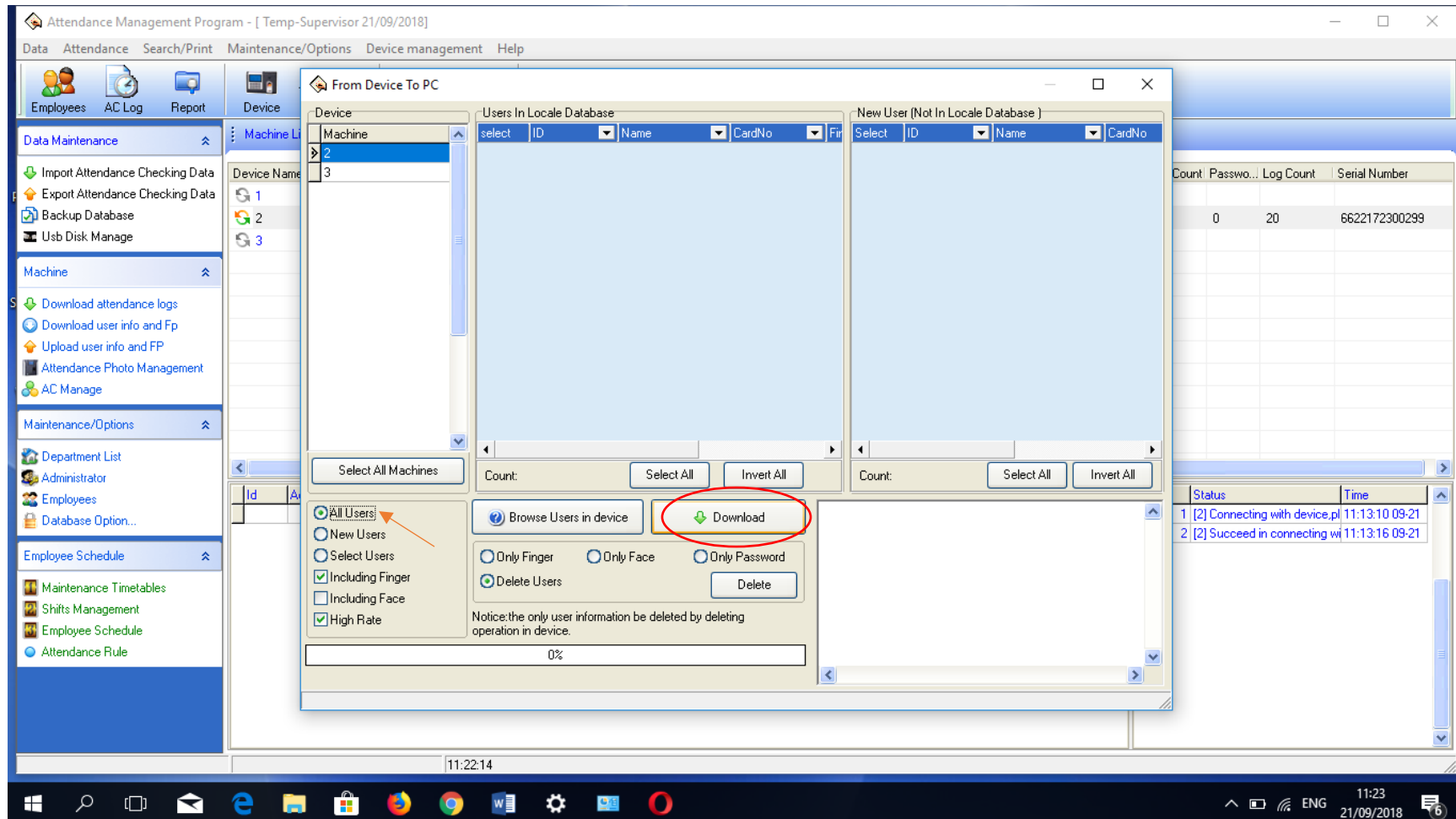
ID Status Time

- 1 [2] Connecting with device, pl 11:13:10 09-21
- 2 [2] Succeed in connecting wi 11:13:16 09-21

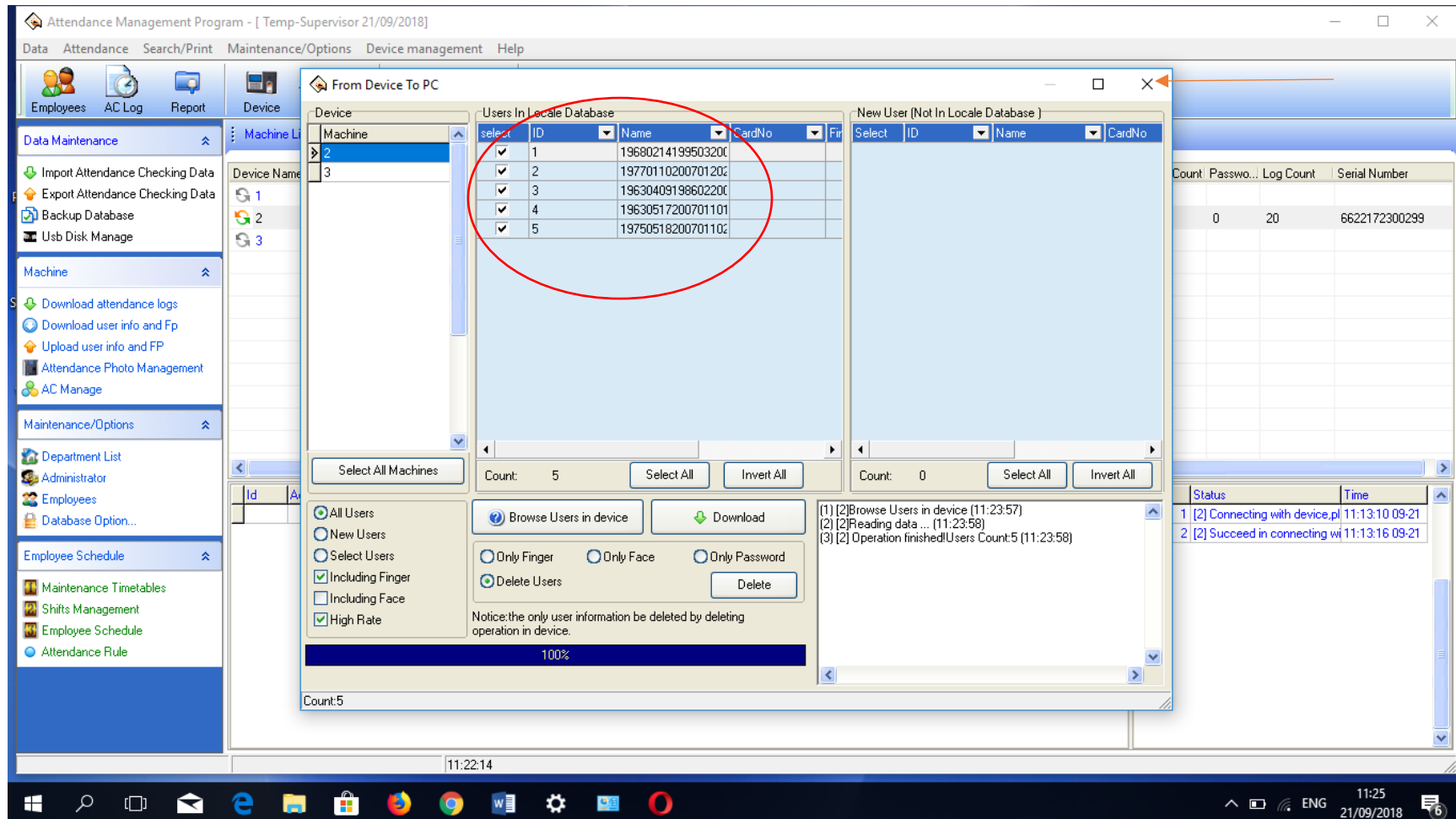
11:21:22

11:21 21/09/2018

PILIH ALL USER, KEMUDIAN KLIK DOWNLOAD (TANDA PANAH HIJAU KE BAWAH)



PASTIKAN MUNCUL USERS IN LOCALE DATABASES



SETELAH ITU TUTUP DENGAN MENEKAN TOMBOL X

KLIK DOWNLOAD ATTENDANCE LOG

The screenshot shows the 'Attendance Management Program - [Temp-Supervisor 21/09/2018]' window. The 'Machine List' table is visible, and the 'Download attendance logs' option is selected in the left sidebar. A progress dialog box is overlaid on the table, showing 'Saving data ...20/20' and a 100% progress bar.

Device Name	Status	MachineNo.	Comm type	Baud Rate	IP Address	Port	ProductName	UserCount	Admin Count	Fp Count	Fc Count	Passwo...	Log Count	Serial Number
1	Disconnected	1	Serial Port/...	115200		COM1								
2	Connected	1	Ethernet		10.22.89.2	4370	PF-Series	5	0	0	4	0	20	6622172300299
3	Disconnected	1	USB											

ID	Ac-No	Name	sTime

ID	Status	Time
1	[2] Connecting with device, pl	11:13:10 09-21
2	[2] Succeed in connecting wi	11:13:16 09-21
3	[2] Begin to Download Log	11:26:21 09-21
4	[2] Records downloaded: 20	11:26:22 09-21
5	[2] Begin to Download Log	11:27:00 09-21
6	[2] Records downloaded: 20	11:27:01 09-21

TUNGGU SAMPAI PROSES PEMBACAAN DATA

KLIK AC LOG

Attendance Management Program - [Temp-Supervisor 21/09/2018]

Data Attendance Search/Print Maintenance/Options Device management Help

Employees AC Log Report Device Del Device Connect Disconnect Exit system

Data Maintenance

- Import Attendance Checking Data
- Export Attendance Checking Data
- Backup Database
- Usb Disk Manage

Machine

- Download attendance logs
- Download user info and Fp
- Upload user info and FP
- Attendance Photo Management
- AC Manage

Maintenance/Options

- Department List
- Administrator
- Employees
- Database Option...

Employee Schedule

- Maintenance Timetables
- Shifts Management
- Employee Schedule
- Attendance Rule

Machine List

Device Name	Status	MachineNo.	Comm type	Baud Rate	IP Address	Port	ProductName	UserCount	Admin Count	Fp Count	Fc Count	Passwo...	Log Count	Serial Number
1	Disconnected	1	Serial Port/...	115200		COM1								
2	Connected	1	Ethernet		10.22.89.2	4370	PF-Series	5	0	0	4	0	20	6622172300299
3	Disconnected	1	USB											

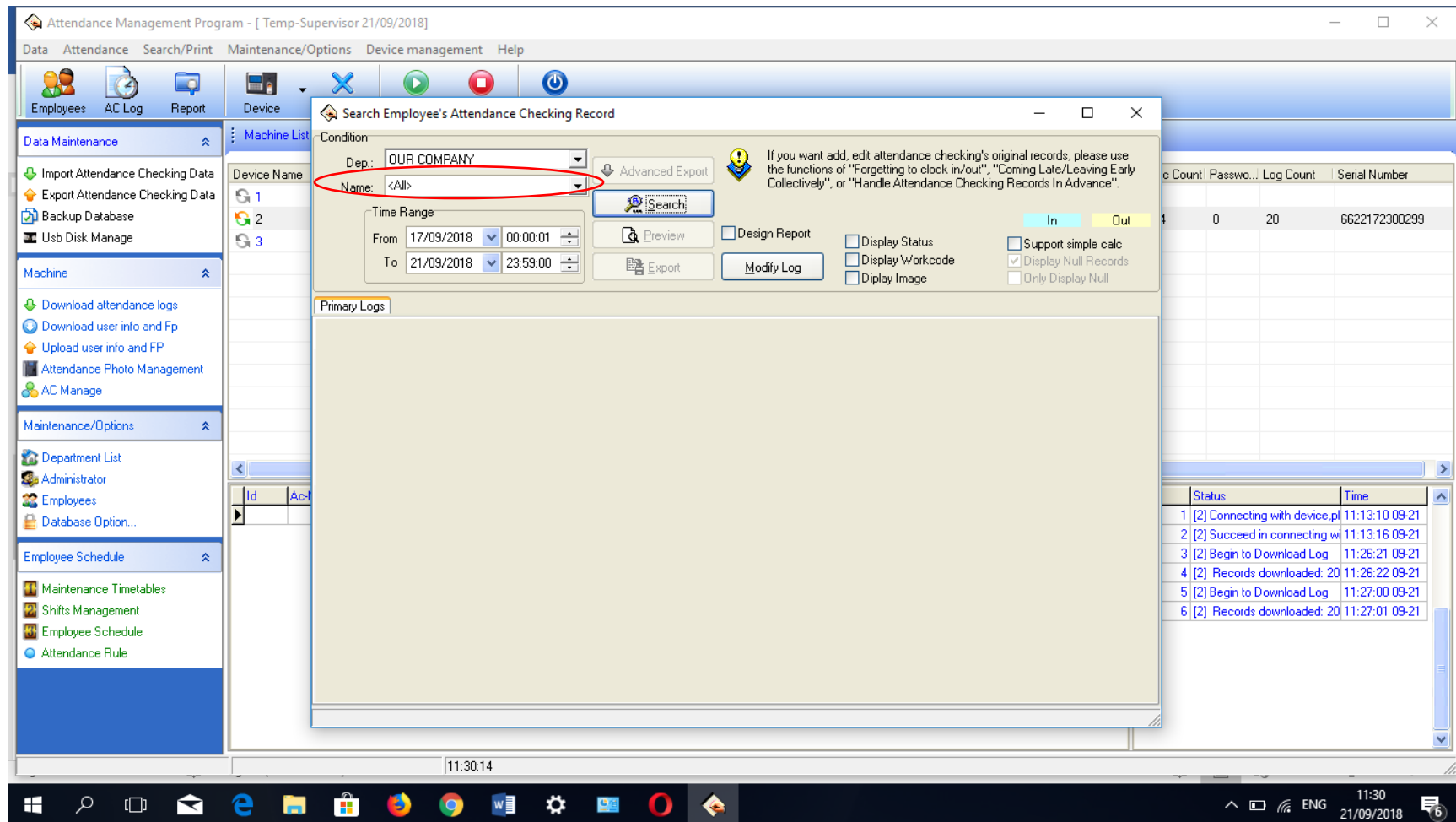
Log

ID	Ac-No	Name	sTime	Machine	Verify Mode

ID	Status	Time
1	[2] Connecting with device.pl	11:13:10 09-21
2	[2] Succeed in connecting wi	11:13:16 09-21
3	[2] Begin to Download Log	11:26:21 09-21
4	[2] Records downloaded: 20	11:26:22 09-21
5	[2] Begin to Download Log	11:27:00 09-21
6	[2] Records downloaded: 20	11:27:01 09-21

11:28:57

11:28 21/09/2018



PADA NAME, KALAU ALL BERARTI UNTUK DOWNLOAD SEMUA PEGAWAI

KALAU UNTUK DOWNLOAD DATA SATU PEGAWAI, SILAKAN PILIH NIP PEGAWAI PADA DROPDOWN

TIME RANGE : FROM ADALAH AWAL WAKTU PENARIKAN DATA, PUKUL DIISI 00:0001

TO ADALAH SAMPAI KAPAN PENARIKAN DATA DILAKUKAN, PUKUL DIISI 23:59:00

KLICK SEARCH SAMAPAI MUNCUL DATA ABSENSI (WARNA HIJAU)

Attendance Management Program - [Temp-Supervisor 21/09/2018]

Data Attendance Search/Print Maintenance/Options Device management Help

Employees AC Log Report Device

Data Maintenance

- Import Attendance Checking Data
- Export Attendance Checking Data
- Backup Database
- Usb Disk Manage

Machine

- Download attendance logs
- Download user info and Fp
- Upload user info and FP
- Attendance Photo Management
- AC Manage

Maintenance/Options

- Department List
- Administrator
- Employees
- Database Option...

Employee Schedule

- Maintenance Timetables
- Shifts Management
- Employee Schedule
- Attendance Rule

Machine List

Device Name

1

2

3

Id Ac-f

Search Employee's Attendance Checking Record

Condition

Dep.: OUR COMPANY

Name: <All>

Time Range

From: 17/09/2018 00:00:01

To: 21/09/2018 23:59:00

Advanced Export

Search

Preview

Export

Design Report

Modify Log

If you want add, edit attendance checking's original records, please use the functions of "Forgetting to clock in/out", "Coming Late/Leaving Early Collectively", or "Handle Attendance Checking Records In Advance".

☐ Display Status

☐ Display Workcode

☐ Display Image

☐ Support simple calc

☒ Display Null Records

☐ Only Display Null

Primary Logs

Department	Name	No.	Date/Time	Location ID	ID Number	VerifyCc
OUR COMPANY	19680214199503	1	17/09/2018 10:18:19	1		Face
OUR COMPANY	19680214199503	1	17/09/2018 10:18:58	1		Face
OUR COMPANY	19680214199503	1	17/09/2018 10:19:03	1		Face
OUR COMPANY	19680214199503	1	17/09/2018 10:50:12	1		Face
OUR COMPANY	19680214199503	1	17/09/2018 10:55:05	1		Face
OUR COMPANY	19680214199503	1	17/09/2018 10:55:39	1		Face
OUR COMPANY	19680214199503	1	17/09/2018 11:26:52	1		Face
OUR COMPANY	19680214199503	1	17/09/2018 11:26:54	1		Face
OUR COMPANY	19770110200701	2	17/09/2018 10:27:39	1		Face
OUR COMPANY	19770110200701	2	17/09/2018 11:27:07	1		Face
OUR COMPANY	19630517200701	4	20/09/2018 10:04:19	1		Face
OUR COMPANY	19630517200701	4	20/09/2018 10:04:35	1		Face
OUR COMPANY	19630517200701	4	20/09/2018 10:05:00	1		Face
OUR COMPANY	19630517200701	4	20/09/2018 10:09:38	1		Face
OUR COMPANY	19630517200701	4	20/09/2018 10:09:42	1		Face
OUR COMPANY	19630517200701	4	20/09/2018 10:09:44	1		Face
OUR COMPANY	19630517200701	4	20/09/2018 10:09:47	1		Face

20

Count Passwo... Log Count Serial Number

0 20 6622172300299

Status Time

1 [2] Connecting with device,pl 11:13:10 09-21

2 [2] Succeed in connecting wi 11:13:16 09-21

3 [2] Begin to Download Log 11:26:21 09-21

4 [2] Records downloaded: 20 11:26:22 09-21

5 [2] Begin to Download Log 11:27:00 09-21

6 [2] Records downloaded: 20 11:27:01 09-21

11:35:18

11:35 21/09/2018

KLIK ADVANCE EXPORT

Attendance Management Program - [Temp-Supervisor 21/09/2018]

Data Attendance Search/Print Maintenance/Options Device management Help

Employees AC Log Report Device

Data Maintenance

- Import Attendance Checking Data
- Export Attendance Checking Data
- Backup Database
- Usb Disk Manage

Machine

- Download attendance logs
- Download user info and Fp
- Upload user info and FP
- Attendance Photo Management
- AC Manage

Maintenance/Options

- Department List
- Administrator
- Employees
- Database Option...

Employee Schedule

- Maintenance Timetables
- Shifts Management
- Employee Schedule
- Attendance Rule

Machine List

Device Name

- 1
- 2
- 3

Search Employee's Attendance Checking Record

Condition

Dep.: OUR COMPANY

Name: <All>

Time Range

From: 17/09/2018 00:00:01

To: 21/09/2018 23:59:00

Advanced Export

Search

Preview

Export

Design Report

Modify Log

Display Status

Display Workcode

Display Image

In Out

Support simple calc

Display Null Records

Only Display Null

Primary Logs

Department	Name	No.	Date/Time	Location ID	ID Number	VerifyCc
OUR COMPANY	19680214199503	1	17/09/2018 10:18:19	1		Face
OUR COMPANY	19680214199503	1	17/09/2018 10:18:58	1		Face
OUR COMPANY	19680214199503	1	17/09/2018 10:19:03	1		Face
OUR COMPANY	19680214199503	1	17/09/2018 10:50:12	1		Face
OUR COMPANY	19680214199503	1	17/09/2018 10:55:05	1		Face
OUR COMPANY	19680214199503	1	17/09/2018 10:55:39	1		Face
OUR COMPANY	19680214199503	1	17/09/2018 11:26:52	1		Face
OUR COMPANY	19680214199503	1	17/09/2018 11:26:54	1		Face
OUR COMPANY	19770110200701	2	17/09/2018 10:27:39	1		Face
OUR COMPANY	19770110200701	2	17/09/2018 11:27:07	1		Face
OUR COMPANY	19630517200701	4	20/09/2018 10:04:19	1		Face
OUR COMPANY	19630517200701	4	20/09/2018 10:04:35	1		Face
OUR COMPANY	19630517200701	4	20/09/2018 10:05:00	1		Face
OUR COMPANY	19630517200701	4	20/09/2018 10:09:38	1		Face
OUR COMPANY	19630517200701	4	20/09/2018 10:09:42	1		Face
OUR COMPANY	19630517200701	4	20/09/2018 10:09:44	1		Face
OUR COMPANY	19630517200701	4	20/09/2018 10:09:47	1		Face

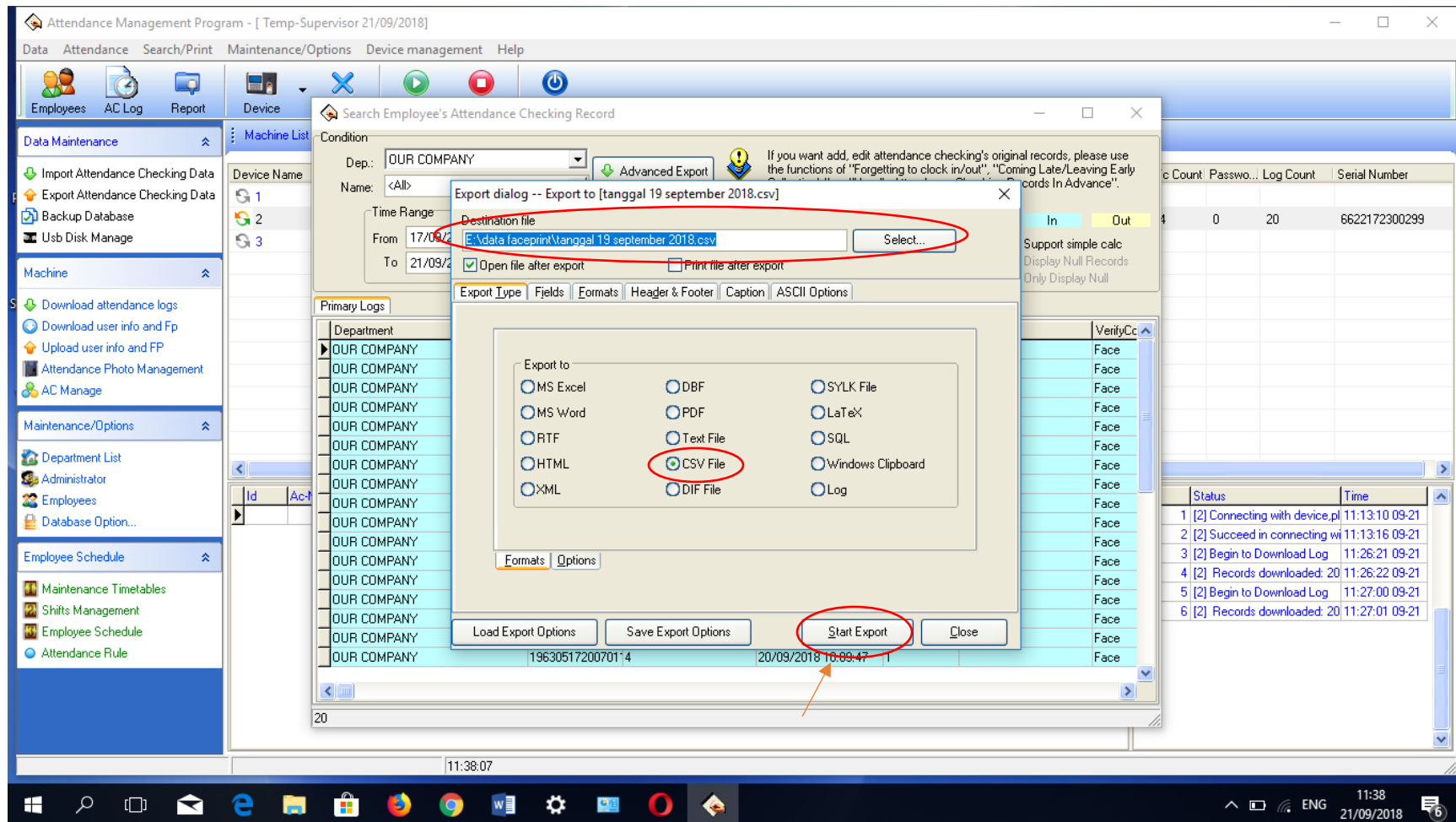
20

11:35:18

11:35 21/09/2018

Status Time

- 1 [2] Connecting with device, pl 11:13:10 09-21
- 2 [2] Succeed in connecting wi 11:13:16 09-21
- 3 [2] Begin to Download Log 11:26:21 09-21
- 4 [2] Records downloaded: 20 11:26:22 09-21
- 5 [2] Begin to Download Log 11:27:00 09-21
- 6 [2] Records downloaded: 20 11:27:01 09-21



EXPORT TO PILIH CSV FILE

DESTINATION FILE ADALAH TEMPAT DIMANA KITA AKAN MENYIMPAN DATA ABSENSI, KLIK SELECT KEMUDIAN BUATKAN FOLDER TERSENDIRI DAN BERIKAN NAMA FILE NYA

KLIK SAVE LALU START EXPORT

TUNGGU PROSES SAMPAI SELESAI, SAMPAI MUNCUL FILE NYA

Spreadsheets TEST.csv - Spreadsheets Sign in

Home Insert Page Layout Formulas Data Review View Special Features

Paste Copy Format Painter Calibri 11 A+ A- Merge and Center Wrap Text General Conditional Formatting Format as Table AutoSum AutoFilter Sort Format Rows and Columns Worksheet Freeze

My WPS TEST.csv

A1 fx Department,"Name","No.,"Date/Time","Location ID","ID Number","VerifyCode","CardNo"

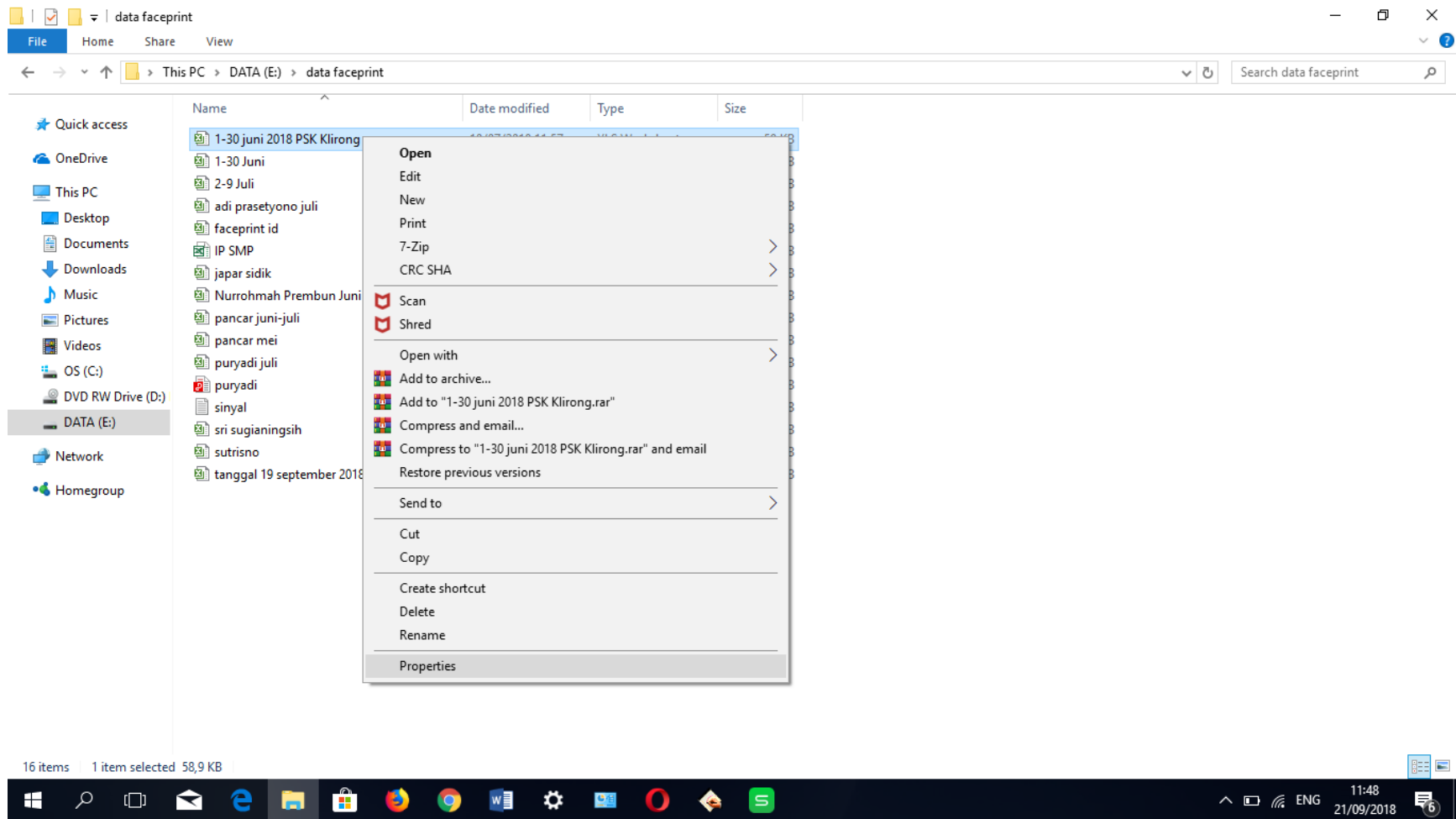
	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R
1	Department,"Name","No.,"Date/Time","Location ID","ID Number","VerifyCode","CardNo"																	
2	OUR COMPANY,"196802141995032003","1","17/09/2018 10:18","1","","Face",""																	
3	OUR COMPANY,"196802141995032003","1","17/09/2018 10:18","1","","Face",""																	
4	OUR COMPANY,"196802141995032003","1","17/09/2018 10:19","1","","Face",""																	
5	OUR COMPANY,"196802141995032003","1","17/09/2018 10:50","1","","Face",""																	
6	OUR COMPANY,"196802141995032003","1","17/09/2018 10:55","1","","Face",""																	
7	OUR COMPANY,"196802141995032003","1","17/09/2018 10:55","1","","Face",""																	
8	OUR COMPANY,"196802141995032003","1","17/09/2018 11:26","1","","Face",""																	
9	OUR COMPANY,"196802141995032003","1","17/09/2018 11:26","1","","Face",""																	
10	OUR COMPANY,"197701102007012029","2","17/09/2018 10:27","1","","Face",""																	
11	OUR COMPANY,"197701102007012029","2","17/09/2018 11:27","1","","Face",""																	
12	OUR COMPANY,"196305172007011010","4","20/09/2018 10:04","1","","Face",""																	
13	OUR COMPANY,"196305172007011010","4","20/09/2018 10:04","1","","Face",""																	
14	OUR COMPANY,"196305172007011010","4","20/09/2018 10:05","1","","Face",""																	
15	OUR COMPANY,"196305172007011010","4","20/09/2018 10:09","1","","Face",""																	
16	OUR COMPANY,"196305172007011010","4","20/09/2018 10:09","1","","Face",""																	
17	OUR COMPANY,"196305172007011010","4","20/09/2018 10:09","1","","Face",""																	
18	OUR COMPANY,"196305172007011010","4","20/09/2018 10:09","1","","Face",""																	
19	OUR COMPANY,"196305172007011010","4","20/09/2018 11:14","1","","Face",""																	
20	OUR COMPANY,"197505182007011027","5","20/09/2018 11:20","1","","Face",""																	
21	OUR COMPANY,"197505182007011027","5","20/09/2018 11:21","1","","Face",""																	
22																		
23																		
24																		

TEST +

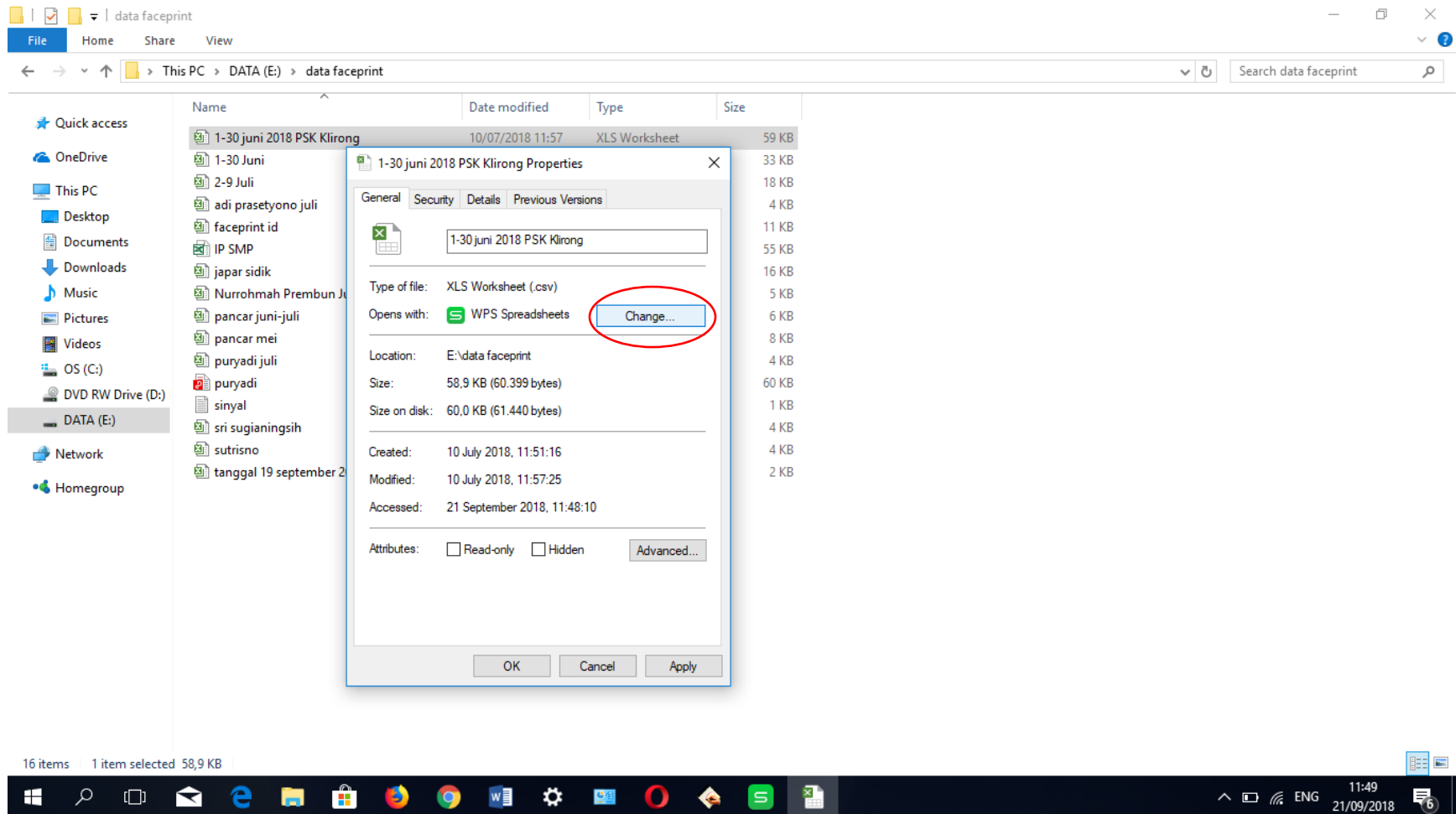
100% 11:44 21/09/2018

JIKA NIP NYA BELUM SESUAI (CONTOH: 1+2E) PERLU MELAKUKAN SEBAGAI BERIKUT:

CARI FILE DATA YANG BARU DITARIK, KLIK KANAN, PROPERTIES



PADA OPEN WITH, KLIK TOMBOL CHANGE LALU PILIH NOTEPAD, LALU TEKAN OK



PERHATIAN : DATA FACEPRINT SEBAIKNYA JANGAN DISIMPAN DI DRIVE C

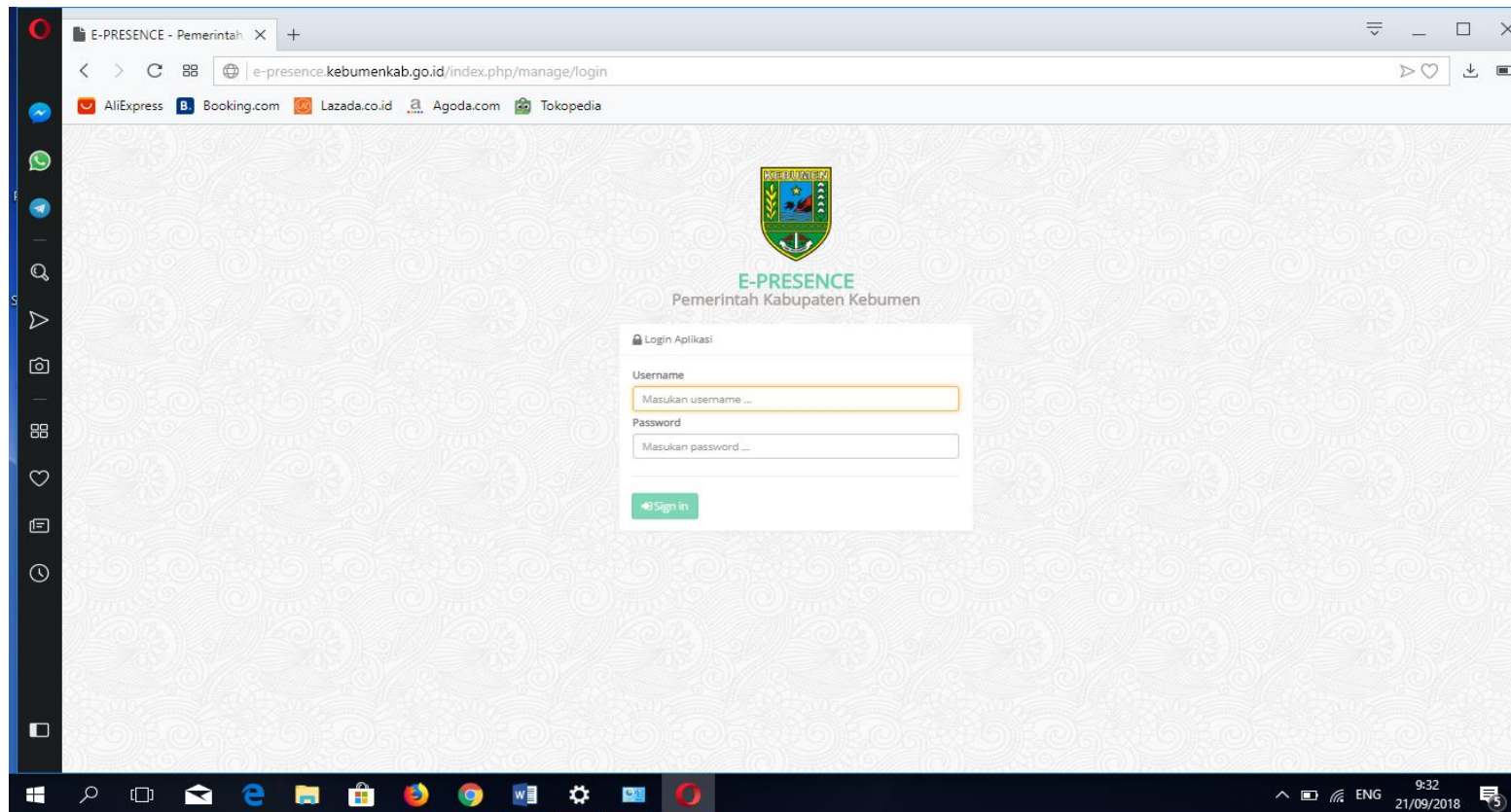
BUAT FOLDER TERSENDIRI, BERI JUDUL FILE NAME YANG JELAS AGAR MUDAH DICARI

APLIKASI E-PRESENCE

PASTIKAN LAPTOP/KOMPUTER SUDAH TERKONEKSI DENGAN INTERNET!!!

BUKA BROWSER (MOZILLA FIREFOX, GOOGLE CHROME, OPERA DLL)

KETIKAN ALAMAT : **e-presence.kebumenkab.go.id**



MASUKKAN USERNAME: NIP ADMIN MASING-MASING OPD

PASSWORD : epresence2017

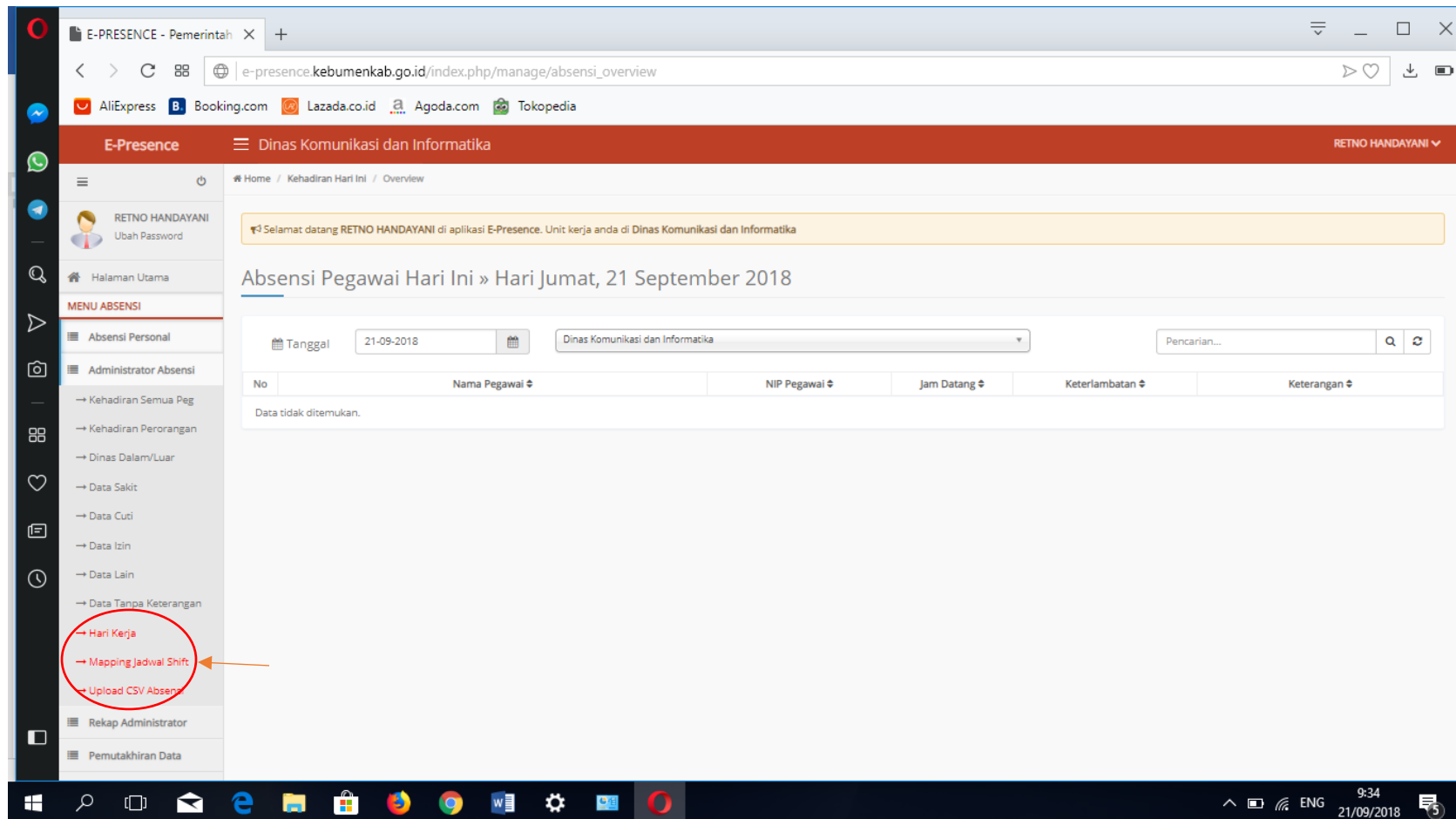
ADA 4 MENU UTAMA YAKNI : ABESNSI PERSONAL, ADMINISTRATOR ABSENSI, REKAP ADMINISTRATOR DAN PEMUTAKHIRAN DATA

The screenshot displays the E-Presence web application interface. The browser address bar shows the URL `e-presence.kebumenkab.go.id/index.php/manage/absensi_overview`. The application header includes the logo "E-Presence", the unit name "Dinas Komunikasi dan Informatika", and the user name "RETNO HANDAYANI". The left sidebar menu is titled "MENU ABSENSI" and contains the following items: "Absensi Personal", "Kehadiran Hari Ini", "Kehadiran Saya", "Rekap Kehadiran Saya", "Rekap Tamsilpeg Saya", "Administrator Absensi", "Rekap Administrator", and "Pemutakhiran Data". The main content area is titled "Absensi Pegawai Hari Ini » Hari Jumat, 21 September 2018". It features a search bar with a date selector set to "21-09-2018" and a dropdown menu set to "Dinas Komunikasi dan Informatika". Below the search bar is a table with columns: "No", "Nama Pegawai", "NIP Pegawai", "Jam Datang", "Keterlambatan", and "Keterangan". The table currently displays the message "Data tidak ditemukan." (Data not found).

ABSENSI PERSONAL LEBIH BERISI TENTANG DATA PRIBADI SEPERTI KEHADIRAN HARIAN, BULANAN DAN REKAP TAMSIL ADMIN serta JAM DATANG SELURUH PEGAWAI

MENU ADMINISTRATOR ABSENSI

TERDIRI DARI 11 SUBMENU. BAGIAN INI ADALAH YANG PALING PENTING KARENA PROSES PENGOLAHAN DATA BERLANGSUNG PASTIKAN 3 SUBMENU YANG BERWARNA MERAH TELAH NAMPAK, JIKA BELUM MAKA TEKAN TOMBOL PADA KEYBORD LAPTOP “**Ctrl** dan – “ SECARA BERSAMAAN



KLIK SUBMENU HARI KERJA

E-Presence - Pemerintah X +

e-presence.kebumenkab.go.id/index.php/manage/absensi_jadwal/form/1/0/88

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E-Presence Dinas Komunikasi dan Informatika RETNO HANDAYANI

Home / Hari Kerja / Form

RETNO HANDAYANI
Ubah Password

Halaman Utama

MENU ABSENSI

- Absensi Personal
- Administrator Absensi
 - Kehadiran Semua Peg
 - Kehadiran Perorangan
 - Dinas Dalam/Luar
 - Data Sakit
 - Data Cuti
 - Data Izin
 - Data Lain
 - Data Tanpa Keterangan
 - Hari Kerja**
 - Mapping Jadwal Shift
 - Upload CSV Absensi
- Rekap Administrator
- Pemutakhiran Data

Form Hari Kerja

Unit Kerja: Dinas Komunikasi dan Informatika

5 Hari Kerja?: Ya

6 Hari Kerja?: Tidak

Menggunakan Shift?: Tidak

Simpan Batal

Windows taskbar: 21/09/2018 9:35

MASUKKAN UNIT KERJA, PILIH HARI KERJA. JIKA 5 HARI KERJA, MAKA YANG 5 HARI YA: 6 HARI TIDAK. JIKA 6 HARI KERJA MAKA YANG 5 HARI PILIH TIDAK: 6 HARI PILIH YA. SHIFT : PILIH YA ATAU TIDAK

UNTUK SAAT INI SEBAIKNYA SHIFT NYA PILIH TIDAK KARENA SISTEM MASIH DALAM PERBAIKAN

SUB MENU JADWAL SHIFT (DIPAKAI JIKA SISTEM TELAH SELESAI DIPERBAIKI)

KLIK TAMBAH

E-Presence - Pemerintah X +

e-presence.kebumenkab.go.id/index.php/manage/absensi_mapping

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E-Presence Dinas Komunikasi dan Informatika RETNO HANDAYANI

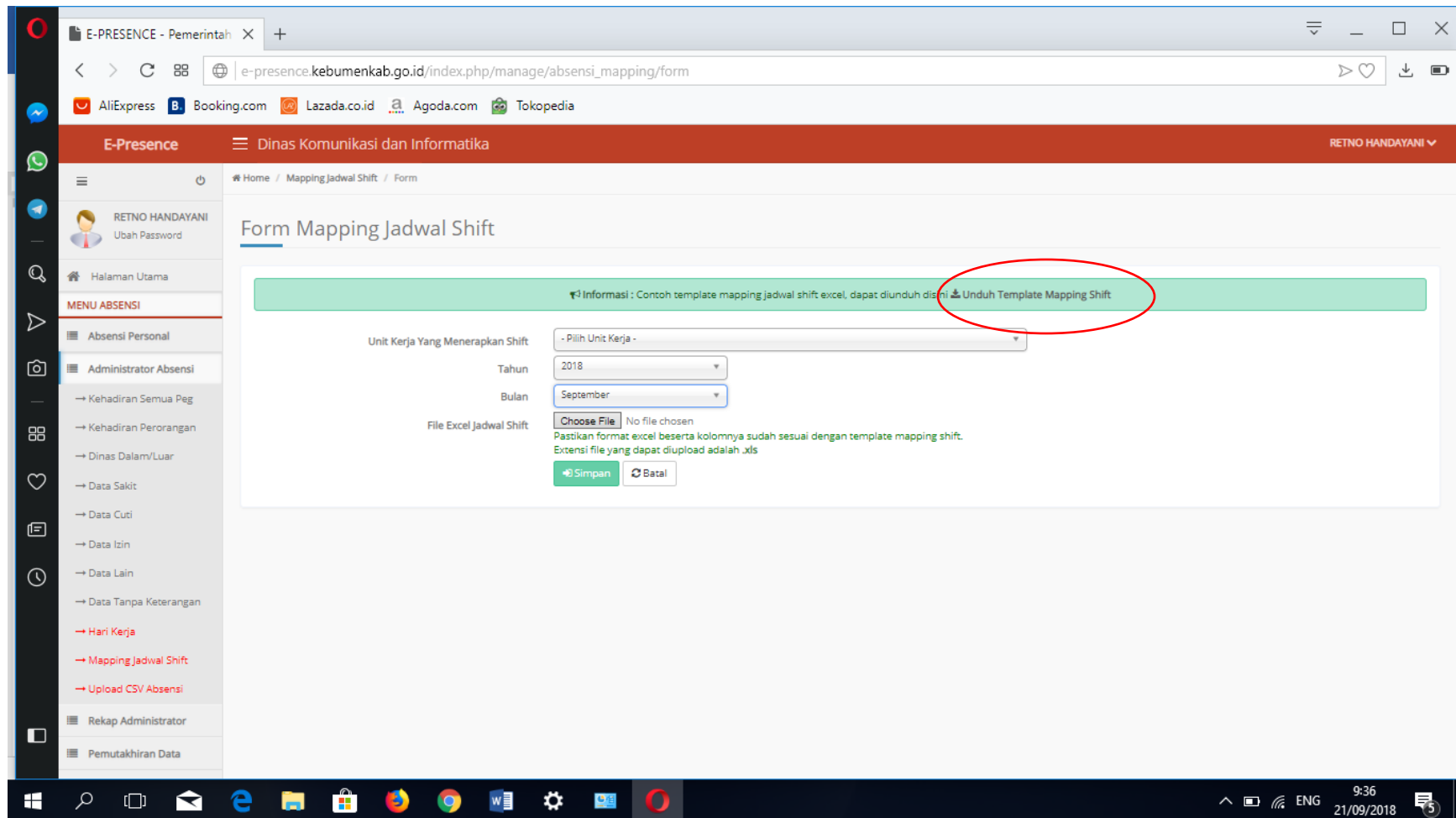
Home / Mapping Jadwal Shift / Index

Mapping Jadwal Shift

Tambah Delete Periode September 2018 Select an Option Pencarian...

No	Aksi	Nama Pegawai/ NIP Pegawai/ Unit Kerja	Bulan Tahun	Tgl 01	Tgl 02	Tgl 03	Tgl 04	Tgl 05	Tgl 06	Tgl 07	Tgl 08	Tgl 09	Tgl 10	Tgl 11	Tgl 12	Tgl 13	Tgl 14	Tgl 15	Tgl 16	Tgl 17	Tgl 18	Tgl 19	Tgl 20	Tgl 21	Tgl 22	Tgl 23	Tgl 24	Tgl 25
1	<input type="checkbox"/>	DANANG SETYO PAMBUDI, AmK 198404112010011029 UPT Dinas Kesehatan Unit Puskesmas Ambal I	September 2018	07:30 14:00	LIBUR	07:30 14:00	07:30 14:00	07:30 14:00	07:30 14:00	07:30 14:00	07:30 14:00	LIBUR	07:30 14:00	LIBUR	07:30 14:00	07:30 14:00	07:30 14:00	07:30 14:00	LIBUR	07:30 14:00	07:30 14:00	07:30 14:00	07:30 14:00	07:30 14:00	07:30 14:00	LIBUR	07:30 14:00	07:30 14:00
2	<input type="checkbox"/>	PUJI ASIH, Am.Keb 198503192009032009 UPT Dinas Kesehatan Unit Puskesmas Ambal I	September 2018	07:30 14:00	LIBUR	07:30 14:00	07:30 14:00	07:30 14:00	07:30 14:00	07:30 14:00	07:30 14:00	LIBUR	07:30 14:00	LIBUR	07:30 14:00	07:30 14:00	07:30 14:00	07:30 14:00	LIBUR	07:30 14:00	07:30 14:00	07:30 14:00	07:30 14:00	07:30 14:00	07:30 14:00	LIBUR	07:30 14:00	07:30 14:00
3	<input type="checkbox"/>	NANI PUJI LESTARI, AMK 198703192010012024 UPT Dinas Kesehatan Unit Puskesmas Ambal I	September 2018	20:00 07:30	LEPAS	14:00 20:00	14:00 20:00	20:00 07:30	LEPAS	LIBUR	14:00 20:00	20:00 07:30	LEPAS	14:00 20:00	14:00 20:00	20:00 07:30	LEPAS	LIBUR	07:30 14:00	20:00 07:30	LEPAS	07:30 14:00	14:00 20:00	20:00 07:30	LEPAS	LIBUR	14:00 20:00	20:00 07:30
4	<input type="checkbox"/>	NINIK DEWI FATIMAH, AMK 198605312010012024 UPT Dinas Kesehatan Unit Puskesmas Ambal I	September 2018	LIBUR	07:30 14:00	14:00 20:00	20:00 07:30	LEPAS	LIBUR	14:00 20:00	20:00 07:30	LEPAS	07:30 14:00	07:30 14:00	20:00 07:30	LEPAS	LIBUR	07:30 14:00	20:00 07:30	LEPAS	07:30 14:00	14:00 20:00	20:00 07:30	LEPAS	LIBUR	14:00 20:00	20:00 07:30	LE
5	<input type="checkbox"/>	DANIS ESAKTA, Am.Keb 198808252010012012	September 2018	LEPAS	LIBUR	07:30 14:00	14:00 20:00	20:00 07:30	LEPAS	LIBUR	07:30 14:00	14:00 20:00	20:00 07:30	LEPAS	07:30 14:00	07:30 14:00	14:00 20:00	20:00 07:30	LEPAS	LIBUR	07:30 14:00	14:00 20:00	20:00 07:30	LEPAS	LIBUR	07:30 14:00	14:00 20:00	20:00 07:30

Windows 10 taskbar with icons for search, file explorer, browser, and system tray showing date 21/09/2018 and time 9:36.

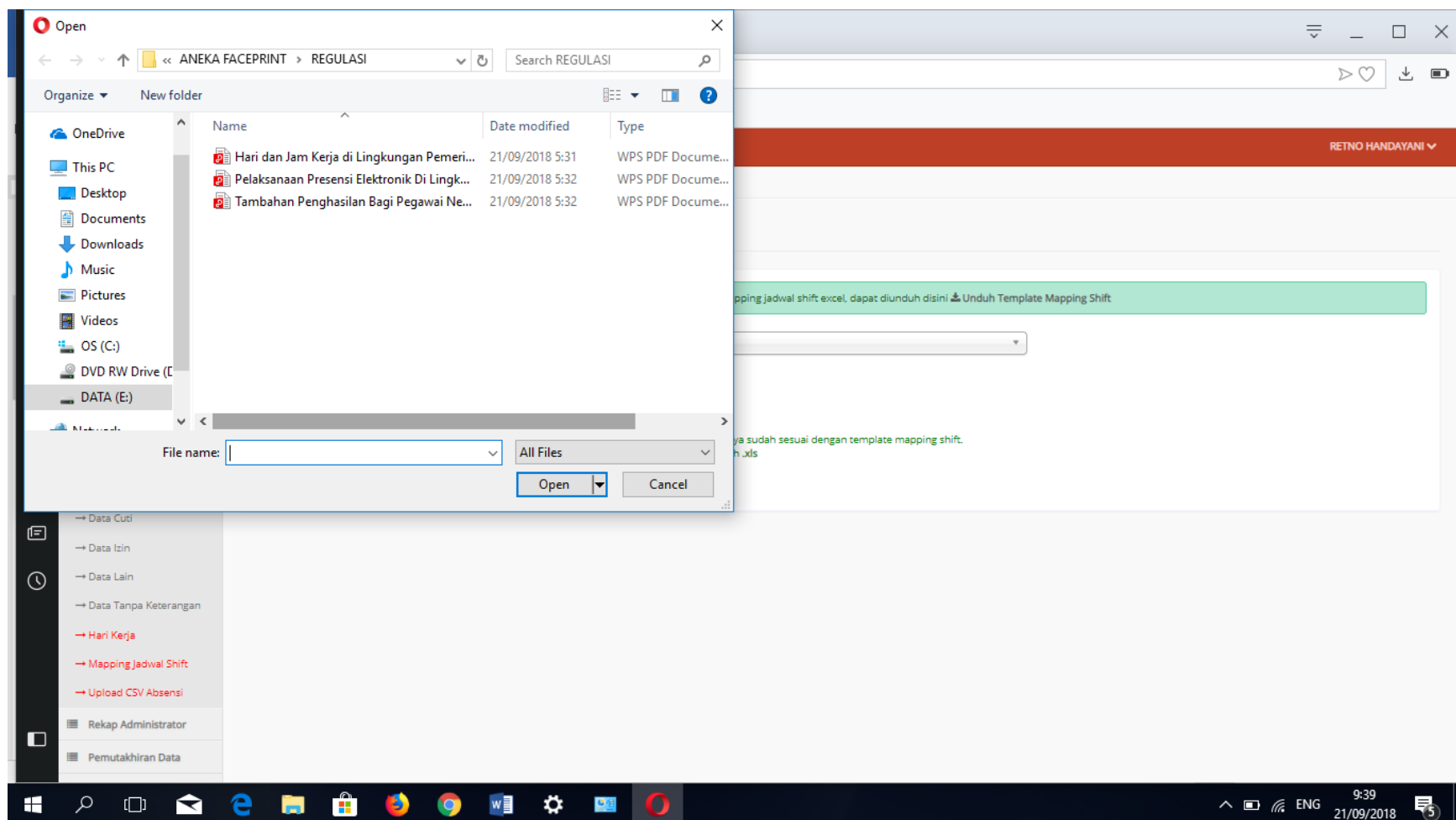


UNDUH TEMPLATE MAPPING SHIFT, KEMUDIAN DIISI

PILIH UNIT KERJA

PILIH BULAN

KLIK CHOOSE FILE UNTUK UPLOAD JADWAL SHIFT



PILIH FILE JADWAL SHIFT, LALU TEKAN TOMBOL SIMPAN

SUBMENU UPLOAD CSV ABSENSI

E-Presence - Pemerintah

e-presence.kebumenkab.go.id/index.php/manage/absensi_upload/form

AliExpress Booking.com Lazada.co.id Agoda.com Tokopedia

E-Presence Dinas Komunikasi dan Informatika RETNO HANDAYANI

Home / Upload CSV / Form Upload CSV Absensi

Upload CSV Absensi

Keterangan : Silahkan masukan isian form dibawah, kemudian klik Mulai Upload Data. Tunggu beberapa saat, hingga proses upload selesai.

Termasuk Pensiun ☒ Tidak ☐ Ya

Unit Kerja Dinas Komunikasi dan Informatika

Periode Tanggal 17-09-2018 Sampai Dengan 21-09-2018

Upload File **Choose File** No file chosen

Extensi file yang dapat diupload adalah .csv

Perhatian :
Untuk data yang menggunakan pola SHIFT, harap membuat Mapping jadwal Shift terlebih dahulu pada menu sebelah kiri

Mulai Upload Data

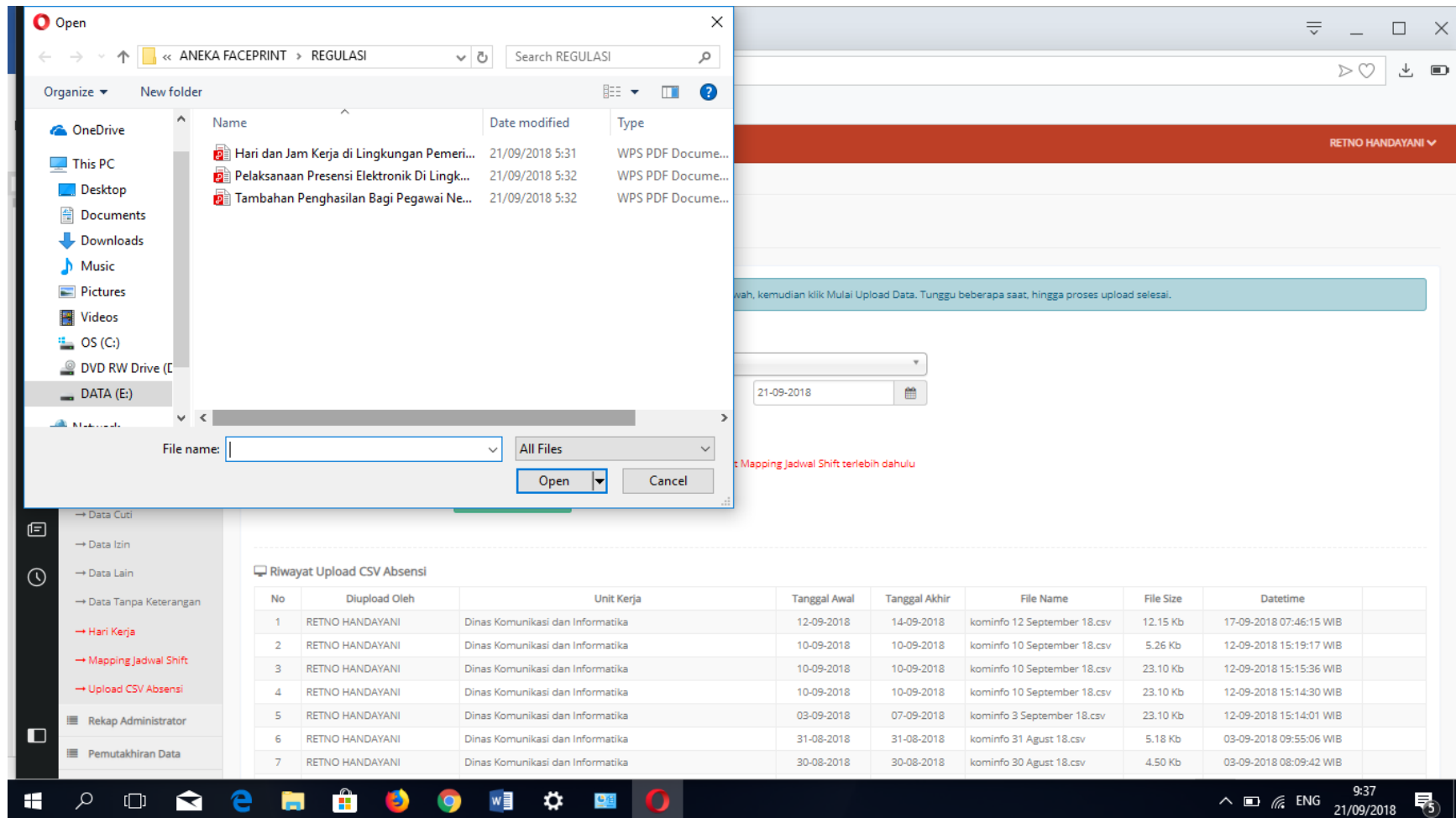
Riwayat Upload CSV Absensi

No	Diupload Oleh	Unit Kerja	Tanggal Awal	Tanggal Akhir	File Name	File Size	Datetime
1	RETNO HANDAYANI	Dinas Komunikasi dan Informatika	12-09-2018	14-09-2018	kominfo 12 September 18.csv	12.15 Kb	17-09-2018 07:46:15 WIB
2	RETNO HANDAYANI	Dinas Komunikasi dan Informatika	10-09-2018	10-09-2018	kominfo 10 September 18.csv	5.26 Kb	12-09-2018 15:19:17 WIB
3	RETNO HANDAYANI	Dinas Komunikasi dan Informatika	10-09-2018	10-09-2018	kominfo 10 September 18.csv	23.10 Kb	12-09-2018 15:15:36 WIB
4	RETNO HANDAYANI	Dinas Komunikasi dan Informatika	10-09-2018	10-09-2018	kominfo 10 September 18.csv	23.10 Kb	12-09-2018 15:14:30 WIB
5	RETNO HANDAYANI	Dinas Komunikasi dan Informatika	03-09-2018	07-09-2018	kominfo 3 September 18.csv	23.10 Kb	12-09-2018 15:14:01 WIB
6	RETNO HANDAYANI	Dinas Komunikasi dan Informatika	31-08-2018	31-08-2018	kominfo 31 Agust 18.csv	5.18 Kb	03-09-2018 09:55:06 WIB
7	RETNO HANDAYANI	Dinas Komunikasi dan Informatika	30-08-2018	30-08-2018	kominfo 30 Agust 18.csv	4.50 Kb	03-09-2018 08:09:42 WIB

TERMASUK PENSIUN : PILIH TIDAK

PILIH UNIT KERJA

PERIODE TANGGAL DIISI SESUAI DENGAN TANGGAL PENARIKAN DATA DARI MESIN ABSENSI FACEPRINT, LALU KLIK CHOOSE FILE



CARI FILE CSV HASIL PENARIKAN DARI MESIN FACEPRINT, KLIK LALU TEKAN TOMBOL OPEN

JIKA SUDAH KLIK OPEN MAKA AKAN ADA KETERANGAN NAMA FILE DI SEBELAH KANAN TOMBOL CHOOSE FILE

E-Presence - Pemerintah X

e-presence.kebumenkab.go.id/index.php/manage/absensi_upload/form

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E-Presence Dinas Komunikasi dan Informatika RETNO HANDAYANI

Home / Upload CSV / Form Upload CSV Absensi

Upload CSV Absensi

Keterangan : Silahkan masukan isian form dibawah, kemudian klik Mulai Upload Data. Tunggu beberapa saat, hingga proses upload selesai.

Termasuk Pensiun ☒ Tidak ☐ Ya

Unit Kerja Dinas Komunikasi dan Informatika

Periode Tanggal 01-08-2018 Sampai Dengan 31-08-2018

Upload File [Choose File](#) [faceprint id.xlsx](#)

Extensi file yang dapat diupload adalah .csv

Perhatian :
Untuk data yang menggunakan pola SHIFT, harap membuat Mapping Jadwal Shift terlebih dahulu pada menu sebelah kiri

[Mulai Upload Data](#)

Riwayat Upload CSV Absensi

No	Diupload Oleh	Unit Kerja	Tanggal Awal	Tanggal Akhir	File Name	File Size	Datetime
1	RETNO HANDAYANI	Dinas Komunikasi dan Informatika	12-09-2018	14-09-2018	kominfo 12 September 18.csv	12.15 Kb	17-09-2018 07:46:15 WIB
2	RETNO HANDAYANI	Dinas Komunikasi dan Informatika	10-09-2018	10-09-2018	kominfo 10 September 18.csv	5.26 Kb	12-09-2018 15:19:17 WIB
3	RETNO HANDAYANI	Dinas Komunikasi dan Informatika	10-09-2018	10-09-2018	kominfo 10 September 18.csv	23.10 Kb	12-09-2018 15:15:36 WIB
4	RETNO HANDAYANI	Dinas Komunikasi dan Informatika	10-09-2018	10-09-2018	kominfo 10 September 18.csv	23.10 Kb	12-09-2018 15:14:30 WIB
5	RETNO HANDAYANI	Dinas Komunikasi dan Informatika	03-09-2018	07-09-2018	kominfo 3 September 18.csv	23.10 Kb	12-09-2018 15:14:01 WIB
6	RETNO HANDAYANI	Dinas Komunikasi dan Informatika	31-08-2018	31-08-2018	kominfo 31 Agust 18.csv	5.18 Kb	03-09-2018 09:55:06 WIB
7	RETNO HANDAYANI	Dinas Komunikasi dan Informatika	30-08-2018	30-08-2018	kominfo 30 Agust 18.csv	4.50 Kb	03-09-2018 08:09:42 WIB

Windows Taskbar: 13:04 21/09/2018

KLIK TOMBOL MULAI UPLOAD DATA

SUBMENU KEHADIRAN SEMUA PEGAWAI

UNTUK MENAMPILKAN KEHADIRAN SEMUA PEGAWAI DI TANGGAL TERTENTU

The screenshot shows the E-Presence web application interface. The browser address bar displays the URL: `e-presence.kebumenkab.go.id/index.php/manage/absensi_kehadiransemua/index`. The application header includes the logo 'E-Presence', the department 'Dinas Komunikasi dan Informatika', and the user name 'RETNO HANDAYANI'. The left sidebar contains a menu with options like 'Absensi Personal', 'Administrator Absensi', and 'Rekap Administrator'. The main content area is titled 'Kehadiran Semua Pegawai' and features a date selector set to '13-09-2018' and a dropdown menu for the unit 'Dinas Komunikasi dan Informatika'. Below these, there are tabs for different attendance types: 'Data Kehadiran', 'Data Izin', 'Data Sakit', 'Data Cuti', 'Data DD/DL', and 'Data Tanpa Keterangan'. The 'Data Kehadiran' tab is active, showing a table with 10 rows of employee data. The table columns are: No, Nama Pegawai, NIP Pegawai, Unit Kerja, Tanggal, Jam Datang, Jam Pulang, Keterlambatan, and Keterangan. The data shows employees from AGUNG HARIADI to MOCH NASIR, all from the 'Dinas Komunikasi dan Informatika' unit, with attendance recorded for 13-09-2018. The bottom of the page shows a Windows taskbar with various application icons and a system clock indicating 9:40 on 21/09/2018.

No	Nama Pegawai	NIP Pegawai	Unit Kerja	Tanggal	Jam Datang	Jam Pulang	Keterlambatan	Keterangan
1	AGUNG HARIADI, S.ST.	196601241990031006	Dinas Komunikasi dan Informatika	13-09-2018	07:04:00	16:12:00		
2	ANINDYA ARIEF SETIADI, S.T.,MPA	198201102009031009	Dinas Komunikasi dan Informatika	13-09-2018	07:22:00	16:34:00		
3	BAWONO	196705151986021002	Dinas Komunikasi dan Informatika	13-09-2018	06:37:00	18:01:00		
4	HIDAYATUL MUFIDAH	198004072010012002	Dinas Komunikasi dan Informatika	13-09-2018	07:13:00	17:12:00		
5	HUDI WASONO	198312152010011002	Dinas Komunikasi dan Informatika	13-09-2018	07:06:00		Pulang Mendahului	
6	JARIYAH	196901071992032003	Dinas Komunikasi dan Informatika	13-09-2018	07:18:00	16:07:00		
7	KHARIRN MUBAROK, S.ST.	196803171992031012	Dinas Komunikasi dan Informatika	13-09-2018	07:23:00	16:24:00		
8	LUHUR RAHPINUJI, S.IP.	197008281997031012	Dinas Komunikasi dan Informatika	13-09-2018	07:19:00	16:12:00		
9	MARJONO, SE, MM	196509051985031006	Dinas Komunikasi dan Informatika	13-09-2018	07:19:00	16:29:00		
10	MOCH NASIR, S.H.,M.Eng	198005211999031003	Dinas Komunikasi dan Informatika	13-09-2018	06:26:00	16:03:00		

KLIK/PILIH TANGGAL LALU PILIH INSTANSI

SUBMENU KEHADIRAN PERORANGAN

UNTUK MELIHAT DATA ABSENSI PERSEORANGAN SELAMA SATU BULAN

E-Presence - Pemerintah X

e-presence.kebumenkab.go.id/index.php/manage/absensi_kehadiranperorangan/index

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E-Presence Dinas Komunikasi dan Informatika RETNO HANDAYANI

Home / Kehadiran Perorangan / Index

Kehadiran Perorangan

Periode Agustus 2018 Dinas Komunikasi dan Informatika AGUNG HARIADI - 196601241990031006

16 Data Kehadiran 0 Data Izin 0 Data Sakit 0 Data Cuti 2 Data DD/DL 0 Data Tanpa Keterangan

No	Nama Pegawai	NIP Pegawai	Tanggal	Jam Datang	Jam Pulang	Keterlambatan	Keterangan
1	AGUNG HARIADI, S.ST.	196601241990031006	01-08-2018	07:16:00	16:10:00		
2	AGUNG HARIADI, S.ST.	196601241990031006	02-08-2018	06:49:00	16:23:00		
3	AGUNG HARIADI, S.ST.	196601241990031006	03-08-2018	06:51:00	11:35:00		
4	AGUNG HARIADI, S.ST.	196601241990031006	06-08-2018	07:16:00	16:05:00		
5	AGUNG HARIADI, S.ST.	196601241990031006	07-08-2018	07:08:00	16:12:00		
6	AGUNG HARIADI, S.ST.	196601241990031006	08-08-2018	07:21:00	16:17:00		
7	AGUNG HARIADI, S.ST.	196601241990031006	09-08-2018	07:10:00	16:01:00		
8	AGUNG HARIADI, S.ST.	196601241990031006	10-08-2018	07:19:00	11:16:00		
9	AGUNG HARIADI, S.ST.	196601241990031006	13-08-2018	07:05:00	16:28:00		
10	AGUNG HARIADI, S.ST.	196601241990031006	14-08-2018	07:13:00	16:32:00		

Terdapat 16 data

First 1 2 Next Last

KLIK PERIODE, NAMA INSTANSI DAN PILIH PEGAWAI

SUBMENU DINAS DALAM/LUAR

UNTUK MEMASUKKAN BUKTI PEGAWAI YANG MELAKUKAN DATA DINAS DALAM/LUAR

The screenshot displays the E-Presence web application interface. The browser address bar shows the URL: `e-presence.kebumenkab.go.id/index.php/manage/absensi_jaldin`. The page title is "E-Presence" and the user is logged in as "RETNO HANDAYANI".

The main content area is titled "Data Dinas Dalam/Luar". It features a sidebar menu on the left with options like "Absensi Personal", "Administrator Absensi", "Kehadiran Semua Peg", "Kehadiran Perorangan", "Dinas Dalam/Luar", "Data Sakit", "Data Cuti", "Data Izin", "Data Lain", "Data Tanpa Keterangan", "Hari Kerja", "Mapping Jadwal Shift", "Upload CSV Absensi", "Rekap Administrator", and "Pemutakhiran Data".

The main content area includes a search bar with filters for "Periode" (January 2018), "Jenis" (- Semua Jenis -), and "Dinas Komunikasi dan Informa...". Below the search bar is a table with columns: No, Aksi, Nama Pegawai, NIP Pegawai, Tanggal, Jenis, Keterangan, and Bukti. The table currently displays the message "Data tidak ditemukan." (Data not found).

The bottom of the screen shows the Windows taskbar with various application icons and the system clock indicating 9:41 on 21/09/2018.

KLIK TAMBAH

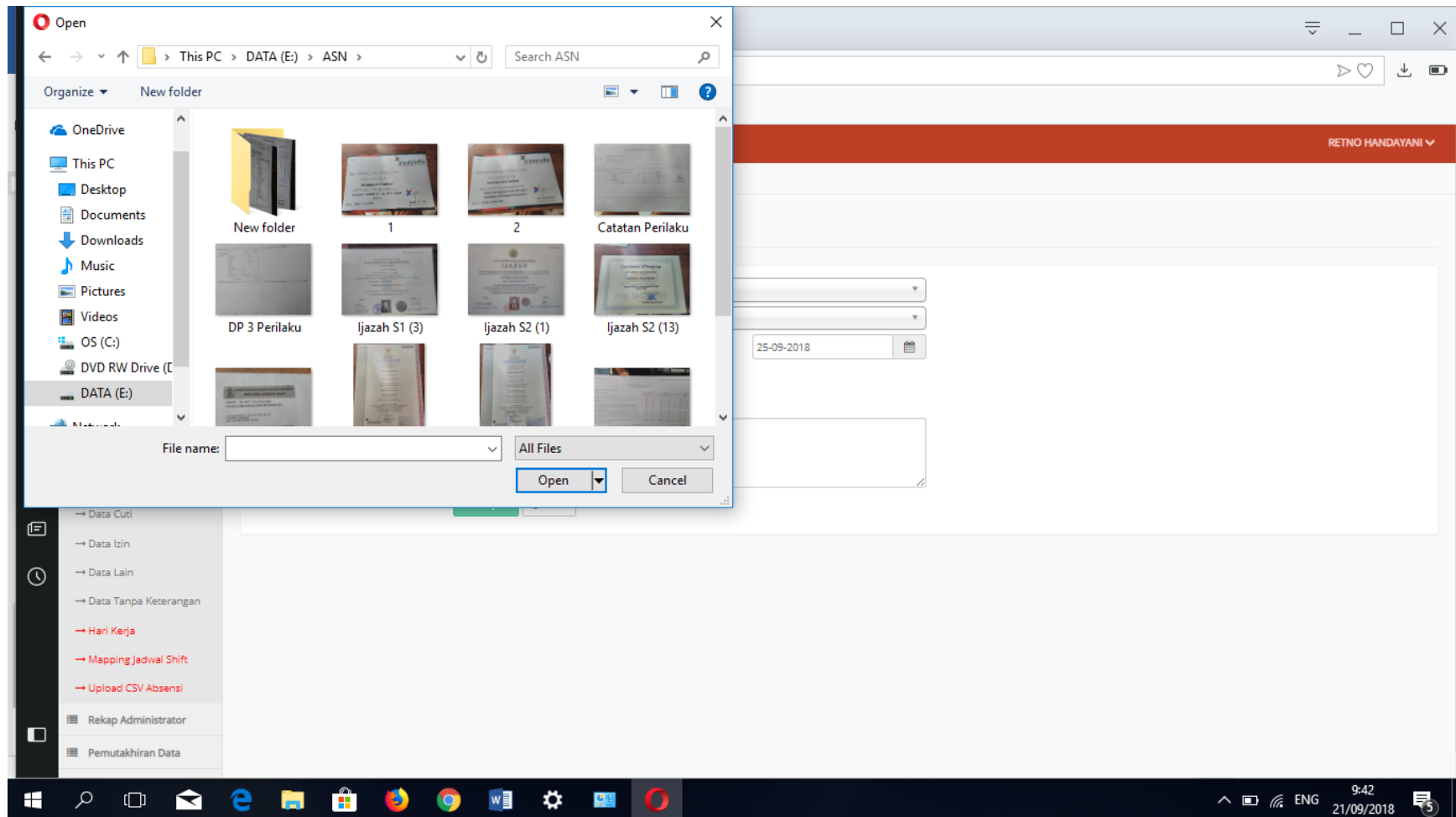
The screenshot displays the E-Presence web application interface. The top navigation bar shows the user 'RETNO HANDAYANI' and the department 'Dinas Komunikasi dan Informatika'. The left sidebar contains a 'MENU ABSENSI' with options like 'Absensi Personal', 'Administrator Absensi', and 'Hari Kerja'. The main content area is titled 'Form Data Dinas Dalam/Luar' and contains the following fields:

- Unit Kerja: Dinas Komunikasi dan Informatika
- Pegawai: AGUNG HARIADI - 196601241990031006
- Periode Tanggal: 24-09-2018 to 25-09-2018
- Jenis Keterangan: (DL) Dinas Luar Daerah
- Upload Bukti Dinas Dalam/Luar: Choose File (No file chosen)
- Keterangan Dinas Dalam/Luar: (Empty text area)

At the bottom of the form are buttons for 'Simpan' (Save) and 'Batal' (Cancel).

MASUKKAN UNIT KERJA, NAMA PEGAWAI, PERIODE TANGGAL (UNTUK DINAS LUAR SATU HARI MAKA PERIODE TANGGAL DAN SAMPAI DENGANNYA DIISI TANGGAL YANG SAMA), JENIS KETERANGAN DIPILIH DINAS DALAM ATAU LUAR DAERAH

UPLOAD BUKTI DINAS DALAM/LUAR DENGAN KLIK CHOOSE FILE



CARI FILE BUKTI DINAS DALAM/LUAR BERUPA SURAT TUGAS/SPPD (BUKTI BISA DI SCAN ATAU DIFOTO DGN FORMAT PDF ATAU JPG)
ISI KETERANGAN DINAS DALAM/LUAR BERUPA NARASI SINGKAT TENTANG DINAS DALAM/LUAR
KLIK SIMPAN

SUBMENU DATA SAKIT

The screenshot shows the E-Presence web application interface. The top header is red and contains the text "E-Presence" and "Dinas Komunikasi dan Informatika". The user name "RETNO HANDAYANI" is displayed in the top right corner. The sidebar on the left contains a menu with the following items:

- Halaman Utama
- MENU ABSENSI
 - Absensi Personal
 - Administrator Absensi
 - Kehadiran Semua Peg
 - Kehadiran Perorangan
 - Dinas Dalam/Luar
 - Data Sakit
 - Data Cuti
 - Data Izin
 - Data Lain
 - Data Tanpa Keterangan
 - Hari Kerja
 - Mapping Jadwal Shift
 - Upload CSV Absensi
 - Rekap Administrator
 - Pemutakhiran Data

The main content area is titled "Data Sakit". It features a "Tambah" (Add) button and a "Delete" button. Below these buttons are filters for "Periode" (January 2018) and "Dinas Komunikasi dan Informatika". A search bar labeled "Pencarian..." is also present. The table below has columns: No, Aksi, Nama Pegawai, NIP Pegawai, Tanggal, Keterangan, and Bukti. The table is currently empty, displaying the message "Data tidak ditemukan." (Data not found).

KLIK TAMBAH

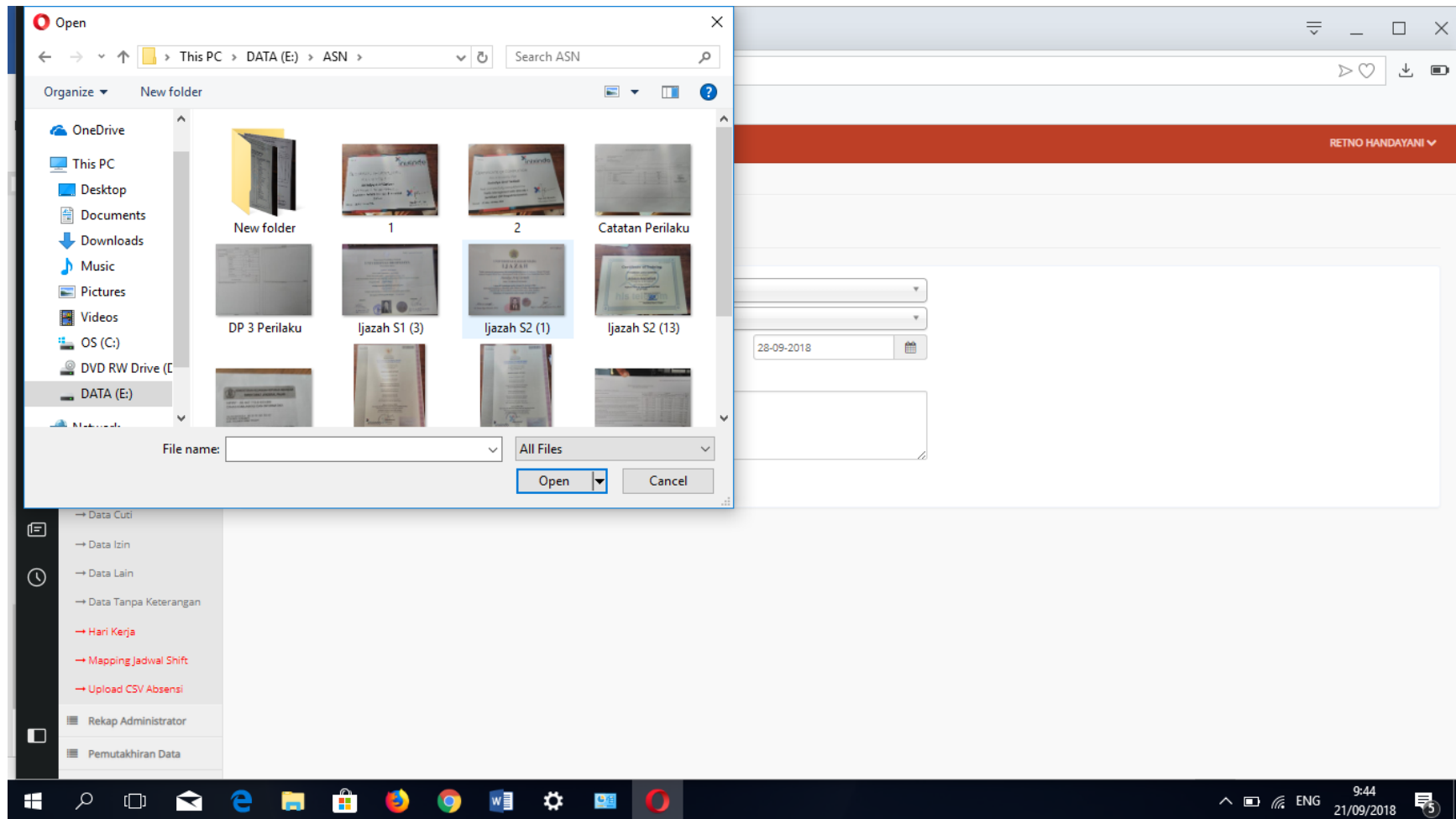
The screenshot displays the 'Form Data Sakit' interface within the E-Presence system. The browser address bar shows the URL: `e-presence.kebumenkab.go.id/index.php/manage/absensi_sakit/form`. The user is logged in as RETNO HANDAYANI. The sidebar menu on the left lists various navigation options, including 'Absensi Personal' and 'Administrator Absensi'. The main form area contains the following fields:

- Unit Kerja:** A dropdown menu currently showing 'Dinas Komunikasi dan Informatika'.
- Pegawai:** A dropdown menu showing 'AGUNG HARIADI - 196601241990031006'.
- Periode Tanggal:** Two date pickers. The first is set to '26-09-2018' and the second to '28-09-2018'.
- Upload Bukti Sakit:** A 'Choose File' button with the text 'No file chosen'.
- Keterangan Sakit:** A large text area for providing details about the absence.

At the bottom of the form, there are two buttons: a green 'Simpan' (Save) button and a grey 'Batal' (Cancel) button.

MASUKKAN UNIT KERJA, NAMA PEGAWAI, PERIODE TANGGAL (UNTUK SAKIT SATU HARI MAKA PERIODE TANGGAL DAN SAMPAI DENGANNYA DIISI TANGGAL YANG SAMA),

UPLOAD BUKTI SAKIT DENGAN KLIK CHOOSE FILE



CARI FILE BUKTI SAKIT BERUPA SURAT KETERANGAN DOKTER (BUKTI BISA DI SCAN ATAU DIFOTO DGN FORMAT PDF ATAU JPG)

ISI KETERANGAN SAKIT BERUPA NARASI SINGKAT

KLIK SIMPAN

DATA CUTI

UNTUK MEMASUKKAN DATA CUTI PEGAWAI

The screenshot shows the E-Presence web application interface. The top navigation bar is red and contains the text "E-Presence" and "Dinas Komunikasi dan Informatika". The user's name "RETNO HANDAYANI" is displayed in the top right corner. The sidebar menu on the left lists various options under "MENU ABSENSI", including "Absensi Personal", "Administrator Absensi", and "Rekap Administrator". The main content area is titled "Data Cuti" and features a filter section with buttons for "Tambah" (Add) and "Delete", a "Periode" dropdown set to "Januari" and "2018", a "Jenis" dropdown set to "- Semua Jenis -", and a "Dinas Komunikasi dan Informa..." dropdown. Below the filters is a table with columns: "No", "Aksi", "Nama Pegawai", "NIP Pegawai", "Tanggal", "Jenis", "Keterangan", and "Bukti". The table currently displays the message "Data tidak ditemukan." (Data not found).

E-Presence Dinas Komunikasi dan Informatika RETNO HANDAYANI

Home / Data Cuti / Index

Data Cuti

Tambah Delete Periode Januari 2018 - Semua Jenis - Dinas Komunikasi dan Informa... Pencarian...

No	Aksi	Nama Pegawai	NIP Pegawai	Tanggal	Jenis	Keterangan	Bukti
Data tidak ditemukan.							

KLIK TAMBAH

E-Presence - Pemerintah X +

e-presence.kebumenkab.go.id/index.php/manage/absensi_cuti/form

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E-Presence Dinas Komunikasi dan Informatika RETNO HANDAYANI

Home / Data Cuti / Form

RETNO HANDAYANI
Ubah Password

Halaman Utama

MENU ABSENSI

- Absensi Personal
- Administrator Absensi
 - Kehadiran Semua Peg
 - Kehadiran Perorangan
 - Dinas Dalam/Luar
 - Data Sakit
 - Data Cuti
 - Data Izin
 - Data Lain
 - Data Tanpa Keterangan
 - Hari Kerja
 - Mapping Jadwal Shift
 - Upload CSV Absensi
- Rekap Administrator
- Pemutakhiran Data

Form Data Cuti

Unit Kerja: Dinas Komunikasi dan Informatika

Pegawai: AGUNG HARIADI - 196601241990031006

Periode Tanggal: 26-09-2018 Sampai Dengan: 27-09-2018

Jenis Cuti:

- Cuti Tahunan
- Cuti Besar
- Alasan Penting
- Diluar Tanggungan Negara
- Cuti Bersalin

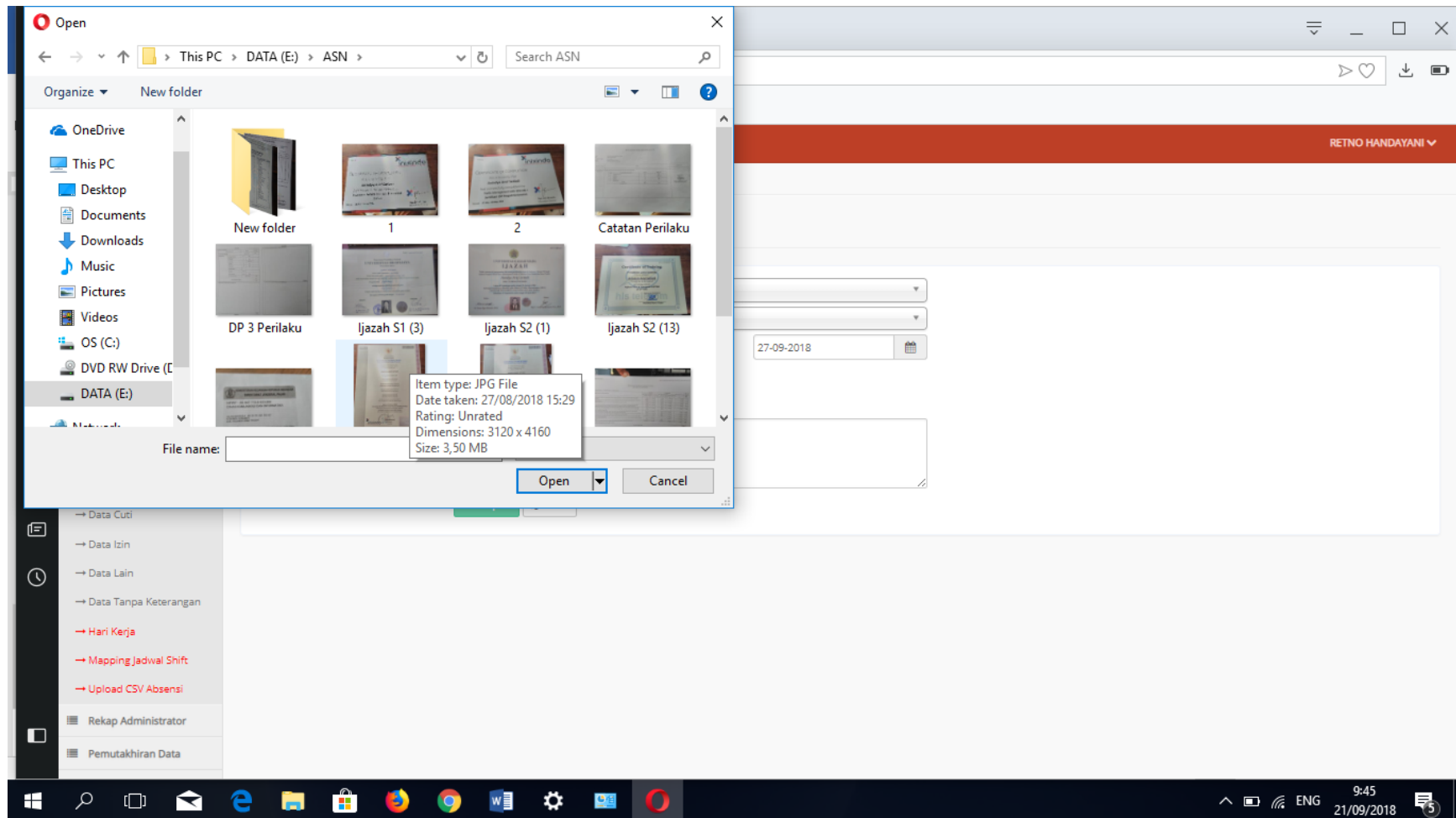
Upload Bukti Cuti

Keterangan Cuti

MASUKKAN UNIT KERJA, NAMA PEGAWAI, PERIODE TANGGAL (UNTUK CUTI SATU HARI MAKA PERIODE TANGGAL DAN SAMPAI DENGANNYA DIISI TANGGAL YANG SAMA),

PILIH JENIS CUTI

UPLOAD BUKTI CUTI DENGAN PILIH CHOOSE FILE



CARI FILE BUKTI CUTI (BUKTI BISA DI SCAN ATAU DIFOTO DGN FORMAT PDF ATAU JPG)

ISI KETERANGAN CUTI BERUPA NARASI SINGKAT

KLIK SIMPAN

DATA IZIN

The screenshot shows the E-Presence web application interface. The top navigation bar is red and contains the text "E-Presence" and "Dinas Komunikasi dan Informatika". The user's name "RETNO HANDAYANI" is displayed in the top right corner. The sidebar menu on the left lists various options under "MENU ABSENSI", including "Absensi Personal", "Administrator Absensi", and "Rekap Administrator". The main content area is titled "Data Izin" and features a table for leave data. The table has columns for "No", "Aksi", "Nama Pegawai", "NIP Pegawai", "Tanggal", "Jenis", "Keterangan", and "Bukti". The table is currently empty, displaying "Data tidak ditemukan." (Data not found). Above the table, there are filters for "Periode" (January 2018) and "Jenis" (- Semua Jenis -). A search bar is also present.

E-Presence Dinas Komunikasi dan Informatika RETNO HANDAYANI

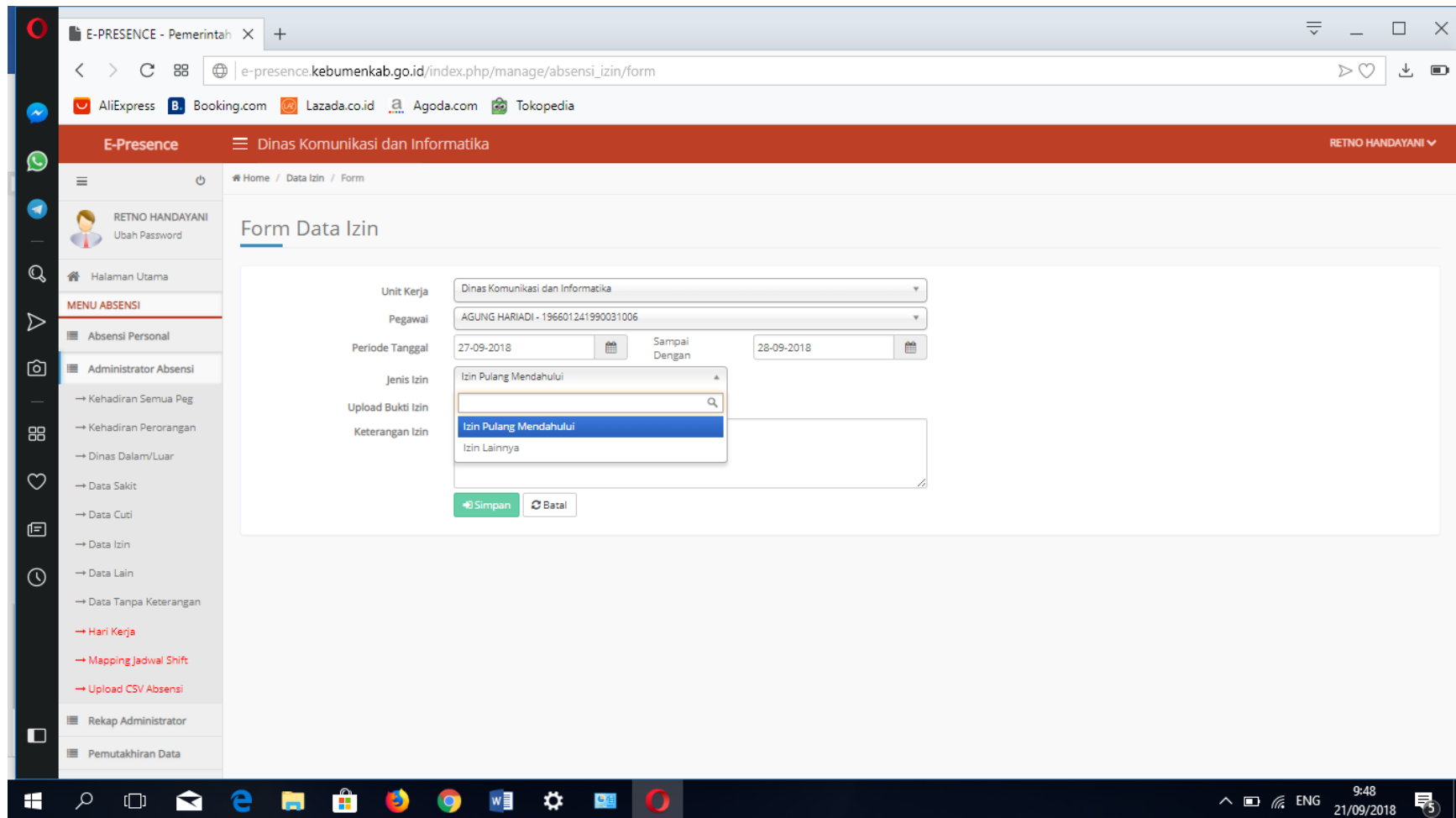
Home / Data Izin / Index

Data Izin

[Tambah](#) [Delete](#) Periode: Januari 2018 - Semua Jenis - Dinas Komunikasi dan Informa... Pencarian...

No	Aksi	Nama Pegawai	NIP Pegawai	Tanggal	Jenis	Keterangan	Bukti
Data tidak ditemukan.							

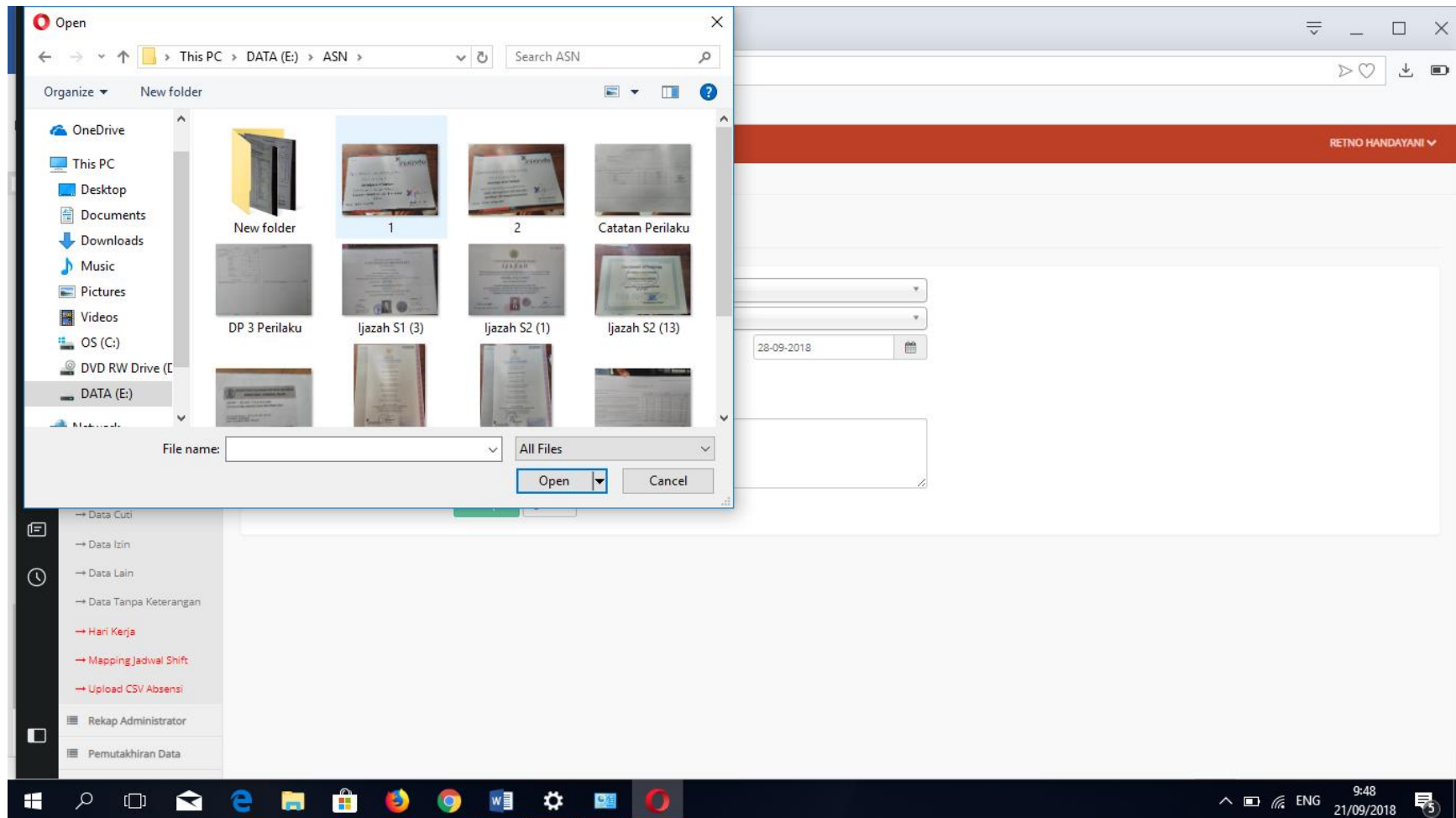
KLIK TAMBAH



MASUKKAN UNIT KERJA, NAMA PEGAWAI, PERIODE TANGGAL (UNTUK IZIN SATU HARI MAKA PERIODE TANGGAL DAN SAMPAI DENGANNYA DIISI TANGGAL YANG SAMA),

PILIH JENIS IZIN

UPLOAD BUKTI IZIN DENGAN PILIH CHOOSE FILE



CARI FILE BUKTI IZIN (BUKTI BISA DI SCAN ATAU DIFOTO DGN FORMAT PDF ATAU JPG)

ISI KETERANGAN IZIN BERUPA NARASI SINGKAT

KLIK SIMPAN

DATA LAIN

The screenshot displays the E-Presence web application interface. The top navigation bar is red and contains the text "E-Presence" and "Dinas Komunikasi dan Informatika". The user's name "RETNO HANDAYANI" is visible in the top right corner. The sidebar menu on the left lists various options under "MENU ABSENSI", including "Absensi Personal", "Administrator Absensi", and "Rekap Administrator". The main content area is titled "Data Lain" and features a table with columns: No, Aksi, Nama Pegawai, NIP Pegawai, Tanggal, Keterangan, and Bukti. The table is currently empty, displaying the message "Data tidak ditemukan." (Data not found). The table also includes filters for "Periode" (January 2018) and "Dinas Komunikasi dan Informatika". The bottom of the screen shows the Windows taskbar with various application icons and the system clock indicating 9:48 on 21/09/2018.

KLIK TAMBAH

E-Presence - Pemerintah X +

e-presence.kebumenkab.go.id/index.php/manage/absensi_lain/form

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E-Presence Dinas Komunikasi dan Informatika RETNO HANDAYANI

Home / Data Lain / Form

RETNO HANDAYANI
Ubah Password

Halaman Utama

MENU ABSENSI

Absensi Personal

Administrator Absensi

→ Kehadiran Semua Peg

→ Kehadiran Perorangan

→ Dinas Dalam/Luar

→ Data Sakit

→ Data Cuti

→ Data Izin

→ Data Lain

→ Data Tanpa Keterangan

→ Hari Kerja

→ Mapping Jadwal Shift

→ Upload CSV Absensi

Rekap Administrator

Pemutakhiran Data

Form Data Lain

Metode Input ☒ Reguler ☐ Import Excel (Massal)

Unit Kerja

Pegawai

Periode Tanggal Sampai Dengan

Upload Bukti Lain No file chosen

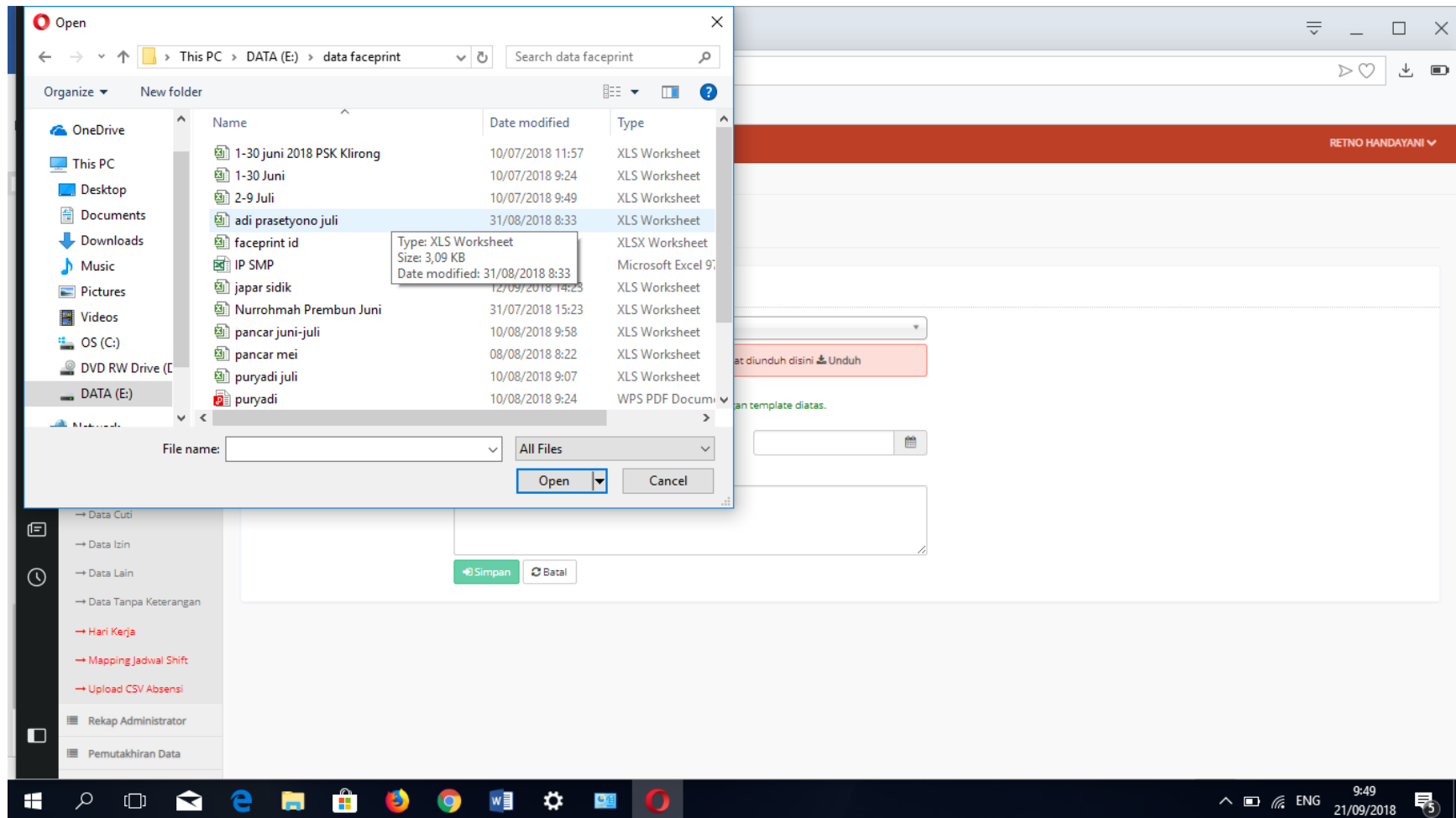
Keterangan Lain

METODE INPUT : REGULER UNTUK PERORANGAN, IMPORT EXCELL UNTUK MASAL

UNTUK IMPORT EXCELL MAKA TEMPLATE NYA BISA DIUNDUH DI KOTAK PINK

The screenshot displays the 'Form Data Lain' page in the E-Presence application. The 'Metode Input' section has 'Import Excel (Massal)' selected. Below this, the 'Unit Kerja' dropdown menu is highlighted with a pink box, and the 'Unduh' button is circled in red. The 'Upload File Excel' section shows a 'Choose File' button and a message: 'Pastikan format excel beserta kolomnya sudah sesuai dengan template diatas. Extensi file yang dapat diupload adalah .xls'. The 'Periode Tanggal' section has two date pickers. The 'Upload Bukti Lain' section has a 'Choose File' button. The 'Keterangan Lain' section is a text area. At the bottom, there are 'Simpan' and 'Batal' buttons. The sidebar on the left contains navigation links, and the top header shows the user's name 'RETNO HANDAYANI'.

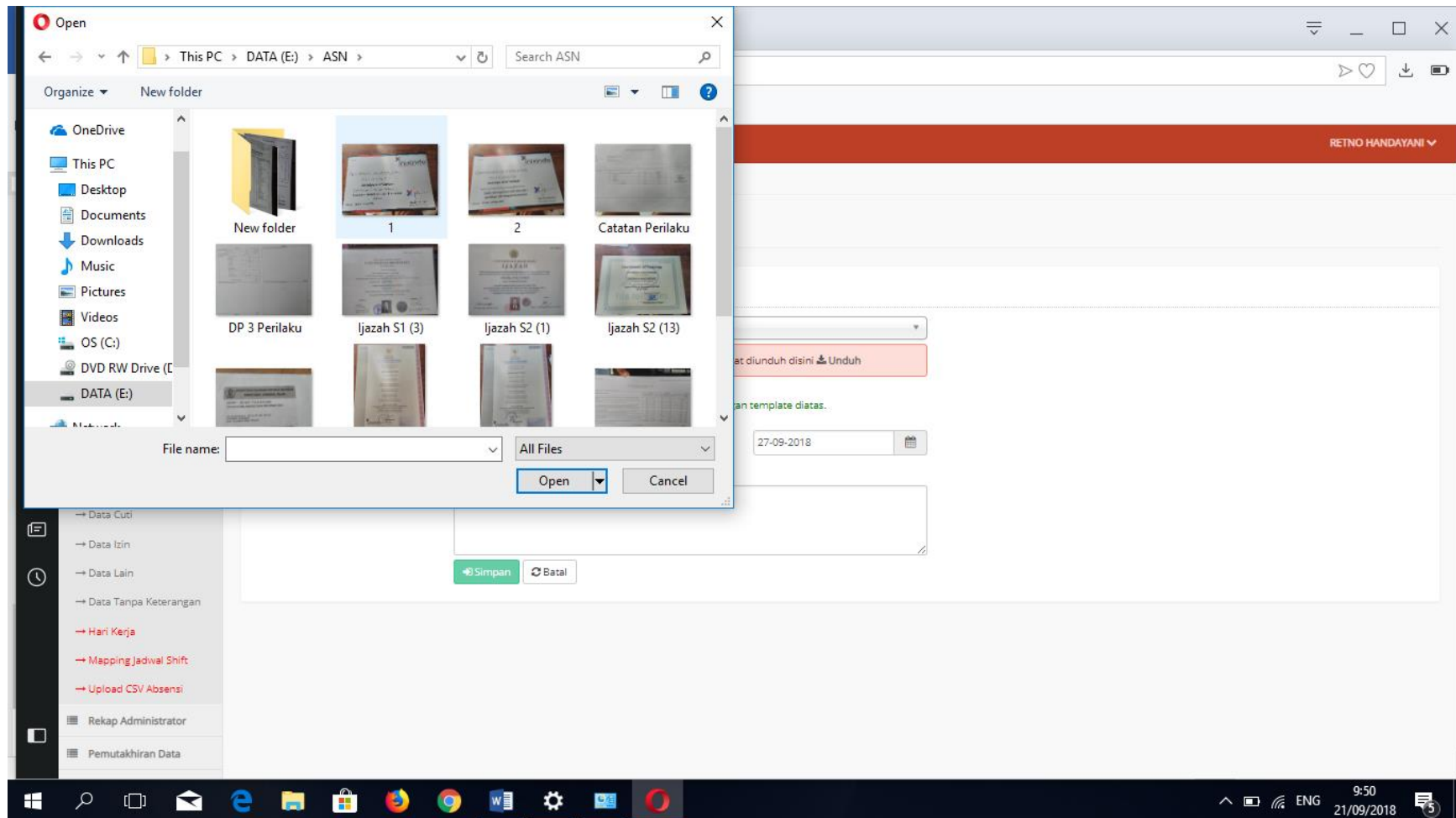
UPLOAD FILE EXCELL KLIK CHOOSE FILE



CARI TEMPLATE FILE EXCELL MASALNYA, KLIK LALU OPEN

PERIODE TANGGAL (UNTUK DATA LAIN SATU HARI MAKA PERIODE TANGGAL DAN SAMPAI DENGANNYA DIISI TANGGAL YANG SAMA),

UPLOAD BUKTI LAIN DENGAN PILIH CHOOSE FILE



CARI FILE BUKTI DATA LAIN (BUKTI BISA DI SCAN ATAU DIFOTO DGN FORMAT PDF ATAU JPG)

ISI KETERANGAN DATA LAIN BERUPA NARASI SINGKAT

KLIK SIMPAN

DATA TANPA KETERANGAN

UNTUK MENAMPILKAN DATA TANPA KETERANGAN SETIAP BULAN

The screenshot shows a web browser window with the URL `e-presence.kebumenkab.go.id/index.php/manage/absensi_tmktk`. The page is titled "E-Presence" and "Dinas Komunikasi dan Informatika". The user is logged in as "RETNO HANDAYANI".

The left sidebar menu includes:

- Home
- Data Tanpa Keterangan
- Index
- Halaman Utama
- MENU ABSENSI
 - Absensi Personal
 - Administrator Absensi
 - Kehadiran Semua Peg
 - Kehadiran Perorangan
 - Dinas Dalam/Luar
 - Data Sakit
 - Data Cuti
 - Data Izin
 - Data Lain
 - Data Tanpa Keterangan
 - Hari Kerja
 - Mapping Jadwal Shift
 - Upload CSV Absensi
 - Rekap Administrator
 - Pemutakhiran Data

The main content area is titled "Data Tanpa Keterangan". It features a search bar with "Periode" set to "Januari" and "2018", and a dropdown menu set to "Dinas Komunikasi dan Informatika". Below the search bar is a table with the following headers:

No	Nama Pegawai	NIP Pegawai	Tanggal	Keterangan
----	--------------	-------------	---------	------------

The table content shows "Data tidak ditemukan." (Data not found).

The Windows taskbar at the bottom shows the date and time as "21/09/2018 9:51".

PILIH TANGGAL, INSTANSI DAN CETAK REKAP ABSENSI HARIAN

E-Preseance Dinas Komunikasi dan Informatika RETNO HANDAYANI

Home / Rekap Absensi Harian / Index

Rekap Absensi Harian

Tanggal: 21-09-2018 Dinas Komunikasi dan Informatika [Cetak Rekap Absensi Harian](#)

No	Nama/NIP	Status	Unit Kerja	Jabatan	Gol. Ruang	Esselon	Tanggal	Total Hari	Jam Datang	Jam Pulang	Keterlambatan	Keterangan
Data tidak ditemukan.												

MENU ABSENSI

- Absensi Personal
- Administrator Absensi
 - Rekap Administrator
 - Rekap Absensi Harian
 - Rekap Kehadiran Pegawai
 - Rekap Tamsilpeg
- Pemutakhiran Data

E-PRESENCE - Pemerintah

e-presence.kebumenkab.go.id/index.php/manage/absensi_rekapharian/index

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E-Presence

Dinas Komunikasi dan Informatika

RETNO HANDAYANI

Home / Rekap Absensi Harian / Index

RETNO HANDAYANI

Ubah Password

Halaman Utama

MENU ABSENSI

Absensi Personal

Administrator Absensi

Rekap Administrator

→ Rekap Absensi Harian

→ Rekap Kehadiran Pegawai

→ Rekap Tamsilpeg

Pemutakhiran Data

Rekap Absensi Harian

Tanggal

12-09-2018

Dinas Komunikasi dan Informatika

Cetak Rekap Absensi Harian

No	Nama/NIP	Status	Unit Kerja	Jabatan	Gol. Ruang	Eselon	Tanggal	Total Hari	Jam Datang	Jam Pulang	Keterlambatan	Keterangan
1	S. JOKO PURWOKO, B.Sc. 195605201976061001	PNS	Dinas Komunikasi dan Informatika	Analisis Keolahragaan	III/d		12-09-2018	1 hari	TK	TK	Tanpa Keterangan (TK)	
2	COKRO AMINOTO, S.I.P. M.Kes 196611291987021004	PNS	Dinas Komunikasi dan Informatika	Kepala Dinas Komunikasi dan Informatika	IV/b	2B	12-09-2018	1 hari	TK	TK	Tanpa Keterangan (TK)	
3	MARJONO, SE, MM 196509051985031006	PNS	Dinas Komunikasi dan Informatika	- Sekretaris	IV/a	3A	12-09-2018	1 hari	06:56:00	16:02:00		
4	DEWI INDRI ASTUTI, S.P, M.M 197405312000032002	PNS	Dinas Komunikasi dan Informatika	- Kabid Informasi dan Komunikasi Publik	IV/a	3B	12-09-2018	1 hari	TK	TK	Tanpa Keterangan (TK)	
5	LUHUR RAHPINUJI, S.I.P. 197008281997031012	PNS	Dinas Komunikasi dan Informatika	- Kabid Pengelolaan Data Elektronik	III/d	3B	12-09-2018	1 hari	TK	TK	Tanpa Keterangan (TK)	
6	AGUNG HARIADI, S.ST. 196601241990031006	PNS	Dinas Komunikasi dan Informatika	- Kasi Diseminasi Informasi dan Analisa Media	III/d	4A	12-09-2018	1 hari	07:18:00	16:21:00		
7	DWI PURWANTORO, S.ST. 196508151990031009	PNS	Dinas Komunikasi dan Informatika	- Kasi Penyiaran Media Elektronik	III/d	4A	12-09-2018	1 hari	TK	TK	Tanpa Keterangan (TK)	
8	MOCH NASIR, S.H.,M.Eng 198005211999031003	PNS	Dinas Komunikasi dan Informatika	- Kasi Infrastruktur dan Teknologi	III/d	4A	12-09-2018	1 hari	06:27:00	17:34:00		
9	NUR LATIFAH, S.E. 196408181994032008	PNS	Dinas Komunikasi dan Informatika	- Kasubbag Perencanaan dan Keuangan	III/d	4A	12-09-2018	1 hari	07:22:00	16:05:00		
10	R. TOTO WAHYU PAMBUDI SLAMET, S.Kom. 197010112003121002	PNS	Dinas Komunikasi dan Informatika	- Kasi Sandi dan Telekomunikasi	III/d	4A	12-09-2018	1 hari	07:29:00	18:26:00		

9:52

21/09/2018

PILIH BULAN, INSTANSI DAN CETAK REKAP ABSENSI BULANAN

E-PRESENCE - Pemerintah X

e-presence.kebumenkab.go.id/index.php/manage/absensi_rekapkehadiransemua

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E-PreseanceDinas Komunikasi dan InformatikaRETNO HANDAYANI

Home / Rekap Kehadiran Pegawai / Index

Rekap Kehadiran Pegawai

PeriodeSeptember2018Dinas Komunikasi dan InformatikaCetak Rekap Kehadiran Pegawai

No	Nama/NIP	Jabatan	Gol. Ruang	Total Hari Kerja	Jumlah Ketidakhadiran				Jumlah Dinas Luar	Jumlah Dinas Dalam	Jumlah Keterlambatan (menit)	Keterangan
					Izin Hari	Sakit Hari	Cuti Hari	TK Hari				
1	S.JOKO PURWOKO, B.Sc. 195605201976061001	Analisis Keolahragaan	III/d	3	0	0	0	3	0	0		
2	COKRO AMINOTO, S.I.P, M.Kes 196611291987021004	Kepala Dinas Komunikasi dan Informatika	IV/b	9	0	0	0	3	0	0	0	
3	MARJONO, SE, MM 196509051985031006	- Sekretaris	IV/a	9	0	0	0	0	0	0	0	
4	DEWI INDRISTUTI, S.P, M.M 197405312000032002	- Kabid Informasi dan Komunikasi Publik	IV/a	9	0	0	0	4	0	0	0	
5	LUHUR RAHPINUJI, S.I.P. 197008281997031012	- Kabid Pengelolaan Data Elektronik	III/d	9	0	0	0	1	0	0	0	
6	AGUNG HARIADI, S.ST. 196601241990031006	-- Kasi Diseminasi Informasi dan Analisa Media	III/d	9	0	0	0	1	0	0	0	
7	DWI PURWANTORO, S.ST. 196508151990031009	-- Kasi Penyiaran Media Elektronik	III/d	9	0	0	0	3	0	0	0	
8	MOCH NASIR, S.H.,M.Eng 198005211999031003	-- Kasi Infrastruktur dan Teknologi	III/d	9	0	0	0	0	0	0	0	
9	NUR LATIFAH, S.E. 196408181994032008	-- Kasubbag Perencanaan dan Keuangan	III/d	9	0	0	0	0	0	0	0	
10	R. TOTO WAHYU PAMBUDI SLAMET, S.Kom. 197010112003121002	-- Kasi Sandi dan Telekomunikasi	III/d	9	0	0	0	0	0	0	13	

SUBMENU REKAP PENERIMAAN TAMSILPEG

UNTUK MENAMPILKAN DAN MENCETAK REKAP PENERIMAAN TAMSILPEG SELURUH PEGAWAI

PILIH BULAN, INSTANSI DAN CETAK REKAP PENERIMAAN TAMSILPEG

E-PRESENCE - Pemerintah X

e-presence.kebumenkab.go.id/index.php/manage/absensi_rekaptamsilsemua

AliExpress B Booking.com Lazada.co.id Agoda.com Tokopedia

E-Presence Dinas Komunikasi dan Informatika RETNO HANDAYANI

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Rekap Penerimaan Tamsil Peg

Periode: September 2018 Dinas Komunikasi dan Informatika

Cetak Rekap Penerimaan Tamsil Peg

No	Nama/NIP	Status	Jumlah Pagu Tamsilpeg (Rp)	Jumlah Potongan Ketidakhadiran Pegawai										Prosentase Potongan Presensi (%)	Prosentase Tamsilpeg Presensi (%)	Jumlah Tamsilpeg Presensi (Rp)	Jumlah Tamsilpeg Kinerja (Rp)	Jumlah Tamsilpeg Total (Rp)	Prosentase Potongan Pajak (%)	Jumlah Potongan Pajak (Rp)	Jumlah Tamsilpeg Diterima (Rp)	
				Cuti			Tanpa Keterangan		Izin		Terlambat		Pulang Mendahului									
				Ket.	Hari	%	Hari	%	Hari	%	Menit	%	Menit	%								
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23
1	S. JOKO PURWOKO, B.Sc. 195605201976061001	PNS			0	0 %	3	60 %	0	0 %	0	0 %	0	0 %	60 %	40 %				5 %		
2	COKRO AMINOTO, S.I.P, M.Kes 196611291987021004	PNS	9.000.000		0	0 %	3	60 %	0	0 %	0	0 %	180	3 %	63 %	37 %	2.664.000	1.240.500	3.904.500	15 %	585.675	3.318.825
3	MARJONO, SE, MM 196509051985031006	PNS	5.120.500		0	0 %	0	0 %	0	0 %	0	0 %	0	0 %	0 %	100 %	4.096.400	209.933	4.306.333	15 %	645.950	3.660.383
4	DEWI INDRI ASTUTI, S.P, M.M 197405312000032002	PNS	3.750.000		0	0 %	4	80 %	0	0 %	0	0 %	0	0 %	80 %	20 %	600.000	600.000	1.200.000	15 %	180.000	1.020.000
5	LUHUR RAHPINUJI, S.I.P, 197008281997031012	PNS	3.750.000		0	0 %	1	20 %	0	0 %	0	0 %	0	0 %	20 %	80 %	2.400.000	539.375	2.939.375	5 %	146.969	2.792.406
6	AGUNG HARIADI, S.ST, 196601241990031006	PNS	2.473.500		0	0 %	1	20 %	0	0 %	0	0 %	180	3 %	23 %	77 %	1.904.595		1.904.595	5 %	95.230	1.809.365
7	DWI PURWANTORO, S.ST, 196508151990031009	PNS	2.473.500		0	0 %	3	60 %	0	0 %	0	0 %	0	0 %	60 %	40 %	989.400		989.400	5 %	49.470	939.930
8	MOCH NASIR, S.H.,M.Eng	PNS	2.473.500		0	0 %	0	0 %	0	0 %	0	0 %	0	0 %	0 %	100 %	2.473.500		2.473.500	5 %	123.675	2.349.825

MENU PEMUTAKHIRAN DATA

SUBMENU REKONSILIASI DATA PNS

UNTUK REKONSILIASI ASN YANG PINDAH (DATANG/KELUAR) GOLONGAN, JABATAN DSB

PILIH UNIT KERJA SAAT INI, PEGAWAI SAAT INI DAN PERIODE TANGGAL KLIK TOMBOL MULAI REKONSILIASI DATA PNS

E-Presence Dinas Komunikasi dan Informatika RETNO HANDAYANI

Home / Pemutakhiran Data / Form Rekonsiliasi Data PNS

Rekonsiliasi Data PNS

Keterangan : Fitur ini digunakan untuk melakukan pemutakhiran data PNS pada basis data E-Presence, bilamana data PNS yang sudah diupload berbeda dengan yang ada di SIMPEG. Update data meliputi gelar depan, gelar belakang, id pns, unit kerja, jabatan, kode tunjangan dan golongan

Unit Kerja Saat Ini:

Pegawai Saat Ini:

+ Tambah Multiple Pegawai

Periode Tanggal Pada Basis Data Absensi: Sampai Dengan:

» Periode tanggal ini merupakan periode tanggal pada basis data absensi yang data PNS-nya belum sesuai.
» Untuk periode tanggal, harap dalam rentang bulan yang sama antara tanggal awal dan tanggal akhir.

Mulai Rekonsiliasi Data PNS

Riwayat Rekonsiliasi Data PNS

No	Diproses Oleh	Unit Kerja	Tanggal	Keterangan	Datetime
1	RETNO HANDAYANI	Dinas Komunikasi dan Informatika	02-04-2018	NIP : 198002202010011004 KD TJ : 03000UG2 >> 03000UG3	30-04-2018 13:33:20 WIB
2	RETNO HANDAYANI	Dinas Komunikasi dan Informatika	03-04-2018	NIP : 198002202010011004 KD TJ : 03000UG2 >> 03000UG3	30-04-2018 13:33:20 WIB
3	RETNO HANDAYANI	Dinas Komunikasi dan Informatika	04-04-2018	NIP : 198002202010011004 KD TJ : 03000UG2 >> 03000UG3	30-04-2018 13:33:20 WIB
4	RETNO HANDAYANI	Dinas Komunikasi dan Informatika	05-04-2018	NIP : 198002202010011004 KD TJ : 03000UG2 >> 03000UG3	30-04-2018 13:33:20 WIB
5	RETNO HANDAYANI	Dinas Komunikasi dan Informatika	06-04-2018	NIP : 198002202010011004	30-04-2018 13:33:20 WIB

JIKA DATA PEGAWAI TIDAK BERUBAH BISA MENGHUBUNGI BKPPD

CONTOHNYA SBB:

The screenshot displays the E-Presence web application interface. The browser address bar shows the URL: `e-presence.kebumenkab.go.id/index.php/manage/absensi_rekonpegawai/form`. The application header includes the logo, navigation menu, and user profile (RETNO HANDAYANI). The main content area is titled "Rekonsiliasi Data PNS" and contains a form for updating employee data. A green box provides instructions: "Keterangan : Fitur ini digunakan untuk melakukan pemutakhiran data PNS pada basis data E-Presence, bilamana data PNS yang sudah diupload berbeda dengan yang ada di SIMPEG. Update data meliputi gelar depan, gelar belakang, id pns, unit kerja, jabatan, kode tunjangan dan golongan". The form fields include "Unit Kerja Saat Ini" (Dinas Komunikasi dan Informatika), "Pegawai Saat Ini" (AGUNG HARIADI - 196601241990031006), and "Periode Tanggal Pada Basis Data Absensi" (01-08-2018 to 31-08-2018). A red button labeled "Mulai Rekonsiliasi Data PNS" is visible. Below the form, a table titled "Riwayat Rekonsiliasi Data PNS" shows a list of reconciliation records.

No	Diproses Oleh	Unit Kerja	Tanggal	Keterangan	Datetime
1	RETNO HANDAYANI	Dinas Komunikasi dan Informatika	02-04-2018	NIP : 198002202010011004 KD TJ : 03000UG2 >> 03000UG3	30-04-2018 13:33:20 WIB
2	RETNO HANDAYANI	Dinas Komunikasi dan Informatika	03-04-2018	NIP : 198002202010011004 KD TJ : 03000UG2 >> 03000UG3	30-04-2018 13:33:20 WIB
3	RETNO HANDAYANI	Dinas Komunikasi dan Informatika	04-04-2018	NIP : 198002202010011004 KD TJ : 03000UG2 >> 03000UG3	30-04-2018 13:33:20 WIB
4	RETNO HANDAYANI	Dinas Komunikasi dan Informatika	05-04-2018	NIP : 198002202010011004 KD TJ : 03000UG2 >> 03000UG3	30-04-2018 13:33:20 WIB
5	RETNO HANDAYANI	Dinas Komunikasi dan Informatika	06-04-2018	NIP : 198002202010011004	30-04-2018 13:33:20 WIB

SUBMENU REKONSILIASI DATA TANPA KETERANGAN

UNTUK MEMPERBAIKI DATA PEGAWAI YANG SEBENARNYA MASUK KERJA TETAPI TERCATAT TANPA KETERANGAN DI APLIKASI PILIH UNIT KERJA SAAT INI, PEGAWAI SAAT INI DAN PERIODE TANGGAL KLIK TOMBOL MULAI REKONSILIASI DATA KEHADIRAN

The screenshot displays the E-Presence web application interface. The browser address bar shows the URL: `e-presence.kebumenkab.go.id/index.php/manage/absensi_rekontmtkt/form`. The application header includes the logo, navigation menu, and user profile (RETNO HANDAYANI). The main content area is titled "Rekonsiliasi Data Tanpa Keterangan" and contains a form for data reconciliation. The form includes a green informational banner, dropdown menus for "Unit Kerja Saat Ini" (Dinas Komunikasi dan Informatika) and "Pegawai Saat Ini" (AGUNG HARIADI - 196601241990031006), a date range selector for "Periode Tanggal Pada Basis Data Absensi" (04-09-2018 to 06-09-2018), and a red button labeled "Mulai Rekonsiliasi Data Kehadiran".

E-Presence Dinas Komunikasi dan Informatika RETNO HANDAYANI

Home / Pemutakhiran Data / Form Rekonsiliasi Data Tanpa Keterangan

Rekonsiliasi Data Tanpa Keterangan

Keterangan : Fitur ini digunakan untuk menyesuaikan data Tanpa Keterangan menjadi data Kehadiran, dengan berbasis pada jam kedatangan.

Unit Kerja Saat Ini: Dinas Komunikasi dan Informatika

Pegawai Saat Ini: AGUNG HARIADI - 196601241990031006

+ Tambah Multiple Pegawai

Periode Tanggal Pada Basis Data Absensi: 04-09-2018 Sampai Dengan 06-09-2018

» Periode tanggal ini merupakan periode tanggal pada basis data absensi yang data kehadirannya belum sesuai (kehadiran masuk tanpa keterangan).
» Untuk periode tanggal, harap dalam rentang bulan yang sama antara tanggal awal dan tanggal akhir.
» Ketika hanya 1 tanggal, periode tanggal awal dan akhir diisi dengan tanggal yang sama.

Mulai Rekonsiliasi Data Kehadiran

SUBMENU MEMBALIKAN JAM

DIGUNAKAN JIKA JAM MASUK DAN JAM PULANG TERBALIK

PILIH UNIT KERJA SAAT INI, PEGAWAI SAAT INI DAN PERIODE TANGGAL KLIK TOMBOL MULAI PROSES DATA

The screenshot displays the E-Presence web application interface. The browser address bar shows the URL: `e-presence.kebumenkab.go.id/index.php/manage/absensi_change/form`. The page title is "E-Presence" and the user is logged in as "RETNO HANDAYANI".

The left sidebar contains a menu with the following items:

- Home / Pemutakhiran Data / Form Membalikan Jam
- RETNO HANDAYANI
- Ubah Password
- Halaman Utama
- MENU ABSENSI
 - Absensi Personal
 - Administrator Absensi
 - Rekap Administrator
 - Pemutakhiran Data
 - Rekonsiliasi Data PNS
 - Rekonsiliasi Tanpa Ket
 - Membalikan Jam
 - Hapus Data Absensi

Membalikan Jam

Keterangan : Form ini digunakan untuk membalikan jam datang dan jam pulang yang salah.
Hanya untuk data pegawai yang salah format jam dan pada tanggal yang salah

Unit Kerja	Dinas Komunikasi dan Informatika
Pegawai	- Semua atau Pilih -
+ Tambah Multiple Pegawai	
Tanggal	03-09-2018
+ Tambah Multiple Tanggal	
Mulai Proses Data	

> Silahkan diisi dahulu

SUBMENU HAPUS DATA ABSENSI

UNTUK MENGHAPUS DATA PEGAWAI YANG TIDAK SESUAI, BISA PERORANGAN BISA SATU OPD

PILIH UNIT KERJA SAAT INI, PILIH PEGAWAI/SEMUA PEGAWAI, PERIODE TANGGAL, CENTANG BASIS DATANYA (untuk menghapus kehadiran maka yang centang kehadiran) KLIK TOMBOL MULAI PROSES HAPUS DATA

The screenshot displays the 'E-Presence' web application interface. The browser address bar shows the URL: `e-presence.kebumenkab.go.id/index.php/manage/absensi_remove/form`. The application header includes the logo 'E-Presence', the department 'Dinas Komunikasi dan Informatika', and the user name 'RETNO HANDAYANI'. The left sidebar menu is expanded, showing the 'MENU ABSENSI' section with options like 'Absensi Personal', 'Administrator Absensi', 'Rekap Administrator', and 'Pemutakhiran Data'. The 'Hapus Data Absensi' form is the main content area. It features a green informational banner at the top stating: 'Keterangan : Form ini digunakan untuk menghapus data yang tidak sesuai. Data akan dihapus secara permanen.' Below this, the form includes dropdown menus for 'Unit Kerja' (set to 'Dinas Komunikasi dan Informatika') and 'Pegawai' (set to 'AGUNG HARIADI - 196601241990031006'). There is a '+ Tambah Multiple Pegawai' button. The 'Periode Tanggal' section has date pickers for '01-09-2018' and '30-09-2018'. A note below the dates reads: '» Untuk periode tanggal, harap dalam rentang bulan yang sama antara tanggal awal dan tanggal akhir.' The 'Basis Data' section contains several checkboxes: 'Log Upload' (unchecked), 'Kehadiran' (checked), 'Cuti' (unchecked), 'Izin' (unchecked), 'Sakit' (unchecked), 'Perjalanan Dinas' (unchecked), and 'Lainnya' (unchecked). A note below these checkboxes says: '» Silahkan centang basis data yang akan dihapus diatas.' A red warning box with a triangle icon contains the text: 'Perhatian : Data akan terhapus secara permanen !'. At the bottom of the form is a red button labeled 'Mulai Proses Hapus Data'. The Windows taskbar at the bottom shows the date and time as '21/09/2018' and '9:57'.

E-Presence Dinas Komunikasi dan Informatika RETNO HANDAYANI

Home / Pemutakhiran Data / Form Hapus Data Absensi

Hapus Data Absensi

Keterangan : Form ini digunakan untuk menghapus data yang tidak sesuai. Data akan dihapus secara permanen.

Unit Kerja: Dinas Komunikasi dan Informatika

Pegawai: AGUNG HARIADI - 196601241990031006

+ Tambah Multiple Pegawai

Periode Tanggal: 01-09-2018 Sampai Dengan: 30-09-2018

» Untuk periode tanggal, harap dalam rentang bulan yang sama antara tanggal awal dan tanggal akhir.

Basis Data:

- ☐ Log Upload
- ☒ Kehadiran
- ☐ Cuti
- ☐ Izin
- ☐ Sakit
- ☐ Perjalanan Dinas
- ☐ Lainnya

» Silahkan centang basis data yang akan dihapus diatas.

⚠ Perhatian : Data akan terhapus secara permanen !

Mulai Proses Hapus Data